
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

December 12, 2023

12:00 P.M

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Simmons at 12:03 P.M.

1.1 Roll Call

Trustees present: Quintana, Cepeda, Worthley, and Simmons
Trustees absent: Belknap
Secretary: Roberto Vaca

**2.0 PUBLIC COMMENT ON
CLOSED SESSION TOPICS:**

None

**3.0 EXECUTIVE CLOSED
SESSION:**

Trustee Simmons called the meeting into closed session at 12:04 P.M.
and was called back to regular session at 12:41 P.M.

4.0 REGULAR/OPEN SESSION:

4.1 Flag Salute

Trustee Simmons led all those in attendance for the Flag Salute.

4.2 Report of Action Taken
in Closed Session

No action was taken during the closed session to report.

4.3 Guests/Staff Present

Benita Cortez, Jaqueline Montejano, David Camarillo (ASB, FUEL),
Kasandra Arballo (FUEL), and Diego Quintero (ASB Student Rep).

**5.0 OPPORTUNITY TO
ADDRESS THE BOARD:**

None

6.0 APPROVAL OF MINUTES:

Trustee Quintana moved and Trustee Worthley seconded the motion to
approve the minutes of the November 7, 2023 regular meeting. PASSED

7.0 CORRESPONDENCE:

7.1 GASB 45 Trust

Business Manager, Benita Cortez shared correspondence stating
quarterly return of -2.11% for the period of July - September of 2023.

**8.0 SUPERINTENDENT’S/
PRINCIPAL’S REPORT:**

8.1.1: Campus Update - The Associate Student Body (ASB) Student
Representative reported on events happening on campus for the month of
December which included Miss Pauls’ release of her Christmas
Production, “Christmas Winter Wonderland 2023,” Updates on the
FUEL Multimedia club posting pictures and videos of campus events to
the community, and the December and Holiday (12 Days of Christmas)
Rally to kick off some Holiday Spirit and Attendance motivation along
with Hot Cocoa with Santa, Elf on the Shelf, and read-alongs with
certain grades spans.

**8.0 SUPERINTENDENT’S/
PRINCIPAL’S REPORT:**

8.1.2: Construction Update - Superintendent Vaca provided a brief update on the new classrooms/modulars which are now in use for meetings and board meetings; these buildings are 99% complete with minor adjustments having to be done (such as internet and clocks). The library furniture has been delayed and is now due for April of 2024. The Student Education & Activity Center (Gym) is 70% complete with the roofing and exterior shell is to follow and the school has received 100% approval from DSA to continue with the construction project.

9.0 CONSENT ITEMS:

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| 9.1 | Annual Board Organizational Meeting | Trustee Worthley moved and Trustee Cepeda seconded the motion to appoint Trustee Quintana for president, Trustee Cepeda for clerk, and Trustee Cepeda as member of the Board to vote in County Committees.
PASSED |
| 9.2 | Declaration of Need for Fully Qualified Educators | Trustee Cepeda moved and Trustee Worthley seconded the motion to approve the Declaration of Need for Fully Qualified Educators. PASSED |
| 9.3 | Auditing Services Contract(s) for 2023-2024 | Trustee Quintana moved and Trustee Worthley seconded the motion to approve the Christy White Brook, CPA Audit Contract renewal for two years. PASSED |
| 9.4 | PIQE Services Contract for 2023-2024 | Trustee Worthley moved and Trustee Quintana seconded the motion to approve the agreement with PIQE for parenting program services.
PASSED |
| 9.5 | TCOE - “Why Try”/Choices Proposed Field Trip. | Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the field trip to So-fi Stadium for the “Why Try”/Choices Program, funded field trip: LA Bowl Football Game. PASSED |
| 9.6 | Budget Revision 012-23 | Trustee Worthley moved and Trustee Cepeda seconded the motion to approve Budget Revision 012-23. PASSED |
| 9.7 | Cash Flow Report: November 2023 | Trustee Cepeda moved and Trustee Worthley seconded the motion to approve the November Cash Flow Report. PASSED |
| 9.8 | 2023-2024 First Interim Budget Report | Trustee Quintana moved and Trustee Worthley seconded the motion to approve the 2023-2024 First Interim Budget Report. PASSED |
| 9.9 | TK iPad Purchase & Bids | Item 9.9 was tabled for further discussion and decision at a later date/board meeting. This request was made by Trustee Worthley, pending more information regarding curriculum from TK teacher, Mrs. Melban. |
| 9.10 | OMNIA Contract & Mower Bid | Trustee Worthley moved and Trustee Quintana seconded the motion to approve the purchase for a mower from CAL TURF. PASSED |
| 9.11 | Proposed Conferences for Cabinet Members | Trustee Worthley moved and Trustee Quintana seconded the motion to approve attendance to the proposed conferences as presented. PASSED |

**10.0 AUTHORIZATION OF
VENDOR PAYMENTS:**

Trustee Cepeda moved and Trustee Worthley seconded the motion to approve vendor payments for the period of 10/16/23- 12/1/23.
PASSED

11.0 PERSONNEL:

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| 11.1 | Personnel Order | Item 11.1 was informational only. No Action required by the Board. |
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