

E-RATE YEAR 2017-2018 RFP
Bundled Internet Access – 1 Gbps Fiber connectivity and provisioning for
Monson-Sultana Joint Union Elementary School District
BEN#144030

Erate Form 470 Application #170078027

Submission Deadline – Friday, May 5th 12:00p.m. (noon)

Monson- Sultana Joint Union Elementary School District wishes to take advantage of E-Rate funding discounts.

To that end, Monson-Sultana Joint Union Elementary School District (DISTRICT) is seeking proposals for the upcoming round of E-Rate (July 1, 2017 - June 30, 2018). The District is seeking a multi-year contract to provide internet transport and service provisioning (ISP); commonly referred to as bundled internet. Contract term is December 16, 2017 through June 30, 2022.

Provider Criteria and Contract Requirements

The successful bidder(s) will be responsible for participating in the Federal E-Rate program.

Prices must be held firm for the duration of the contract or until all work associated with the project(s) are complete (including any SLD approved extensions)

This project is dependent on partial funding from the E-rate program. No part of this contract will be valid or executed outside of E-Rate timelines and approvals.

- Applicant expects the Service Provider to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.
- All contracts entered into as a result of this RFP will be contingent upon the specific funding of the E-Rate FRN tied to that contract at the percentage discount rate applied for.
- The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the ERATE form 471 Block 5. The Service Provider will be responsible for invoicing the Schools and Libraries Division for the funded amount.
- No billing or connectivity that is covered by this contract can take place before the contract start date of December 16, 2017.
- All work must be completed or services delivered by the vendor within the E-Rate funding year authorized by a Funding Commitment Decision Letter (FCDL), unless an extension of time is applied for and granted by the Schools and Libraries Corporation for a specific FRN in a given year.
- In the event of questions during the E-Rate audit process, the successful service provider is expected to reply within 3 business days to questions associated with their proposal.
- The contractor is responsible for providing a valid SPIN (Service Provider Identification Number) at the time the bid is submitted.

- The contractor must provide a valid FCC Registration Number.
- All work is subject to the 100% approval of the project or purchase by the FCC and SLC under the E-rate discount program of the Telecommunications Act of 1996.
- Vendor will be responsible for procuring the discounted amount of the contract cost from the SLD within the allowable service provider invoicing window (Service Provider Invoice method). The form 472 BEAR reimbursement process will not be used by the District.

Proposal Evaluation

It is anticipated that a contract will be made with the provider whose proposal is determined to be the most cost effective and in the overall best interest of the MONSON-SULTANA SCHOOL DISTRICT. The main evaluation considerations are: 1) price, 2) demonstrated quality of service 3) industry experience, and 4) qualifications. A copy of the complete bid evaluation matrix used by the district is available on request.

Scope of Contract:

1. The district is seeking a **multi-year contract** for bundled fiber optic internet service (transport and provisioning) at a rated speed of 1 gigabyte per second (1Gbps). Transport fiber must be capable of at least 10Gbps (with appropriate end point equipment) for future needs.
 - a. There can be no downtime during the potential change out of fiber providers during transition between existing and new services, and it will be the contractor's responsibility to coordinate between the old and new transport and provisioning .
 - b. Selected vendor will provide a fiber connection between the DISTRICT and the Internet Service Provider's (ISP) provisioning point, currently Californian State University Network at 198.188.255.xxx)or exact functional equivalent. Quality of Service (QOS) must be of comparable reliability (functional equivalent) to existing connection.
2. The fiber transport and connectivity must capable of providing a rated speed (up and down) of 1 Gbps between the district and the ISPs provisioning point.
3. The fiber connectivity is to include the connections and equipment necessary at each endpoint to integrate into the ISP and DISTRICT network routers.
 - a. The equipment necessary to accomplish connectivity is a part of the contract and shall remain the sole separate property of the service provider. No end user equipment shall be part of the bid.
 - b. Service provider must provide all service and support for repairs of the fiber connectivity and for maintenance of the end point terminations including configuration of routers at both termination points. Service provider must maintain a physical service presence (response) within 50 miles of the District Office at 93666.
 - c. It is understood that mission critical functions of the DISTRICT are carried out over the fiber connectivity provided. In the event of failure of the connectivity, the service

provider must be able to provide 24/7/365 ability to restore the connection in a reasonable time and manner.

- d. The service will be billed monthly. **The term of the contract is: December 16th, 2017 through June 30th, 2022.**

All proposals must be signed, dated and submitted in writing.

Submission Deadline: **Friday, May 5th, 2017.**

Deliver by email, hand or common carrier to:

Monson-Sultana Joint Union Elementary School District

Mail Address: P.O. Box 25

Street Address: 10643 Avenue 416

Sultana, CA 93666-0025

Attn: Vicki Worthley, Director of Technology

Email: admin@msschool.org

Late proposals will not be accepted.

All requests for information (RFI) should be made in writing **via e-mail or postal mail only** to:

Vicki Worthley at admin@msschool.org or the mailing address above. Be aware that all parties will be copied on all questions and responses.