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MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

December 12, 2017

12:00 P.M.

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Quintana at 12:00 P.M.

1.1 Roll Call:

Trustees present: Belknap, Cepeda, George, Quintana, and Simmons  
Trustees absent: None  
Secretary: Chris Meyer, present

1.2 Guests/Staff Present:

Brandon Corcoran, Benita Cortez, Robert Gonzalez, Janet Heinrichs, Rollin Heinrichs, Karen Kapheim, Stephen Miller, Rosemary Montemayor, Yolanda Pruneda, Melissa Valdez, Vicki Worthley

**2.0 OPPORTUNITY TO ADDRESS THE BOARD:**

None

**3.0 APPROVAL OF MINUTES:**

Trustee George moved and Trustee Belknap seconded the motion to approve the minutes of the November 7, 2017 meeting. PASSED

**4.0 CORRESPONDENCE:**

None

**5.0 SUPERINTENDENT’S/  
PRINCIPAL’S REPORT:**

<u>Budget Report</u>	<u>Beg. Balance</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Ending Balance</u>
General Fund	\$1,799,572.06	\$455,516.56	\$531,492.59	\$1,723,596.03
Revolving Cash Fund	7,397.91	.06	642.00	6,755.97
Student Body Account	13,075.42	.11	-0-	13,075.53
Cafeteria Account	89,653.35	692.72	27,864.81	62,481.26
New Construction	15.95	-0-	-0-	15.95

5.1 Employee Recognition

Robert Gonzales, from Nationwide Life Group, shared with the Board that Yolanda Pruneda was nominated for “LifeChanger of the Year” award.

5.2 Thomas Bus

Brandon Corcoran provided a tour of the new Thomas bus and shared with the Board future plans for equipment and vehicle storage.

5.3 California School Dashboard

Administration presented LCFF California School Dashboard to the Board. Information provided included: chronic absenteeism, suspension rate, EL progress, academic progress in ELA and Math and local indicators.

**6.0 OLD BUSINESS:**

None

## **7.0 CONSENT ITEMS:**

- 7.1 Budget Revision 012-17 Trustee Belknap moved and Trustee Simmons seconded the motion to approve Budget Revision 012-17. PASSED
- 7.2 2017-18 First Interim Budget Report Trustee George moved and Trustee Simmons seconded the motion to approve the 2017-18 First Interim Budget Report. PASSED
- 7.3 Superintendent Symposium Trustee Belknap moved and Trustee Simmons seconded the motion for for Superintendent Meyer to attend the Superintendents' Symposium held in Monterey at the end of January. PASSED
- 7.4 CSBA Board Policies Update Trustee Belknap moved and Trustee George seconded the motion to approve the CSBA March 2017 policies update. PASSED
- 7.5 Board Policy 4154 Trustee Belknap moved and Trustee Cepeda seconded the motion to update Board Policy 4154/4254/4354. PASSED
- 7.6 Disposal of Equipment Trustee Simmons moved and Trustee George seconded the motion to dispose of obsolete technology equipment. PASSED
- 7.7 2018 Authorized Signatures For District Officers Trustee Cepeda moved and Trustee Belknap seconded the motion to approve the Authorized Signatures for District Officers for 2018. PASSED
- 7.8 Selection of Board Representative/Board Clerk/Board President Trustee Simmons moved and Trustee George seconded the motion to select Trustee Belknap as the Board Representative to Vote in Election of County Committee Members for 2018. PASSED
- Trustee George moved and Trustees Simmons seconded the motion to elect Trustee Belknap as Board Clerk. PASSED
- Trustee Belknap moved and Trustee George seconded the motion to elect Trustee Cepeda as Board President. PASSED
- 7.7 Statement of Facts Roster Of Public Agency Filing Trustee George moved and Trustee Belknap seconded the motion to approve the Statement of Facts Roster of Public Agency Filing. PASSED

## **8.0 AUTHORIZATION OF VENDOR PAYMENTS:**

Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the vendor payments for the period of 11/3/17 through 12/1/17. PASSED

## **9.0 PERSONNEL:**

9.1 Personnel Order The following personnel order was presented for action:

- 9.1.1 Request for leave without pay for Ronda McGee to attend to son's medical condition out of state.
- 9.1.2 Letter of intent to retire on 5/28/18 from Karen Kapheim.
- 9.1.3 Letter of intent to retire on 5/28/18 from Rollin Heinrichs.
- 9.1.4 Letter of intent to retire on 2/28/18 from Vicki Worthley.
- 9.1.5 To hire Samantha Sandoval for position of part-time PE Instructional Assistant, effective 1/8/18.

Trustee Cepeda moved and Trustee George seconded the motion to approve the personnel order. PASSED

9.2 Director of  
Technology

Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the revised job description and pay schedule for the Director of Technology position. PASSED

**10.0 CLOSED SESSION:**

The meeting was called into closed session at 1:55 P.M. and returned to regular session at 2:02 P.M.

There was no action reported from closed session.

**11.0 ADJOURNMENT:**

Meeting adjourned at 2:03 P.M.

Respectfully Submitted,

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Robert Cepeda

President

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Chris Meyer

Secretary

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Jeff Belknap

Clerk

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Bette J. George

Trustee

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Delbert Quintana

Trustee

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Lynn Simmons

Trustee