

**E-RATE YEAR 2017-2018 RFP
Internal Connections - Network Wiring**

**Monson-Sultana Joint Union Elementary School District
BEN#144030**

Erate Form 470 Application #170078027

Submission Deadline – Friday, May 5th 12:00p.m. (noon)

Monson- Sultana Joint Union Elementary School District wishes to take advantage of E-Rate funding discounts.

To that end, Monson-Sultana Joint Union Elementary School District (DISTRICT) is seeking proposals for the upcoming round of E-Rate (July 1, 2017 - June 30, 2018). The District is seeking a contract to provide network wiring. Contract term is July 1, 2017 through June 30, 2022.

Provider Criteria and Contract Requirements

The successful bidder(s) will be responsible for participating in the Federal E-Rate program.

Prices must be held firm for the duration of the contract or until all work associated with the project(s) are complete (including any SLD approved extensions)

This project is dependent on partial funding from the E-rate program. No part of this contract will be valid or executed outside of E-Rate timelines and approvals.

- Applicant expects the Service Provider to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.
- All contracts entered into as a result of this RFP will be contingent upon the specific funding of the E-Rate FRN tied to that contract at the percentage discount rate applied for.
- The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the ERATE form 471 Block 5. The Service Provider will be responsible for invoicing the Schools and Libraries Division for the funded amount.
- No billing or connectivity that is covered by this contract can take place before the contract start date of July 1, 2017.
- All work must be completed or services delivered by the vendor within the E-Rate funding year authorized by a Funding Commitment Decision Letter (FCDL), unless an extension of time is applied for and granted by the Schools and Libraries Corporation for a specific FRN in a given year.
- In the event of questions during the E-Rate audit process, the successful service provider is expected to reply within 3 business days to questions associated with their proposal.
- The contractor is responsible for providing a valid SPIN (Service Provider Identification Number) at the time the bid is submitted.
- The contractor must provide a valid FCC Registration Number.

- All work is subject to the 100% approval of the project or purchase by the FCC and SLC under the E-rate discount program of the Telecommunications Act of 1996. All work done must be warranted for a period of one (1) year from the date of finished installation.
- Vendor will be responsible for procuring the discounted amount of the contract cost from the SLD within the allowable service provider invoicing window (Service Provider Invoice method). The form 472 BEAR reimbursement process will not be used by the District.

Proposal Evaluation

It is anticipated that a contract will be made with the provider whose proposal is determined to be the most cost effective and in the overall best interest of the MONSON-SULTANA SCHOOL DISTRICT. The main evaluation considerations are: 1) price, 2) demonstrated quality of service 3) industry experience, and 4) qualifications. A copy of the complete bid evaluation matrix used by the district is available on request.

Scope of Contract:

1. The district is seeking a contract for Category 6 network wiring and wire terminations to add additional drops at specific locations on campus. The map of drop locations and the associated IDF network switch locations will be provided during the mandatory walk-through of the project. An appointment to walk through the project can be made using the contact information provided below.
 - a. There can be no downtime during normal school operating hours for existing equipment during the project installation.
 - b. Selected vendor will fully test and document the final connectivity at 1 Gbps and provide an ASBUILT map including port assignments of all installed wiring. All ports will be properly labeled in the DISTRICT Meraki cloud dashboard and on the physical switch and cable drops themselves.
2. No end user equipment is to be included in this bid. The installation must be 100% ERate Eligible.

All proposals must be signed, dated and submitted in writing.

Submission Deadline: **Friday, May 5th, 2017.**

Deliver by email, hand or common carrier to:

Monson-Sultana Joint Union Elementary School District

Mail Address: P.O. Box 25

Street Address: 10643 Avenue 416

Sultana, CA 93666-0025

Attn: Vicki Worthley, Director of Technology

Email: admin@msschool.org

Appointments for **mandatory** walk-through of project scope can be made by contacting the district at the email above. No phone calls will be accepted.

Late proposals will not be accepted.

All requests for information (RFI) should be made in writing **via e-mail or postal mail only** to:

Vicki Worthley at admin@msschool.org or the mailing address above. Be aware that all parties will be copied on all questions and responses.