
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

December 9, 2014

12:00 P.M.

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Simmons at 12:00 P.M.

1.1 Roll Call:

Trustees present: Belknap, George, Quintana, and Simmons
Trustees absent: Veeh
Secretary: Roy Woods, present

1.2 Guests/Staff Present:

Benita Cortez, Devon Mendoza, Esmeralda Nino

2.0 OPPORTUNITY TO ADDRESS THE BOARD:

N/A

3.0 APPROVAL OF MINUTES:

Trustee George moved and Trustee Belknap seconded the motion to approve the minutes of the November 4, 2014 meeting. PASSED

4.0 CORRESPONDENCE:

4.1 CDE Letter Regarding Early Admittance to Kindergarten and Transitional Kindergarten

Mr. Woods discussed the CDE letter which highlighted the requirements for early admission to kindergarten and transitional kindergarten.

5.0 SUPERINTENDENT'S/PRINCIPAL'S REPORT:

<u>Budget Report</u>	<u>Beg. Balance</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Ending Balance</u>
General Fund	\$884,577.06	\$418,653.28	\$389,109.70	\$914,120.64
Revolving Cash Fund	7,806.86	.06	173.00	7,633.92
Student Body Account	5,275.47	500.04	637.50	5,208.01
Cafeteria Account	71,935.39	1,307.54	31,855.32	41,387.61
New Construction	15.39	-0-	-0-	15.39

5.1 Property and Liability Inspection Report

Mr. Woods reviewed all employee training regarding property and liability requirements. He stated that 100% of the employees had completed mandatory sexual abuse reporting training as of 12/1/14.

6.0 OLD BUSINESS:

None

7.0 CONSENT ITEMS:

7.1 Interdistrict Attendance Permits

Trustee Quintana moved and Trustee Belknap seconded the motion to approve Interdistrict Attendance Permits 7.1.1 through 7.1.3. PASSED

7.2 CSBA Policy Manual Maintenance

Trustee Quintana moved and Trustee Belknap seconded the motion to approve CSBA Policy Manual Maintenance for October 2014. PASSED

7.3 Authorized Signature Notification for 2015

Trustee Belknap moved and Trustee Quintana seconded the motion to approve the Authorized Signature notification for 2015. PASSED

- 7.4 Selection of Board Member to Vote in Election of County Committee Members for 2015 Trustee Belknap moved and Trustee George seconded the motion to select Trustee Quintana as the Board Member to Vote in Election of County Committee Members for 2015. PASSED
- 7.5 Certification of District Clerk Trustee Belknap moved and Trustee George seconded the motion to elect Trustee Quintana as the district clerk for 2015. PASSED
- 7.6 Statement of Facts Roster of Public Agency Filing Trustee Quintana moved and Trustee Belknap seconded the motion to approve the Statement of Facts Roster of Public Agency Filing. PASSED
- 7.7 Budget Revision 012-14 Trustee George moved and Trustee Belknap seconded the motion to approve Budget Revision 012-14. PASSED
- 7.8 First Interim Report Business Manager Benita Cortez reviewed the First Interim Report and discussed changes to the budget since its adoption in June 2014. Trustee Belknap moved and Trustee Quintana seconded the motion to approve the First Interim Report. PASSED

8.0 AUTHORIZATION OF VENDOR PAYMENTS:

Trustee Belknap moved and Trustee Quintana seconded the motion to approve vendor payments for the period 10/31/2014-11/26/14. PASSED

9.0 PERSONNEL:

- 9.1 Job Description for HVAC / Grounds / Bus Driver Position Trustee Belknap moved and Trustee George seconded the motion to approve the job description for the newly-created HVAC/Grounds/Bus Driver position. PASSED
- 9.2 Classified Salary Schedule Revision Trustee George moved and Trustee Belknap seconded the motion to approve the revised Classified Salary Schedule which reflects the new HVAC position. PASSED

10.0 CLOSED SESSION:

The meeting was called into Closed Session at 12:55 P.M. The Board discussed confidential attorney-client privileged information concerning pending litigation.

Closed session was adjourned at 1:14 P.M.

11.0 ADJOURNMENT:

Mr. Woods reported out Closed Session items.

Trustee Quintana moved and Trustee Belknap seconded the motion to adjourn at 1:15 P.M. PASSED

Respectfully Submitted

Lynn Simmons President

Roy Woods Secretary

Delbert Quintana Clerk

Jeff Belknap Trustee

Bette J. George Trustee

Randy Veeh Trustee