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MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

June 19, 2012

6:00 P.M.

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Belknap at 6:00 p.m.

1.1 Roll Call:

Trustees present: Belknap, George, Quintana, Simmons, and Veeh  
Trustees absent: None  
Secretary: Roy Woods, present

1.2 Guests/Staff Present:

Benita Cortez, Rosemary Montemayor, Karen Kapheim

**2.0 OPPORTUNITY TO ADDRESS THE BOARD:**

There were no members of the public who requested to address the Board.

**3.0 APPROVAL OF MINUTES:**

Trustee George moved and Trustee Simmons seconded the motion to approve the minutes of the May 1, 2012 meeting. PASSED

**4.0 CORRESPONDENCE:**

None

**5.0 SUPERINTENDENT’S/PRINCIPAL’S REPORT:**

<u>Budget Report</u>	<u>Beg. Balance</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Ending Balance</u>
General Fund	\$549,592.65	\$182,890.03	\$330,480.54	\$402,002.14
Revolving Cash Fund	7,212.71	386.06	519.50	7,079.27
Student Body Account	15,734.39	465.13	583.61	15,615.91
Cafeteria Account	87,615.53	29,263.27	23,000.43	93,878.37
New Construction	1,425.53	-0-	-0-	1,425.53

5.1 ADA – 11<sup>th</sup> Month

ADA for the 11<sup>th</sup> attendance reporting period was 432.

**6.0 OLD BUSINESS:**

None

**7.0 CONSENT ITEMS:**

7.1 Adoption of the 2012-2013 Budget

Business Manager Benita Cortez discussed the proposed budget for 2012-2013. Trustee Simmons moved and Trustee Quintana seconded the motion to approve the budget. PASSED

7.2 Budget Revision 006-12

Mrs. Cortez reviewed Budget Revision 006-12. Trustee Veeh questioned if the total expenditures of \$3,213,875 included the decrease of \$112,000 to the maintenance fund. Trustee Quintana moved and Trustee George seconded the motion to approve Budget Revision 006-12. PASSED

- 7.3 Resolution 06-12-01 Trustee George moved and Trustee Simmons seconded the motion to approve a resolution granting the County Superintendent authority to make year-end transfers to close out the 2011-12 budget. PASSED
- 7.4 Interdistrict Attendance Permits Trustee Simmons moved and Trustee Quintana seconded the motion to approve Interdistrict Attendance Permits 7.4.1 through 7.4.15. PASSED
- 7.5 Cafeteria Repairs and Modernization Trustee George moved and Trustee Quintana seconded the motion to replace the range, oven, milk cooler, and meat slicer in the cafeteria utilizing cafeteria funds. PASSED
- 7.6 Student Handbook for 2012-13. Trustee Quintana moved and Trustee Simmons seconded the motion to approve the Student Handbook for 2012-13. PASSED
- 7.7 Media Plus Contract Trustee Quintana moved and Trustee George seconded the motion to approve the Media Services Contract with the Tulare County Office of Education. PASSED
- 7.8 Board Policy Manual Trustee Simmons moved and Trustee Veeh seconded the motion to approve the CSBA recommended updates to selected Board Policies. PASSED
- 7.8.1 Internet Safety (CIPA) Policy Trustee George moved and Trustee Simmons seconded the motion to approve the Internet Safety Policy. PASSED
- 7.9 Renewal of Legal Services with Lozano Smith Trustee Simmons moved and Trustee George seconded the motion to renew the contract for legal services with Lozano Smith. PASSED
- 7.10 Resolution 06-12-02 Trustee Simmons moved and Trustee Quintana seconded the motion to approve Resolution 06-12-02 to close Fund 140 due to lack of use. PASSED
- 7.11 Purchase of Standards Plus Materials Trustee Simmons moved and Trustee Quintana seconded the motion to purchase the Standards Plus supplemental materials. PASSED

**8.0 AUTHORIZATION OF VENDOR PAYMENTS:**

Trustee George moved and Trustee Quintana seconded the motion to approve vendor payments for the period of April 16, 2012 through June 8, 2012. PASSED

**9.0 PERSONNEL:**

- 9.1 Job Description and Salary Schedule for Classified Management Trustee Simmons moved and Trustee George seconded the motion to approve the updated Job Descriptions and Salary Schedule for Classified Management employees. PASSED
- 9.2 Offer of Employment for Vacant Teaching Position Trustee Simmons moved and Trustee Quintana seconded the motion to hire Caryn Garcia to fill the vacant Sixth grade teaching position. PASSED

**10.0 CLOSED SESSION:**

The meeting was called into Closed Session at 6:55 P.M.

