

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

May 7, 2024

5:30 P.M

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Quintana at 5:30 P.M.

1.1 Roll Call

Trustees present: Simmons, Cepeda, Worthley, and Quintana
Trustees absent: Belknap
Secretary: Roberto Vaca

**2.0 PUBLIC COMMENT ON
CLOSED SESSION TOPICS:**

Mr. Stephen Miller (Teacher, MSAT Representative) addressed the board and presented the board with Monson-Sultana Association of Teachers' (MSAT) official document for their Sunshine Proposal for the 2024-2025 school year.

**3.0 EXECUTIVE CLOSED
SESSION:**

Trustee Quintana called the meeting into closed session at 5:32 P.M. and was called back to regular session at 6:26 P.M.

4.0 REGULAR/OPEN SESSION:

4.1 Flag Salute

Trustee Quintana led all those in attendance for the Flag Salute.

4.2 Report of Action Taken
in Closed Session

No action was taken during the closed session to report.

4.3 Guests/Staff Present

Benita Cortez, Jaqueline Montejano, Katherine Arreguin, Melissa Valdez, Melissa Mendoza, Stephen Miller, Catherine Diaz, Mari Lopez-Torres, Mary Pauls, David Camarillo, Diego Quintero, Daniela Uribe, Aria Figueroa, Erica Miramontes, and Melissa Mendoza.

**5.0 OPPORTUNITY TO
ADDRESS THE BOARD:**

None.

6.0 APPROVAL OF MINUTES:

Trustee Simmons moved and Trustee Worthley seconded the motion to approve the minutes of the March 5, 2024 Regular Meeting and March 21, 2024 Special Meeting. PASSED

7.0 CORRESPONDENCE:

Business Manager Benita Cortez presented the board with a letter from TCOE Assistant Superintendent, certifying the District's Second Interim Report for the 2023-2024 School Year.

**8.0 SUPERINTENDENT'S/
PRINCIPAL'S REPORT:**

8.1.1: Campus Update - The Associated Student Body (ASB) Students reported on events happening on campus for the month of March and April which included the Ronald Reagan Library trip by the music department, the outcome of Loteria Night brought by FUEL (after school program), a recap of Girls on the Run, Tulare County's Lip Synch Battle Winners, the Spring Music Awards Ceremony, and lastly the ASB Reps

thanked the Board for their support this year and gave them an update on High School and future academic plans.

8.1.2: Construction Update - Superintendent Vaca provided a brief update on the Student Education & Activity Center (Gym) project completion status as well as Phase 2 of the construction project for the old library and new jungle gym projects which will be occurring during summer vacation.

**9.0 REVIEW/ACTION/CONSENT/
PUBLIC HEARING:**

- | | | |
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| 9.1 | Interdistrict Requests | Trustee Worthley moved and Trustee Cepeda seconded the motion to approve interdistrict attendance requests 9.1.1 through 9.1.22 as presented. PASSED |
| 9.2 | Resolution 05-24-01 | Trustee Simmons moved and Trustee Worthley seconded the motion to approve Resolution 05-24-01 as presented. PASSED |
| 9.3 | ERS Library Media Service Contract for 2024-2025 | Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the ERS Library Media Service contract. PASSED |
| 9.4 | Renaissance Learning Renewal of Services | Trustee Simmons moved and Trustee Worthley seconded the motion to approve the renewal of services with Renaissance Place. PASSED |
| 9.5 | Declaration of Surplus and Obsolete Equipment | Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the sale, donation, and disposal of library books as presented.
PASSED |

**10.0 AUTHORIZATION OF
VENDOR PAYMENTS:**

Trustee Cepeda moved and Trustee Worthley seconded the motion to approve vendor payments for the period of 3/28/2024 - 4/12/2024.
PASSED

11.0 PERSONNEL:

- | | | |
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| 11.1 | Personnel Order | Trustee Worthley moved and Trustee Simmons seconded the motion to approve Personnel Order 11.1.1: Paternity Leave for Joshua Barragan, 11.1.2: Medical leave for Jennifer Melban, 11.1.3: Retirement of Mary Pauls as Music Teacher, and 11.1.4: Resignation of Jennifer Melban as Teacher. PASSED |
| 11.2 | Food Services Director Job Description | Trustee Simmons moved and Trustee Worthley seconded the motion to approve the Food Services Director Job Description as presented.
PASSED |
| 11.3 | Food Services Director Salary Schedule | Trustee Worthley moved and Trustee Cepeda seconded the motion to approve the Food Services Director Salary Schedule as presented.
PASSED |

**10.0 CLOSING ACTIVITIES/
CLOSED SESSION:**

Trustee Cepeda moved and Trustee Worthley seconded the motion to call the meeting into closed session at 7:05 PM to discuss the outcome of the school's current litigation with representative Valdez. The meeting was called back to regular session at 7:45 P.M with no action to report.

