

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Regular Meeting**

**December 13, 2022**

**12:00 P.M**

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Simmons at 12:00 P.M.

1.1 Flag Salute

Trustee Simmons led all those in attendance for the Flag Salute.

1.2 Roll Call

Trustees present: George, Quintana, Cepeda, and Simmons  
Trustees absent: Belknap  
Secretary: Roberto Vaca, present

1.3 Guests/Staff Present

Thomas Giampietro, Benita Cortez, Dain Arias, Jaqueline Montejano, Melissa Valdez, Stephen Miller, and Vicki Worthley.

**2.0 OPPORTUNITY TO ADDRESS THE BOARD:**

Former Superintendent/Principal, Mr. Giampietro, addressed the board and Trustee George. Mr. Giampietro thanked Trustee George for her 42 years of service, specifically the 17 years while working together during his employment with Monson-Sultana Elementary School.

**3.0 APPROVAL OF MINUTES:**

Trustee Cepeda moved and Trustee George seconded the motion to approve the revised minutes of the October 4, 2022 regular meeting and the November 1, 2022 regular meeting. PASSED

**4.0 CORRESPONDENCE:**

4.1 GASB 45 Trust

Business Manager, Benita Cortez shared correspondence stating quarterly return of -1.66% for the period of July - September of 2022.

**5.0 SUPERINTENDENT'S/ PRINCIPAL'S REPORT:**

The Superintendent provided an update to the Board on the gym project, new wing construction, replacement of library and primary playground, and the solar project. In addition, with the new construction projects, the District will need to relocate an existing storage building to a new location.

**6.0 OLD BUSINESS:**

None

**7.0 CONSENT ITEMS:**

7.1 Annual Board  
Organizational Meeting

Superintendent Vaca administered the Oath of Office to Trustees Simmons, Quintana, and Worthley. Trustee Quintana was selected as the representative to vote in the 2022 Election of County Committee Members. The Registry of Public Agencies (SF-405) Form, the Authorized Signature Form, and Governing Board Member Information Sheet were updated and/or signed.  
Trustee Quintana moved and Trustee Cepeda seconded the motion to approve all items listed above (7.1.1 - 7.1.6) PASSED

- 7.2 Interdistrict Requests Trustee Cepeda moved and Trustee Worthley seconded the motion to approve interdistrict attendance requests 7.2.1 and 7.2.2. PASSED
- 7.3 IdentiMetrics Scan Point Quote Item 7.3 was tabled to be discussed during the closed session. After discussion, Trustee Quintana moved and Trustee Worthley seconded the motion to approve the purchase and agreement with IdentiMetrics for their program and services. PASSED
- 7.4 Frontline Education Quote & Service Agreement Item 7.4 was tabled to be discussed during closed session. After discussion, Trustee Quintana moved and Trustee Worthley seconded the motion to approve the purchase and agreement with Frontline Education for their program and services. PASSED
- 7.5 TCOE - “Why Try”/Choices Proposed Field Trip. Trustee Quintana moved and Trustee Worthley seconded the motion to approve the field trip to So-fi Stadium for the “Why Try”/ Choices Program, funded field trip: Chargers VS Titans NFL Game. PASSED
- 7.6 AERIES Student Information System Renewal Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the renewal contract with AERIES Student Information System. PASSED
- 7.7 Network Equipment Purchase Item 7.7 was tabled for further discussion and decision at a later date/board meeting. This request was made by Director of Instructional Technology, Dain Arias.
- 7.8 Network Access Points Purchase Item 7.8 was tabled for further discussion and decision at a later date/board meeting. This request was made by Director of Instructional Technology, Dain Arias.
- 7.9 Voip Phone System Purchase Trustee Worthley moved and Trustee Cepeda seconded the motion to approve the purchase of Informacast and CDW-G. PASSED
- 7.10 Security Cameras Purchase Trustee Cepeda moved and Trustee Worthley seconded the motion to approve the purchase of Informacast and CDW-G for Security Cameras. PASSED
- 7.11 Public Announcement (PA) & Safety Alert System Purchase Trustee Quintana moved and Trustee Worthley seconded the motion to approve the purchase of Informacast and CDW-G for a new PA & Safety Alert System. PASSED
- 7.12 Cash Flow Report: November 2022 Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the November Cash Flow Report. PASSED
- 7.13 Budget Revision 012-22
- |                   | <u>Beg. Balance</u> | <u>Revenue</u> | <u>Expenditures</u> | <u>Ending Balance</u> |
|-------------------|---------------------|----------------|---------------------|-----------------------|
| -                 |                     |                |                     |                       |
| General Fund      | \$4,572,734.57      | \$730,559.07   | \$701, 764.35       | \$5,601, 529.29       |
| Cafeteria Account | \$144,383.57        | \$183,604.18   | \$56,067.74         | \$271,920.01          |
| New Construction  | \$1,471,808.01      | \$20,451.55    | \$328, 708.62       | \$1,163,550.94        |
| Modernization     | \$19, 613.80        | -              | -                   | \$19, 613.80          |
- Trustee Quintana moved and Trustee Cepeda seconded the motion approve Budget Revision 012-22. PASSED

- 7.14 2022-2023 District Calendar Amendment  
Trustee Cepeda moved and Trustee Quintana seconded the motion to approve the proposed amendment to the District Calendar for the 2022-2023 School Year. PASSED
- 7.15 2022-2023 First Interim Budget Report  
Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the 2022-2023 First Interim Budget Report. PASSED
- 7.16 Proposed Monson-Sultana District/School Logo  
Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the proposed logos presented. PASSED
- 7.17 Proposed Conferences for Cabinet Members  
Trustee Worthley moved and Trustee Cepeda seconded the motion to approve attendance to the proposed conferences. PASSED

**8.0 AUTHORIZATION OF  
VENDOR PAYMENTS:**

Trustee Quintana moved and Trustee Cepeda seconded the motion to approve vendor payments for the period of 10/28/22- 12/2/22. PASSED

**9.0 PERSONNEL:**

- 9.1 Personnel Order  
Trustee Worthley moved and Trustee Cepeda seconded the motion to approve personnel orders 9.1.1, FMLA Leave for Stephanie Caldera, and 9.1.2, Medical Leave for Audrie Adlard. PASSED

**10.0 CLOSED SESSION:**

Trustee Simmons called the meeting into closed session at 2:25 P.M and was called back to regular session at 3:35 P.M.

**11.0 ADJOURNMENT:**

Meeting adjourned at 3:37 P.M.

Respectfully Submitted,

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Lynn Simmons President

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Roberto Vaca Secretary

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Delbert Quintana Clerk

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Bette J. George Trustee

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Robert Cepeda Trustee

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Jeff Belknap Trustee

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Vicki Worthley Trustee