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MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

September 6, 2011

6:00 P.M.

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Veeh at 6:00 p.m.

1.1 Roll Call:

Trustees present: Belknap, George, Quintana, and Veeh  
Trustees absent: Simmons  
Secretary: Roy Woods, present

1.2 Guests/Staff Present:

Benita Cortez, Karen Kapheim, Melissa Mendoza, Erica Miramontes, Rosemary Montemayor, Mary Pauls

**2.0 OPPORTUNITY TO ADDRESS THE BOARD:**

Miss Pauls announced the dates for music performances for 2011-2012. Performances include; Real Men Sing (September 30<sup>th</sup> in Visalia), the Christmas Spectacular (December 11 in Dinuba), Tulare County Honor Choir (Feb. 10-11 in Visalia), the CMEA Festival (March 8 in Visalia), the Spring Festival Concert (March 19<sup>th</sup> at MS School), the Choral Festival (March 23 at Cal Poly SLO), and the Awards Ceremony (May 10 at M-S School).

**3.0 APPROVAL OF MINUTES:**

Trustee Belknap moved and Trustee George seconded the motion to approve the minutes of the August 2, 2011 meeting. PASSED

**4.0 CORRESPONDENCE:**

4.1 SISC GASB 45 Trust Statement for Quarter Ending June 30

The Superintendent reported that the net gain on funds in the GASB 45 Trust was .52% for the quarter and 19.68% for the year.

4.2 TCOE Approval of Budget for FY 2011-2012

The Tulare County Office of Education reported that the 2011-2012 Budget submitted by the district “reflects a satisfactory fiscal position and indicates that the district will be able to meet its financial obligations for the current fiscal year.” Trustee Quintana pointed out an error in the numbering of this item on the agenda, indicating that it should be 4.2 instead of 3.2.

**5.0 SUPERINTENDENT’S/PRINCIPAL’S REPORT:**

<u>Budget Report</u>	<u>Beg. Balance</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Ending Balance</u>
General Fund	\$931,970.82	\$446,325.71	\$319,806.01	\$1,058,490.52
Revolving Cash Fund	3,298.93	1,681.53	186.78	4,793.68
Student Body Account	11,470.10	.09	-0-	11,470.19
Cafeteria Account	107,594.26	-0-	11,075.61	96,518.65
New Construction	1,405.52	-0-	-0-	1,405.52

**6.0 OLD BUSINESS:**

N/A

**7.0 CONSENT ITEMS:**

- 7.1 Interdistrict Attendance Agreements 7.1.1 through 7.1.9  
Trustee Belknap moved and Trustee George seconded the motion to approve interdistrict attendance agreements 7.1.1 through 7.1.8 (Chen, Wilson, Lilis, Alvarado, Hayes, Ramirez, Mendez, Ortega) PASSED  
Trustee Quintana moved and Trustee Belknap seconded the motion to deny interdistrict agreement 7.1.9 (Vasquez). PASSED
- 7.2 Board resolution 09-11-01 Regarding Sufficiency of Textbooks and Instructional Materials  
Trustee Belknap moved and Trustee George seconded the motion to approve Resolution 09-11-01 indicating that the District has sufficient supplies of textbooks and instructional materials for the 2011-2012 school year. PASSED
- 7.3 Board Resolution 09-11-02 Regarding an Increase to the revolving Fund Balance  
Trustee George moved and Trustee Quintana seconded the motion to approve Resolution 09-11-02 which would allow the district to carry a larger balance in the Revolving Fund in order to avoid service charges. PASSED
- 7.4 Board Resolution 09-11-03 Regarding the Gann Revenue Limit  
Trustee Belknap moved and Trustee Quintana seconded the motion to approve Resolution 09-11-03. PASSED
- 7.5 Unaudited Actuals for 2010-2011  
Trustee George moved and Trustee Belknap seconded the motion to approve the Unaudited Actuals for 2010-2011. PASSED
- 7.6 Budget Revision 009-11  
Trustee Veeh questioned revision #1 regarding the addition of \$116,449 to the budget. Business Manager Benita Cortez explained that these funds came from restricted fund carry-overs from the 10-11 budget. She explained that when developing the current budget, she was not allowed to include any carryover of funds from previous years since there was no way of knowing exactly how much there would be until the budget from 10-11 was finalized, which is what Agenda Item 7.5 did.  
Trustee George moved and Trustee Quintana seconded the motion to approve Budget Revision 009-11. PASSED
- 7.7 Board Resolution 09-11-04 Regarding Interfund Transfers  
Trustee George moved and Trustee Belknap seconded the motion to approve Board Resolution 09-11-04 to allow interfund transfers. PASSED
- 7.8 AB 1200 Salary Settlement Disclosure Agreement  
Trustee Belknap moved and Trustee George seconded the motion to approve the Salary Settlement Disclosure Agreement which the district is required to submit to the County Office of Education annually. PASSED

**8.0 AUTHORIZATION OF VENDOR PAYMENTS:**

Trustee Belknap moved and Trustee George seconded the motion to approve vendor payments for the period of 7/18/11 8/25/11. PASSED

**9.0 PERSONNEL:**

9.1 Offer of Employment for Certificated Staff

Trustee Quintana moved and Trustee George seconded the motion to approve offers of employment for all certificated staff. PASSED

9.2 Board Resolution 09-11-05 Regarding Reduction of Hours for Food Service Technician

Trustee Belknap moved and Trustee George seconded the motion to approve Board resolution 09-11-05. PASSED

**10.0 CLOSED SESSION**

Prior to closed session discussions, Trustee Belknap requested that the closed session agenda item regarding fundraising be conducted in open session. The Board agreed and the Superintendent presented a proposal to reduce the annual 8<sup>th</sup> grade trip from an overnight 2-day trip to 2 separate single-day trips. This will reduce the amount of fundraising required which will result in fewer instructional minutes lost to fundraising. The Board agreed that this was a good idea. No vote was taken, but the Board agreed unanimously to allow the Superintendent to make the proposed changes.

The meeting was called into Closed Session at 6:44 P.M.

The Board discussed budget issues with regard to how proposed changes to the State budget will impact future negotiations with employee groups.

Closed Session adjourned at 7:08 P.M.

**11.0 ADJOURNMENT:**

Mr. Woods reported out Closed Session items. Trustee Quintana moved and Trustee Belknap seconded the motion to adjourn at 7:08 P.M. PASSED

Respectfully Submitted,

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Randy Veeh President

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Roy Woods Secretary

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Jeff Belknap Clerk

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Bette George Trustee

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Delbert Quintana Trustee

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Lynn Simmons Trustee