

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board of Trustees Meeting Agenda

AGENDA **August 1, 2023** **School Campus - Room 7** **12:00 PM**

1.0 Call to Order

- 1.1 Flag Salute
- 1.2 Roll Call
- 1.3 Introduce Guests

2.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.

3.0 Approval of Minutes – July 25, 2023 (A)

4.0 Correspondence - NONE

5.0 Superintendent's/Principal's Report

- 5.1.1 Campus Update
- 5.1.2 Construction Update

6.0 Old Business - None

7.0 Consent Items / Review / Public Hearing/ Public Input / Board Discussion / ACTION (as applicable)

- 7.1 Interdistrict Requests (A)
- 7.2 Library Furniture Bids (A)
- 7.3 TCOE - Educational Resource Services Work Plan (A)
- 7.4 TCOE/MSJUESD Theater Quote (A)
- 7.5 Budget Revision #008-23a (A)
- 7.6 Budget Revision #008-23b (A)

8.0 Personnel

- 8.1 Personnel Order (A)
- 8.2 Behavior Instructional Assistant (BIA) Job Description (A)
- 8.3 Behavior Instructional Assistant (BIA) Salary Schedule (A)

9.0 Adjournment

*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Special Meeting

July 25, 2023

8:00 A.M

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Simmons at 8:00 A.M.

1.1 Flag Salute

Trustee Simmons led all those in attendance for the Flag Salute.

1.2 Roll Call

Trustees present: Quintana, Worthley, Belknap, and Simmons

Trustees absent: Cepeda

Secretary: Roberto Vaca, present

**2.0 PUBLIC COMMENT ON
CLOSED SESSION TOPICS:**

None

**3.0 EXECUTIVE CLOSED
SESSION:**

Trustee Simmons called the meeting into closed session at 8:01 A.M.
and was called back to regular session at 8:35 A.M.

4.0 REGULAR/OPEN SESSION:

4.1 Guests/Staff Present

Benita Cortez, Jaqueline Montejano, Catherine Diaz, Stephen Miller,
Joseph Rico, and Melissa Mendoza.

**4.2 Report of Action Taken
in Closed Session**

No action was taken during the closed session to report.

**5.0 OPPORTUNITY TO
ADDRESS THE BOARD:**

None

6.0 APPROVAL OF MINUTES:

Trustee Quintana moved and Trustee Belknap seconded the motion to
approve the minutes of the June 27, 2023 Regular Meeting. PASSED

7.0 CORRESPONDENCE

None.

**8.0 SUPERINTENDENT'S/
PRINCIPAL'S REPORT:**

None.

9.0 CONSENT ITEMS:

9.1 Interdistrict Requests

Trustee Worthley moved and Trustee Quintana seconded the motion to
approve interdistrict attendance requests as presented. PASSED

**9.2 Student and Parent
Handbook for the
2023-2024 School Year**

Trustee Belknap moved and Trustee Quintana seconded the motion to
approve the Student and Parent Handbook for the 2023-2024 school year
as presented. PASSED

**9.3 Staff Handbooks for the
2023-2024 School Year**

Trustee Worthley moved and Trustee Belknap seconded the motion to
approve the Classified and Certificated Handbooks for the 2023-2024
school year as presented. PASSED

- 9.4 MSJUESD/MSAT MOU Trustee Quintana moved and Trustee Worthley seconded the motion to approve the memorandum of understanding (MOU) for the 2023-2024 as presented. PASSED
- 9.5 Library Furniture Bids Item 9.5 was tabled for review and action for the August 1st Regular Meeting pending updated library furniture plans and bids.
- 9.6 Budget Revision #007-23 Trustee Worthley moved and Trustee Belknap seconded the motion to approve Budget Revision 007-23 as presented. PASSED
- 9.7 FUEL - Expanded Learning Opportunities Programs (ELOP) 2023-2024 Agency Renewal and Program Plan Trustee Worthley moved and Trustee Belknap seconded the motion to approve the FUEL - ELOP agency renewal and program plan as presented. PASSED
- 9.8 UTK Curriculum Purchase Bid Trustee Belknap moved and Trustee Worthley seconded the motion to approve the UTK Curriculum Purchase Bid for five (5) years. PASSED
- 9.9 ERS Library Media Service Contract for 2023-2024 Trustee Quintana moved and Trustee Worthley seconded the motion to approve the Library Media Service Contract for the 2023-2024 school year. PASSED

**10.0 AUTHORIZATION OF
VENDOR PAYMENTS:**

Trustee Belknap moved and Trustee Worthley seconded the motion to approve vendor payments for the period of 6/20/2023 - 7/14/2023.
PASSED

11.0 PERSONNEL:

- 11.1 Personnel Order Trustee Belknap moved and Trustee Quintana seconded the motion to approve Personnel Orders 11.1.1 through 11.1.3: Hiring of Joshua Barragan for Grounds/Maintenance/Bus Driver, Adrian Garza for Physical Education Instructional Assistant, and Samantha Huerta for Instructional Assistant. PASSED

12.0 ADJOURNMENT:

Meeting adjourned at 9:16 A.M.

Respectfully Submitted,

Lynn Simmons President

Roberto Vaca Secretary

Delbert Quintana Clerk

Jeff Belknap Trustee

Robert Cepeda Trustee

Vicki Worthley Trustee

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION: **5.0 SUPERINTENDENT'S REPORT**

AGENDA ITEM: **5.1.1 CAMPUS EVENTS AT MSJUESD**
5.1.2 CONSTRUCTION UPDATE

ATTACHMENTS: **NONE**

DISCUSSION:

The Superintendent will provide information to the Board on events and calendar dates that will be coming up on our campus for the first couple of weeks of school. Additionally, an update will be provided on the status of the construction project.

RECOMMENDATION: **NONE**

PROPOSED ACTION: **NONE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **7.1 INTERDISTRICT REQUESTS**

ATTACHMENTS: **INTERDISTRICT REQUESTS**

DISCUSSION:

- 7.1.1 Arreguin (6th & 8th Grades) New from Kings Canyon
- 7.1.2 Benavides (Kindergarten) New from Visalia
- 7.1.3 Garza (7th Grade) New from Dinuba
- 7.1.4 Popp (Kindergarten) Renewal from Kings Canyon

RECOMMENDATION: The Superintendent recommends that the Board approve the interdistrict requests as presented.

PROPOSED ACTION: **APPROVE**

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
AUGUST 1, 2023

Agenda Item #	Name	Grade	From	To	Year	Reason	Recommendation
7.1.1	Arreguin, Mariela	8th	Kings Canyo... ▾	Monson-Sultana	2023-2024	New	Approval
7.1.1	Arreguin, Rolando	6th	Kings Canyo... ▾	Monson-Sultana	2023-2024	New	Approval
7.1.2	Benavides, Leia	K	Visalia Unified ▾	Monson-Sultana	2023-2024	New	Approval
7.1.3	Garza, Nathaniel	7th	Dinuba Unified ▾	Monson-Sultana	2023-2024	New	Approval
7.1.4	Popp, Adelyn	K	Kings Canyo... ▾	Monson-Sultana	2023-2024	Renewal	Approval

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION:

CONSENT

AGENDA ITEM:

7.2 LIBRARY FURNITURE BIDS

ATTACHMENTS:

SOUTHWEST SCHOOL & OFFICE SUPPLY BID

CORE BUSINESS INTERIORS BID

METEOR EDUCATION BID

DISCUSSION:

The administration is recommending the purchase of furniture for the new library for the 2023-2024 school year. Three quotes were obtained for board consideration.

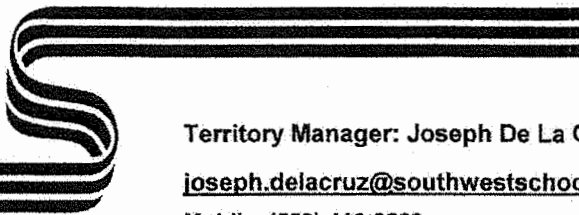
RECOMMENDATION:

The Superintendent recommends that the Board approve the bid from METEOR EDUCATION for the purchase of furniture for the new library.

PROPOSED ACTION:

APPROVE

SOUTHWEST SCHOOL & OFFICE SUPPLY



Territory Manager: Joseph De La Cruz

joseph.delacruz@southwestschool.com

Mobile: (559) 410-2269

Acct. No. **1878921**

Date **7/28/2023**

Sold to:

Monson-Sultana Jt Union ESD

Ship to:

Monson-Sultana Jt Union ESD

10643 Avenue 416

Sultana, CA 93666

10643 Avenue 416

Sultana, CA 93666

Purchase order no.

Delivery requested

Special instructions

Item Number	Quantity	Unit	Description	Price	Total
TD 6030FS	8	EA	60"Wx30"Dx29"H FLIP TOP TRAINING TABLE	794.35	\$6,354.80
383	32	EA	TONE SOLID BACK ARMLESS SIDE CHAIR	210.80	\$6,745.60
1524	1	EA	FLEX FULLY UPHOLSTERED ROUND OTTOMAN 24"DIA x 18"H	539.50	\$539.50
1518	5	EA	FLEX FULLY UPHOLSTERED PETAL OTTOMAN 18"DIA x 18"H	455.40	\$2,277.00
461	1	EA	ETC MESH MID BACK CHAIR, GRADE-IN FABRIC SEAT	605.15	\$605.15
5801	8	EA	EVE CLUB CHAIR WITH ARMS	1366.15	\$10,929.20
5804	2	EA	EVE ARMLESS CLUB CHAIR	1273.85	\$2,547.70
5804	2	EA	EVE ARMLESS CLUB CHAIR	1327.20	\$2,654.40
5831	2	EA	EVE ONE SEAT BENCH	1072.85	\$2,145.70
HW_RS3048	1	EA	48" RECTAGULAR SHELL- TWO FULL LEGS	452.30	\$452.30
HW_RS3048	1	EA	48" RECTAGULAR SHELL- TWO FULL LEGS	452.30	\$452.30
HW_4818	1	EA	TRANSACTION COUNTERTOP 48"x18"x14"	579.50	\$579.50
HW_RS3036	1	EA	36" RECTANGULAR SHELL- TWO FULL LEGS	406.15	\$406.15
HW_CB2930	1	EA	29" HIGH CURVED CORNER BOOKCASE 30"x30"	627.70	\$627.70
H_UPF	1	EA	FILE/FILE UTILITY PED, FRONT LOCKING	555.40	\$555.40
HW_48	1	EA	48"H 3-SHELF BOOKCASE 36"x12"	496.55	\$496.55
CUSTOMBOOKCS	12	EA	CUSTOM HEIGHT 40"H BOOKCASE 36"x12"	717.95	\$8,615.40
HW_LS46C	1	EA	STANDING LECTERN 24"x15"x46"	559.50	\$559.50
H_05114	4	EA	1 DRAWER, 4 ADJUSTABLE SHELVES, 2 DOORS 42"Wx24"Dx36"H	1196.40	\$4,785.60
H_18206	4	EA	2 DOORS, 5 ADJUSTABLE SHELVES 36"Wx24"Dx84"H	1369.20	\$5,476.80
CUSTOMSTORCB	4	EA	CUSTOM WIDTH 2 DOORS, 5 ADJUSTABLE SHELVES 30"Wx24"Dx84"H	1602.60	\$6,410.40
HW_DSBK6648	6	EA	DOUBLE SIDE CURVED BOOKCASE STORAGE, 66"Wx24"Dx48"H	1994.25	\$11,965.50
HW_DSBK6648	6	EA	DOUBLE SIDE CURVED BOOKCASE STORAGE, 66"Wx24"Dx48"H	1994.25	\$11,965.50
HW_84	13	EA	84"H 6-SHELF BOOKCASE 36"x12"	797.45	\$10,366.85
BOOKDROPART	1	EA	DEPRESSIBLE BOOK CART 24"Wx23"Hx24"D	1390.00	\$1,390.00
BOOKTRUCK	2	EA	MOBILE DOUBLE SIDED BOOKTRUCK 36"Wx42"Hx23"D	1490.00	\$2,980.00
FREIGHT	1	EA	HPFI MANUFACTURER FREIGHT FEE	4141.55	\$4,141.55
INSTALLATION	1	EA	ASSEMBLY & INSTALLATION SET IN PLACE PER PLANS WHITE GLOVE	6035.90	\$6,035.90
			HAUL-A-WAY ALL DEBRIS AND CLEANUP		

1 OF 1

sub-total	\$113,061.95
7.75%	\$8,762.30
Total	\$121,824.25

Project: Monson Sultana
School - Library

Project #: 23-094-R1

Date: 07-25-23

Dealer: Southwest School Supply

Sales Rep: B3W

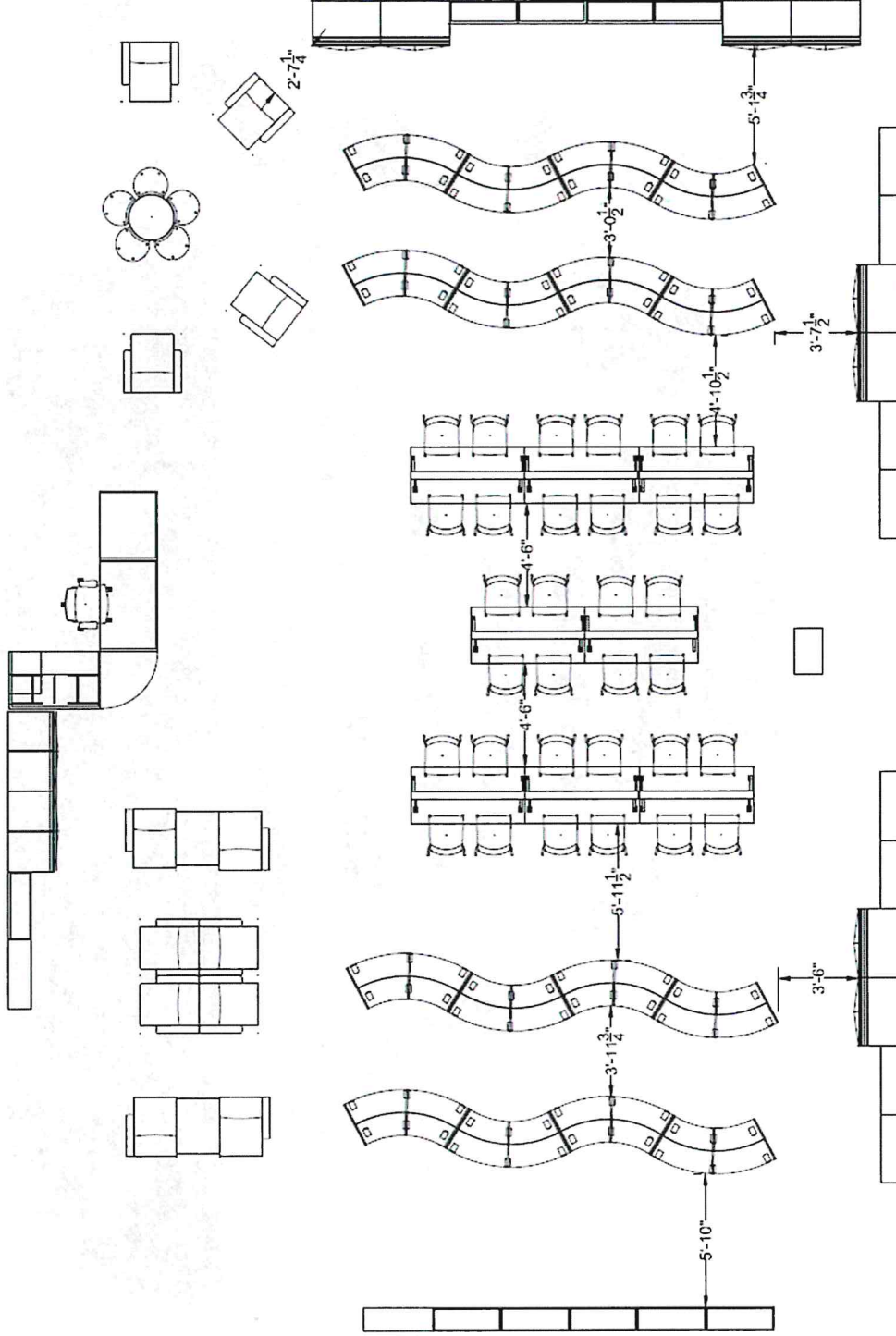
Library Furniture Plan

Drawn By: MC
Render By: MC

HPFi will not accept responsibility
for any error in interpretation of
the drawing, finishes or pricing
and recommend thorough review.

Please notify HPFi of any
discrepancies.
to verify dimensions, quantities,
finishes and pricing.

Renderings are for representation
only. Actual items and finishes
may vary from rendering.



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School - Library

Project #: 23-094-R1

Date: 07-25-23

Dealer: Southwest School Supply

Sales Rep: B3W

Library Rendering 01

Drawn By: MC

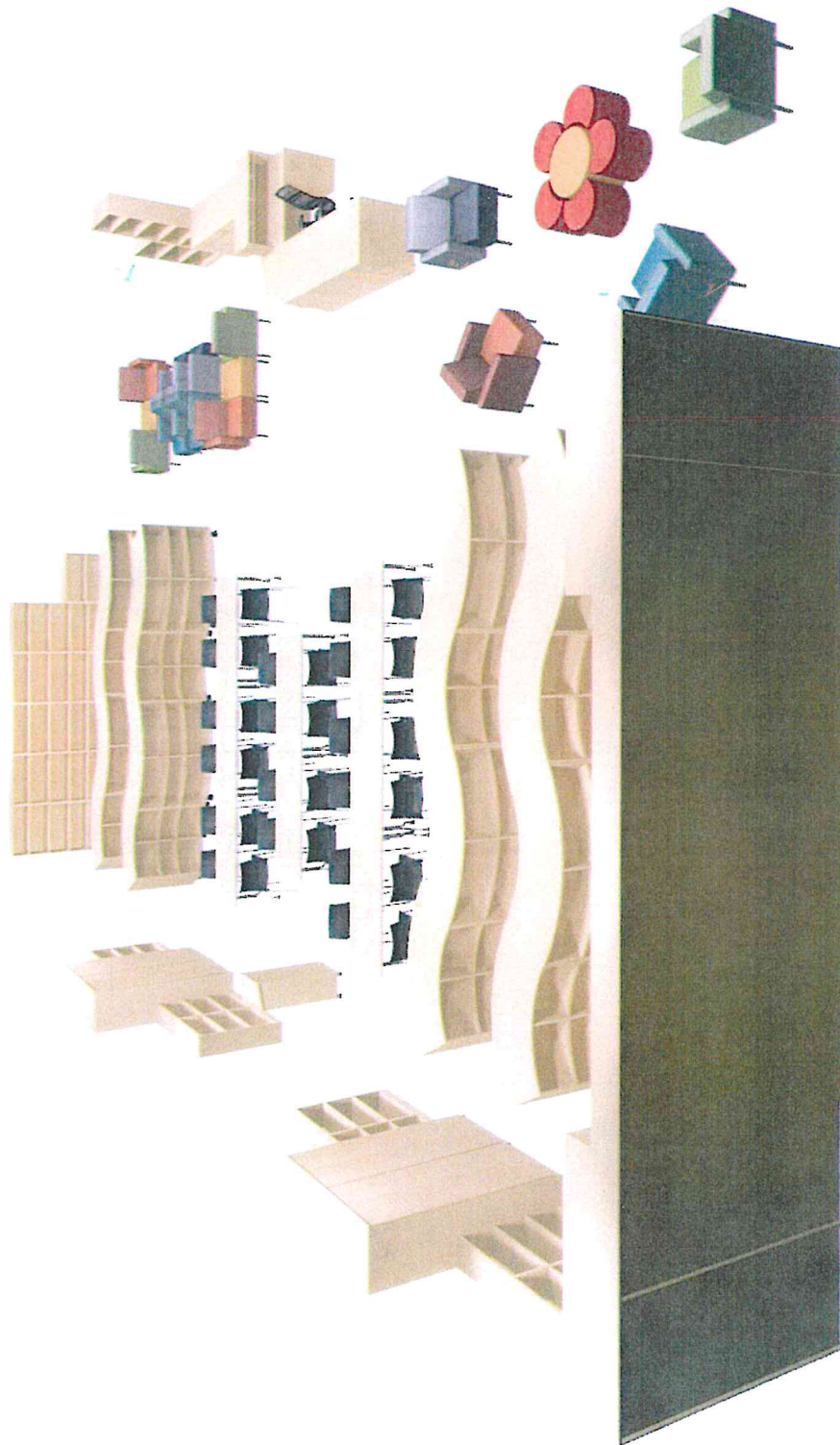
Render By: MC

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Project: Monson Sultana
School - Library

Project #: 23-094-R1

Date: 07-25-23

Dealer: Southwest School Supply

Sales Rep: B3W

Library Rendering 02

Drawn By: MC

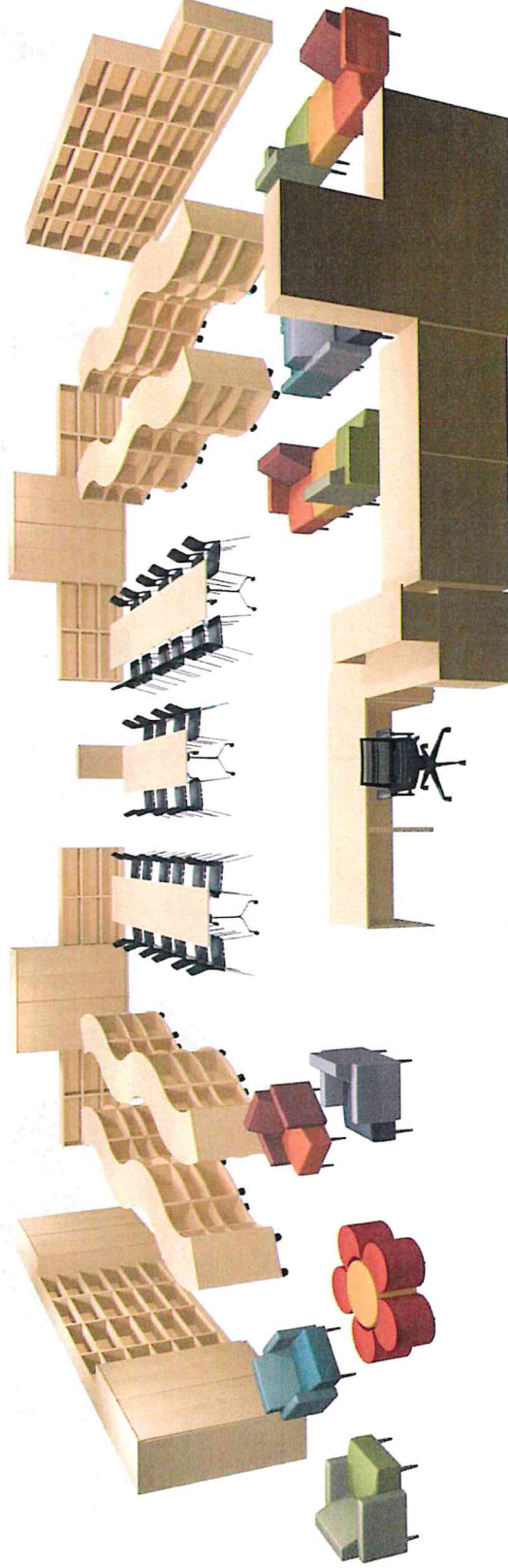
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Project: Monson Sultana
School - Library

Project #: 23-094-R1

Date: 07-25-23

Dealer: Southwest School Supply

Sales Rep: B3W

Library Rendering 03

Drawn By: MC

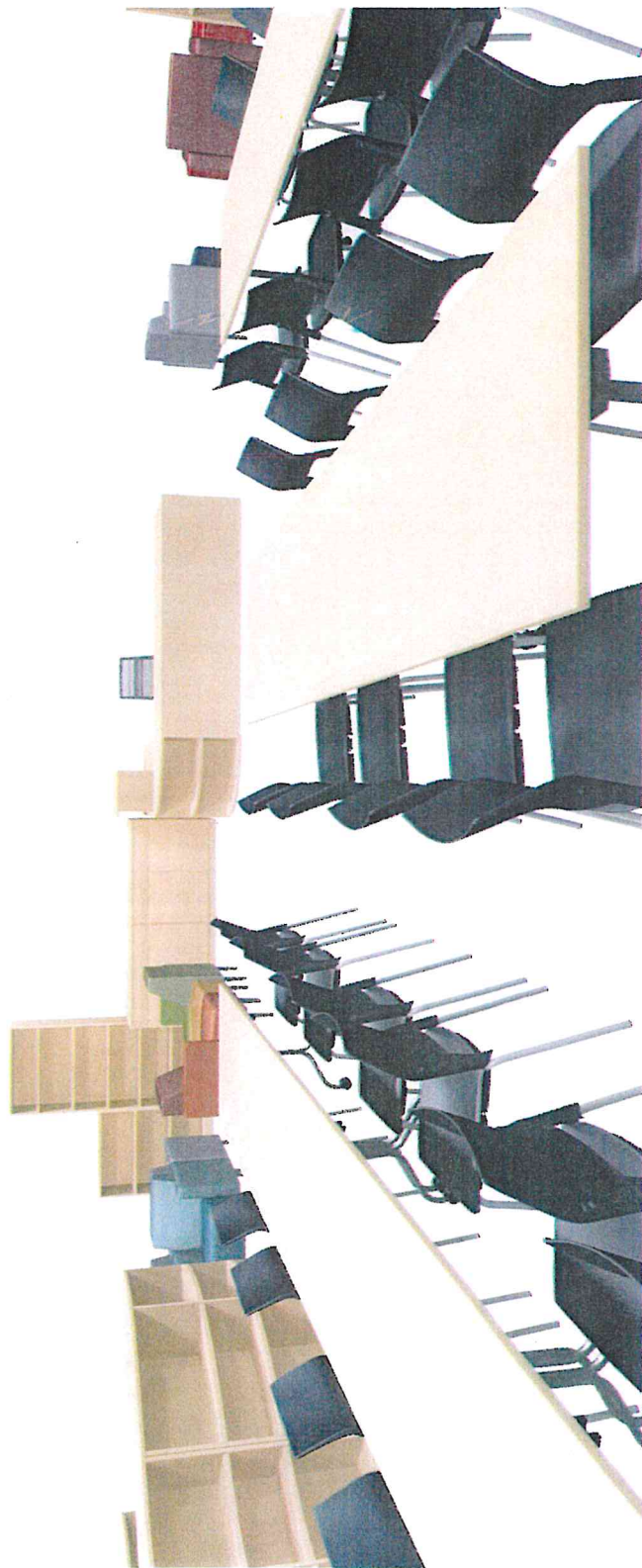
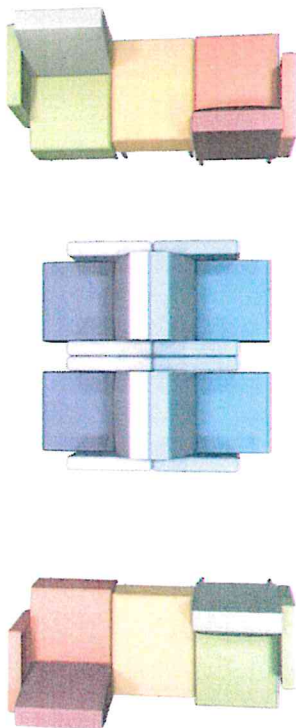
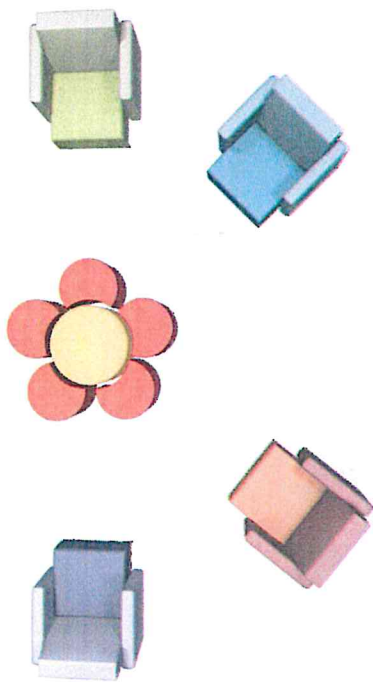
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Proposal

CORE Business Interiors
PO Box 25519
Fresno, CA 93729
Phone: 559-297-6400

Quote/Order No.	22368
Date	06/15/2023
Customer PO No	
Customer Account	MSUSD
Account Executive	AJissa McFarland
Project Number	
Terms	80% DEPOSIT NET 30
Page	1 of 15

T O Monson Sultana School
10643 Avenue 416
Sultana, CA 93666

ATTN: Denise Bese
Phone: 559-591-1634
Email: DENISE@MSSCHOOL.ORG

S H I P T O Monson Sultana School
10643 Avenue 416
Sultana, CA 93666

ATTN: Denise Bese
Phone: 559-591-1634
Email: DENISE@MSSCHOOL.ORG

TIPS CONTRACT 230301

Line	Quantity	Catalog Number/Description	Unit Price	Extended Amount
1	1.00 Each	Fomcore LLC F005-30X18-G1-A-000099-GR2--NAT-MOR_NATURAL_LINEN-HAYSTACK--NAT-MOR_NATURAL_LINEN-HAYSTACK--- 30"Round Ottoman, 30"Dx18"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: NAT:Grade-2 (Natural Linen) OPTION: MOR_NATURAL_LINEN-HAYSTACK:Haystacks OPTION: -:Side / Front / Back / Pillow OPTION: NAT:Grade-2 (Natural Linen) OPTION: MOR_NATURAL_LINEN-HAYSTACK:Haystacks OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	736.87	736.87
2	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR1--MLS-SPR_MILANO_STITCH-RIVER--MLS-SPR_MILANO_STITCH-RIVER--- Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR1:Grade-1 OPTION: -:Seat / Curve / Center / Chair OPTION: MLS:Grade-1 (Milano Stitch) OPTION: SPR_MILANO_STITCH-RIVER:River OPTION: -:Side / Front / Back / Pillow	317.24	317.24



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Page	2 of 15

		OPTION: MLS:Grade-1 (Milano Stitch) OPTION: SPR_MILANO_STITCH-RIVER:River OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space		
3	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR2--PUN- CUL_PUNCH_CARD-CITRONELLE---PUN- CUL_PUNCH_CARD-CITRONELLE--- Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: PUN:Grade-2 (Punch Card) OPTION: CUL_PUNCH_CARD-CITRONELLE:Citronelle OPTION: --:Side / Front / Back / Pillow OPTION: PUN:Grade-2 (Punch Card) OPTION: CUL_PUNCH_CARD-CITRONELLE:Citronelle OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	341.03	341.03
4	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR2--RUS- CUL_RUSHMORE-CARROT---RUS-CUL_RUSHMORE- CARROT--- Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: RUS:Grade-2 (Rushmore) OPTION: CUL_RUSHMORE-CARROT:Carrot OPTION: --:Side / Front / Back / Pillow OPTION: RUS:Grade-2 (Rushmore) OPTION: CUL_RUSHMORE-CARROT:Carrot OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant	341.03	341.03



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		Mark Line For: Tag TG: Library Space		
5	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR2—SIL-SPR_STX-ACID— SIL-SPR_STX-ACID-~~~ Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-ACID:Acid OPTION: -:Side / Front / Back / Pillow OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-ACID:Acid OPTION: -:No Embroidery OPTION: -:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	331.10	331.10
6	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR2—SIL-SPR_STX-MARINE BLUE—SIL-SPR_STX-MARINE BLUE-~~~ Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-MARINE BLUE:Marine Blue OPTION: -:Side / Front / Back / Pillow OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-MARINE BLUE:Marine Blue OPTION: -:No Embroidery OPTION: -:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	331.10	331.10
7	1.00 Each	Fomcore LLC F101-18X16-G1-A-000099-GR2—SIL-SPR_STX- TURQUOISE—SIL-SPR_STX-TURQUOISE-~~~ Petal Ottoman, 18"Dx16"H, 1"Glide OPTION: A-000099:1"Nylon Glide	331.10	331.10



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		OPTION: GR2:Grade-2 OPTION: -:Seat / Curve / Center / Chair OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-TURQUOISE:Turquoise OPTION: -:Side / Front / Back / Pillow OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-TURQUOISE:Turquoise OPTION: -:No Embroidery OPTION: -:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space		
8	1.00 Each	Fomcore LLC FK007-CART2 Lily Cart Mark Line For: Tag TG: Library Space	231.00	231.00
9	2.00 Each	Fomcore LLC _FK007-18X3-Z--GR1-SIL-SPR_STX-ACID-~~~ 3"Lily Pad,18"Dx3"H,Zippered OPTION: GR1:Grade-1 OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-ACID:Acid OPTION: -:No Embroidery OPTION: -:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	115.50	231.00
10	2.00 Each	Fomcore LLC _FK007-18X3-Z--GR1-SIL-SPR_STX-TURQUOISE-~~~ 3"Lily Pad,18"Dx3"H,Zippered OPTION: GR1:Grade-1 OPTION: SIL:Grade-1 (Silververtex Neo) OPTION: SPR_STX-TURQUOISE:Turquoise OPTION: -:No Embroidery OPTION: -:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	115.50	231.00
11	2.00 Each	Fomcore LLC _FK007-18X3-Z--GR2-NAT-MOR_NATURAL_LINEN-HAYSTACK-~~~	124.30	248.60



Proposal

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		3"Lily Pad,18"Dx3"H,Zippered OPTION: GR2:Grade-2 OPTION: NAT:Grade-2 (Natural Linen) OPTION: MOR_NATURAL_LINEN-HAYSTACK:Haystacks OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space		
12	2.00 Each	Fomcore LLC _FK007-18X3-Z--GR2-PUN-CUL_PUNCH_CARD- CITRONELLE--- 3"Lily Pad,18"Dx3"H,Zippered OPTION: GR2:Grade-2 OPTION: PUN:Grade-2 (Punch Card) OPTION: CUL_PUNCH_CARD-CITRONELLE:Citronelle OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	124.30	248.60
13	2.00 Each	Fomcore LLC _FK007-18X3-Z--GR2-RUS-CUL_RUSHMORE-CARROT- --- 3"Lily Pad,18"Dx3"H,Zippered OPTION: GR2:Grade-2 OPTION: RUS:Grade-2 (Rushmore) OPTION: CUL_RUSHMORE-CARROT:Carrot OPTION: ~:No Embroidery OPTION: ~:No CAL 133 Fire Retardant Mark Line For: Tag TG: Library Space	124.30	248.60
14	1.00 Each	Fomcore LLC MANUFACTURER FREIGHT FEE	603.81	603.81
15	6.00 Each	Sit on It 3130.PCU--PC4 Current Undermount OPTION: PC4:White	181.83	1,090.98
16	1.00 Each	Haworth Inc. SJT-20-411A5A--(3J)-,3J-11-,XT-1-,TR-F-,TR-F	744.11	744.11



Proposal

CORE Business Interiors
PO Box 25519
Fresno, CA 93729
Phone: 559-297-6400

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		Soji Task,Fab St /Mesh Bk,Hgt Adj Arm,Lum,Bk Lock,Adj Seat,Plst Base,Hrd Cstr,Assembled OPTION: Seat 1 Color:(3J):Hobson GRD A OPTION: Seat 1 Color:,3J-11:Irish Swim GRD A OPTION: Back 1 Color (Inside):,XT-1:Carbon GRD A OPTION: Trim Color:,TR-F:Black GRD A OPTION: Base Color:,TR-F:Black GRD A Mark Line For: Tag TG: Library Space		
17	1.00 Each	WB Manufacturing LLC CD1000-483029-LG--HPL--C15--C15--C15--C15-- Main Rectangle Unit 48"W x 30"H x 29"D OPTION: HPL:Double Sided High Pressure Laminate OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: ~:No Selection	856.52	856.52
18	1.00 Each	WB Manufacturing LLC CD1000T-484229-LG--C--C15--C15-- Double Sided TFL: Modular Circulation Desk with Transaction, Main Rectangle Unit, Leveling Glides OPTION: C:Classic OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: ~:No Selection	1,212.10	1,212.10
19	1.00 Each	WB Manufacturing LLC CD1010-363029-LG--HPL--C15--C15--C15--C15-- Main Rectangle Unit w/ Book Drop 36"W x 30"H x 29"D OPTION: HPL:Double Sided High Pressure Laminate OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: ~:No Selection	871.24	871.24
20	1.00	WB Manufacturing LLC	1,046.96	1,046.96



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	Each	CD2000-293029-LG--HPL--C15--C15--C15--C15-- Curved Corner Unit 29"W x 30"H x 29"D OPTION: HPL:Double Sided High Pressure Laminate OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -:No Selection		
21	1.00 Each	WB Manufacturing LLC CD9230-243028-AL--C--C15--C15-- Double Sided TFL: Modular Circulation Inline Desk Cabinet, 2 Lateral File Drawers, Levelers OPTION: C:Classic OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -:No Selection OPTION: -:No Selection OPTION: -:No Selection OPTION: -:No Selection	1,453.14	1,453.14
22	1.00 Each	WB Manufacturing LLC LBC1000-242324-AC-D--HPL--C15--C15 Depressible Book Cart 24"W x 23"H x 24"D OPTION: HPL:Double Sided High Pressure Laminate OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark	1,430.14	1,430.14
23	10.00 Each	WB Manufacturing LLC LRS1155-484212-AL--HPL--C15--C15--C15--C15-- 4 Adjustable Shelves, Divider, Levelers 48"W x 42"H x 12"D OPTION: HPL:Double Sided High Pressure Laminate OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -C15:Buka Bark OPTION: -:No Selection	1,033.16	10,331.60
24	8.00	WB Manufacturing LLC	600.30	4,802.40



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	Each	FTT7082-FX—A73-3MM-?? Flip Top Rectangle TableBeveled Lotz Armor Edge, HPL Top Fixed Legs OPTION: -A73:Classic Linen OPTION: 3MM:3mm Edge Color OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space		
25	1.00 Each	WB Manufacturing LLC TL6900-AC--?? Double Sided TFL: Traditional Lectern, (2) 16" Wings, 2 Drawers, 2 Doors, Deabolt Locks, Casters OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space	1,957.30	1,957.30
26	2.00 Each	WB Manufacturing LLC RB3145-483622--HPL--C15-?? REplay Door & Drawer Base Cabinet, Modular w/Levelers, Double Full Height Doors, 1 Vertical Divider, 2 Adj. Shelves, 48"W x 22"D x 35.5"H OPTION: HPL:Premium Finish OPTION: -C15:Buka Bark OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space	1,500.98	3,001.96
27	4.00 Each	WB Manufacturing LLC RT3232-308422--?? REplay Tall Cabinets, Modular, Double Doors, 1 Fixed Shelf, 4 Adj. Shelves, 30"W x 22"D x 84"H OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space	2,225.48	8,901.92
28	12.00 Each	WB Manufacturing LLC LRD1150-364223-AC--?? 4 Adjustable Shelves, 4 Casters 36"W x 42"H x 23"D OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space	1,197.38	14,368.56
29	12.00 Each	WB Manufacturing LLC LRD1180-366023-AC--??	1,555.26	18,663.12



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		6 Adjustable Shelves, 4 Casters 36"W x 60"H x 23"D OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space		
30	6.00 Each	WB Manufacturing LLC LRS1235-488412-AL-?? 10 Adjustable Shelves, Divider, Levelers 48"W x 84"H x 12"D OPTION: ??:INCOMPLETE Mark Line For: Tag TG: Library Space	1,765.48	10,592.88
31	2.00 Each	WB Manufacturing LLC BTD1150-364223-AC-Laminate WB Mfg. - Mobile Double Sided Book Truck, 2 Angled Shelves per side, 4 Casters, 2 Bar Handles, 36"W x 42"H x 23"D OPTION: Laminate:Buka Bark	1,544.68	3,089.36
32	1.00 Each	WB Manufacturing LLC S&H MANUFACTURER FREIGHT FEE	6,980.00	6,980.00
33	2.00 Each	Scholarcraft 202X--2-SILVERTEX-ACID Access Soft Seating Lounge Bench 30x23x19 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: ACID:Acid	733.20	1,466.40
34	1.00 Each	Scholarcraft 208X--2-SILVERTEX-MARINE BLUE Access Soft Seating Lounge Chair w/ 1 Arm - Right 30x26x35 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: MARINE BLUE:Marine Blue	1,252.55	1,252.55
35	1.00 Each	Scholarcraft 208X--3 Access Soft Seating Lounge Chair w/ 1 Arm - Right	1,362.53	1,362.53



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		30x26x35 OPTION: 3:Grade 3		
36	1.00 Each	Scholarcraft 210X--2-SILVERTEX-MARINE BLUE Access Soft Seating Lounge Chair w/ 1 Arm - Left 30x26x35 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: MARINE BLUE:Marine Blue	1,252.55	1,252.55
37	1.00 Each	Scholarcraft 210X--3 Access Soft Seating Lounge Chair w/ 1 Arm - Left 30x26x35 OPTION: 3:Grade 3	1,362.53	1,362.53
38	1.00 Each	Scholarcraft 212X--2-SILVERTEX-ACID Access Soft Seating Lounge Chair w/ both Arms - Left 30x29x35 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: ACID:Acid	1,496.01	1,496.01
39	3.00 Each	Scholarcraft 212X--2-SILVERTEX-MARINE BLUE Access Soft Seating Lounge Chair w/ both Arms - Left 30x29x35 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: MARINE BLUE:Marine Blue	1,496.01	4,488.03
40	2.00 Each	Scholarcraft 212X--2-SILVERTEX-TURQUOISE Access Soft Seating Lounge Chair w/ both Arms - Left 30x29x35 OPTION: 2:Grade 2 OPTION: SILVERTEX:Silvertex Neo Fabric OPTION: TURQUOISE:Turquoise	1,496.01	2,992.02
41	2.00	Scholarcraft	1,638.89	3,277.78



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	Each	212X--3 Access Soft Seating Lounge Chair w/ both Arms - Left 30x29x35 OPTION: 3:Grade 3		
42	32.00 Each	Scholarcraft SC5118XL--PRIMARY BLUE-CHR-NYLON 18"H 2Thrive Smooth Back 4 leg chair, polypropylene flexible shell, self leveling swivel glides OPTION: PRIMARY BLUE:Primary Blue OPTION: CHR:Chrome OPTION: NYLON:Standard Nylon Glide	104.34	3,338.88
43	1.00 Each	Scholarcraft S&H MANUFACTURER FREIGHT FEE	3,296.00	3,296.00
44	50.00 Each	CBI LABOR RECEIVE, DELIVERY of NEW product is included in the cost (NON-PW LABOR)	60.00	3,000.00
45	151.00 Each	CBI LABOR INSTALL and ASSEMBLY of the above NEW product as per approved plan during normal business hours (PW LABOR RATES - TAXABLE)	113.00	17,063.00

TOTAL: \$141,814.65

7.7500%-SULTANA-93666-7532-TULARE SALES TAX: \$10,990.66

GRAND TOTAL: \$152,805.31



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Terms of Agreement

Payment and Invoicing Terms:

For all purchases where CORE Business Interiors is acting as agent between manufacturer and client, invoices will be produced by the individual manufacturer and client payment will be remitted directly to the manufacturer. All terms set forth in agreement with manufacturer will apply.

For all purchases where product is being procured by CORE Business Interiors for resale to Client, the following progress payment schedule will apply; this schedule will apply to the entire amount of the proposal including labor, freight and tax. Sales tax charged will be the rate at the time of billing.

Private Sector Sales Over \$3000 (Established customer with good credit history)

- First Installment: Payment of 80% of the total purchase price will be due prior to execution of order.
- Second Installment: Payment of 20% will be due and payable upon the completion of installation. Retention may only be held for 10% of specific products that are delayed or damaged.

Public Sector Sales (County, City, K-12, Higher Education, etc.) over \$200,000 with Valid Purchase Order

- Public sector sales are any sale made directly to a City, County, or State government. This includes public school districts and public higher education facilities. Private non-profit entities are considered Private Sector.
- Progress billing will be required based on a schedule of values outlined below and may be broken out by phase on larger projects:
 - 80% of product portion of order will be billed when product leaves factory and will be due upon delivery
 - 10% of product and all installation labor will be due upon completion of work
 - 10% retention of product will be due and payable immediately after completion of punch list

All proposals are generated with a cash discount included in the pricing. If you would like to pay with a method other than check, EFT, wire or cash, please contact our office for a revised quote.

Bondable:

Should bond be required, all costs of bond will be added to the P.O. Amount.



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Order Cancellation:

Buyer acknowledges all product related to the project are special ordered to the Buyer's specifications and that CORE Business Interiors has no ability to cancel the order after placement with the manufacturer. Buyer acknowledges and agrees to comply with the Terms and Conditions attached hereto. **This order is non-returnable and non-refundable.**

Liquidated Damages:

CORE will not agree to any liquidated damages unless a separate, mutually agreed upon document outlines all vendor, Client, and Contractor expectations. This document and critical dates would need to be agreed on by all vendor suppliers on order.

Warranty for Products:

It is the desire of CORE Business Interiors to represent manufacturers who expressly warrant their products for five years or longer, however not all manufacturers offer such express warranties. CORE Business Interiors' sole responsibility with respect to the products shall be to pass to Client, to the extent available, any and all manufacturer warranties, express and/or implied, associated with the manufacturers' products. Client agrees to look solely to the manufacturer for any and all product defects, and shall hold CORE Business Interiors harmless for any and all claims for product liability. CORE Business Interiors shall provide to the best extent possible, all supporting requests of client to implement manufacturers' warranties. CORE Business Interiors expressly warrants that CORE Business Interiors is an authorized reseller of products being sold under this contract; however, CORE Business Interiors does not make any other express warranty, other than the Warranty of Service set forth below.

Warranty of Service:

CORE Business Interiors warrants that its services it provides will be performed in a workmanlike manner in accordance with industry standards. In the event of failure due to faulty installation, CORE Business Interiors will re-perform the labor to industry standards.

Disclaimer of Implied Warranties:

GOODS PURCHASED BY CLIENT UNDER THIS AGREEMENT ARE PURCHASED "AS IS," AND CORE Business Interiors DOES NOT WARRANT THAT SUCH GOODS ARE OF MERCHANTABLE QUALITY, OR THAT THEY MAY BE USED FOR A PARTICULAR PURPOSE.



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Excess Handling and Storage:

It is assumed under this contract that the Client project installation site will be ready to immediately receive product unless stated otherwise on product proposal. Site is to be free of other trades and/or existing furniture and equipment, with clear access to area where furniture is to be installed. If furniture is to be installed above or below the ground floor, an operational elevator must be available for use. All full trailer shipments will go directly to project site and LTL shipments will be received and redistributed through CORE Business Interiors authorized warehouse and delivery crew. LTL shipments must be accepted by Client for delivery within 30 calendar days of receipt. Any delays beyond 30 calendar days will result in storage charges. Storage will be charged at the rate of \$35.00 per standard size pallet per month. Any additional labor caused by delays, excess handling, special equipment and storage not the direct fault of CORE Business Interiors, will be charged back to client. Charges for storage and excess handling that have accrued prior to installation must be paid in full prior to start of installation or installation may be delayed or cancelled.

Delivery and Installation:

All services provided by CORE Business Interiors are provided during normal working hours of 8AM to 5PM, Monday through Friday. Quotes for work outside of normal business hours may be requested and appropriate overtime quote will be supplied prior to start of work.

All costs are based on the costs of receiving, inspecting, assembling, delivering, and staging the product including clean-up costs. In addition, delivery & assembly is an estimate based on the following assumptions. Any variance from the following assumptions will increase the delivery & assembly price:

- Work area must be clear of all other construction/installation trades or other obstructions.
- Work area will have electricity, heat, hoisting, elevator service, and adequate facilities for off-loading, staging, moving and handling of product.
- There is clear access to loading area or loading dock and freight elevator.
- There is reasonable "push" distance from loading area or loading dock installation area.
- Single handling of product from trucks into designated delivery / installation space.

Late Payment Fee:

Any Payments that are past due more than 30 days, will be subject to a late payment fee of 1.5% per month or 18% per annum. Client shall pay for all costs of collection of late payments including but not limited to, attorney fees, court costs and/or collection agency fees.



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Security Interest:

The undersigned hereby grants to CORE Business Interiors a security interest in any goods purchased under this Agreement. If Client defaults in payment when due, then CORE Business Interiors shall have all rights and remedies granted to a secured party under the California Commercial Code. Title of goods will not pass to customer, and all merchandise will remain the property of CORE Business Interiors, until the merchandise has been paid for in full.

Governing Law:

This agreement shall be governed by and construed in accordance with the laws of the State of California.

Agreement:

In witness whereof, the parties hereto have executed this agreement on the dates indicated below.

Client Signature

CORE Business Interiors

Name

Name
Account Executive

Title

Title

Date

Date

PROJECT #:
378080

PROJECT NAME:
MONSON SULTANA








































CUSTOMER NAME:
METEOR EDUCATION

CONTACT NAME:
KEVIN MACK

COVER




1 STANDARD HPL COLORS

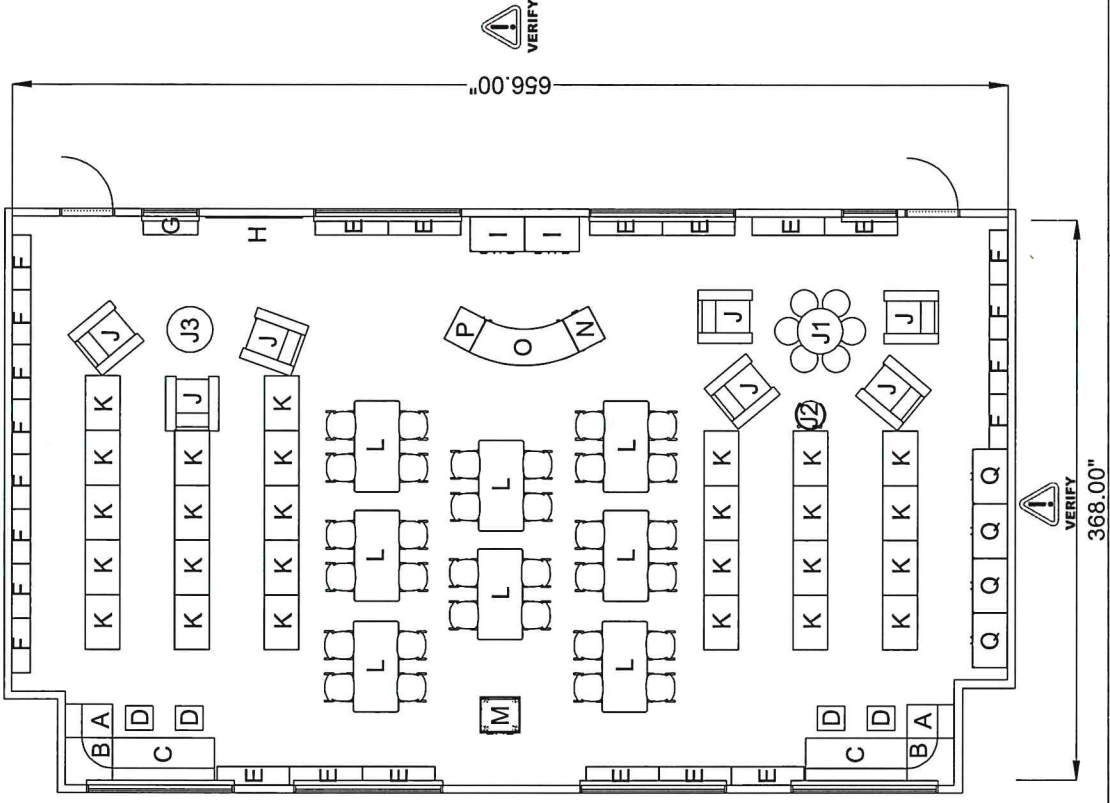
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 BEACHCOMBER AT988-SD EB: AT988-SD	 EARTHEN WARP 5880-58 EB: FO5880	 BLACK 1595-60 EB: C800001	 ASIAN NIGHT WX1150-SD EB: CP60107	 LITTLE BLACK DRESS AE100-SD EB: PAE100	 BURNT STRAND 6307-58 EB: FB307
 WROUGHT IRON S6054-SD EB: C600374	 SLEEPING IN WT870-SD EB: WT870-SD	 AMERICAN CHERRY WC135-SD EB: CP40569	 OILED CHERRY WC421-SD EB: PE1152	 HONEY MAPLE WM851-SD EB: WM851	 FUSION MAPLE 7909-60 EB: CP20584
 BUKA BARK 7982-38 EB: W7982	 PICNIC IN THE PARK WA030-SD EB: WA030	 ALMOND D30-60 EB: C200008	 WHITE 1573-60 EB: C100019	 HARDROCK MAPLE HP256-SD EB: CP20332	 BANNISTER OAK 7806-60 EB: CP20008
 CASSIS 6903-58 EB: FO6903	 FRESH PAPAYA S8001-SD EB: NS8001	 ISLAND D498-60 EB: C700141	 BLUEBERRY HILL SB040-SD EB: C500023	 SUMMER VACATION SB027-SD EB: SB027-SD	 HOLLYBERRY D307-60 EB: C300083
 WOOLAMAI BRUSH 4746-60 EB: CP50046	 OCEAN D502-60 EB: WD502-60	 FORSYTHIA SY913-SD EB: SY813	<div><div></div><div>*SOLID COMPLIMENTARY EDGE BANDING OPTION REQUIRED FOR THESE LAMINATES</div></div> <div><div></div><div>VISION VAVA VA2002-SD* EB: FOLKSTONE - C600254</div></div> <div><div></div><div>LOVE LETTERS AW300-SD* EB: PEPPERDUST - C600061</div></div> <div><div></div><div>LOOKS LIKATRE W9110-SD* EB: PEPPERDUST - C600061 EB: WROUGHT IRON - C600374</div></div>		
 ASIAN NIGHT - A02/T	 SLEEPING IN - D12/T	 LITTLE BLACK DRESS - C88/T	 WHITE - 03/T	 HONEY MAPLE - FV/T	 AMERICAN CHERRY - Z08/T


1 STANDARD TFL COLORS

ASIAN NIGHT - A02/T	SLEEPING IN - D12/T
BLACK - 09/T	LITTLE BLACK DRESS - C98/T
FOLKSTONE - CV/T	WHITE - 03/T
HARDROCK MAPLE - C88/T	HONEY MAPLE - FV/T
OILED CHERRY - SB/T	AMERICAN CHERRY - Z09/T


NOTE: COLORS SHOWN ARE FOR COMPARISON ONLY. ADDITIONAL COLOR AVAILABLE UPON REQUEST.

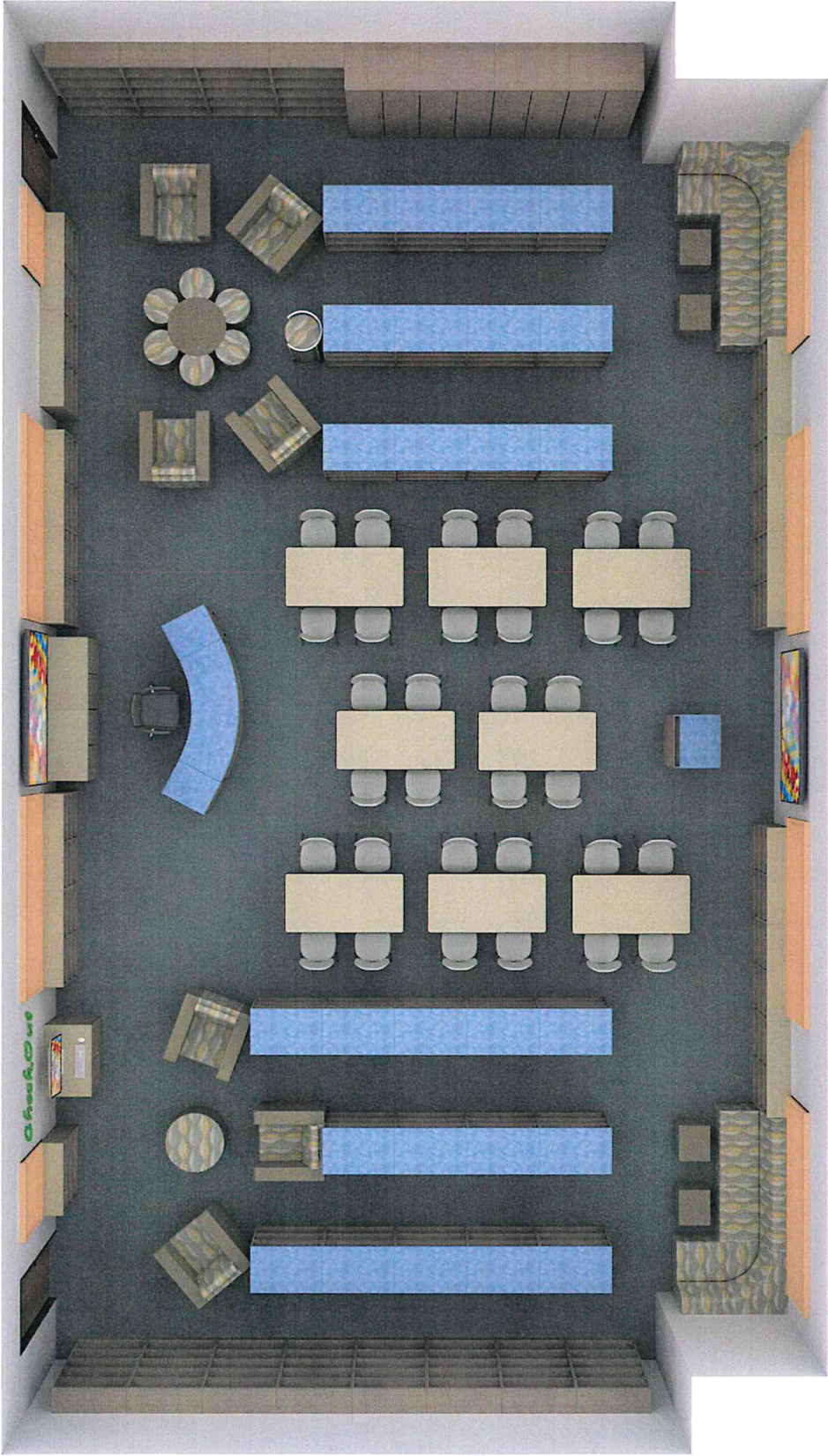
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	CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7/21/23	R3: DATE 3
CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023		R2: 7/26/23	R4: DATE 4
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			COLORS	



	PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	FLOOR PLAN	
	CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	REVISION DETAILS	
	CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R1: 7-21-23 R2: 7-26-23	R3: DATE 3 R4: DATE 4
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PRODUCT LISTING							
MEDIA CENTER							
LABEL	QTY	PRODUCT #	DESCRIPTION				DIMENSIONS
A	2	F016-22X31X35-G1	Linear Chair				22 x 31 x 35
B	2	F061-31X31X35-G1	Curved Corner				31 x 31 x 35
C	2	F019-67X31X35-G1	Linear Sofa				67 x 31 x 35
D	4	F001-18X16X18-G1	Rectangle Ottoman				18 x 16 x 18
E	12	LR31155-484212-AL/P	4 Adjustable Shelves, Divider, Levelers				48 x 42 x 12
F	12	LR31190-367212-AL/P	4 Adjustable Shelves, Levelers				36 x 72 x 12
G	1	LR31150-344212-AL/P	2 Adjustable Shelves, Levelers				36 x 42 x 12
H	1	LBN1010-363022-AL/P	1 Book Slot and 2 Doors (Front)				36 x 30 x 22
I	2	CR82400-363622/P	REplay Door & Drawer Base Cabinet, Mobile w/Casters, Top-Split Drawers Over Double Doors, 1 Adj. Shelf				36 x 22 x 35.5
J	7	F050-35X36X32-M6	Club Social Chair				35 x 36 x 32
J1	1	F005 w/6 F101	DAISY COMBO				
J2	1	FK0007-CART w/10 FK007-18x3-Z	Lily Pad & Cart Combo				
J3	1	F005-30X18-G1	30" Round Ottoman				30 x 18
K	26	LRD1150-364223-AC/P	Mobile Double Sided Bookcase, 2 Fixed Shelves Per Side, Magnet Docking, 4 Casters				36 x 42 x 22.75
L	8	FTT7082-FX	Flip Top Rectangle TableBeveled Lotz Armor Edge™ HPL Top Fixed Legs				30 x 60 x 29.625
M	1	TL2000-AC/P	Teacher's Traditional Lectern, Top: Shelf, Middle: 2 Drawers, Bottom: 2 Doors, Locks, Casters				26.5 x 41 x 24
N	1	MD9201-193023-AC/P	Mobile Circulation Inline Desk Cabinet, 1 File Drawer, 1 Slnd.Drawer, 2 Docking Magnets per Side, Casters				19.25 x 30 x 22.875
O	1	MD1000-AC/P	Mobile Curved Circulation Desk, Docking Magnets, Casters				72 x 24 x 30
P	1	MD3015-193023-AC/P	Mobile Circulation Inline Desk Cabinet, Right Hinged Single Door, 1 Adj.Shelf, 2 Docking Magnets per Side, Casters				18.75 x 30 x 22.875
Q	4	RT3232-367222/P	REplay Tall Cabinets, Modular, Double Doors, 1 Fixed Shelf, 4 Adj. Shelves				36 x 22 X 72

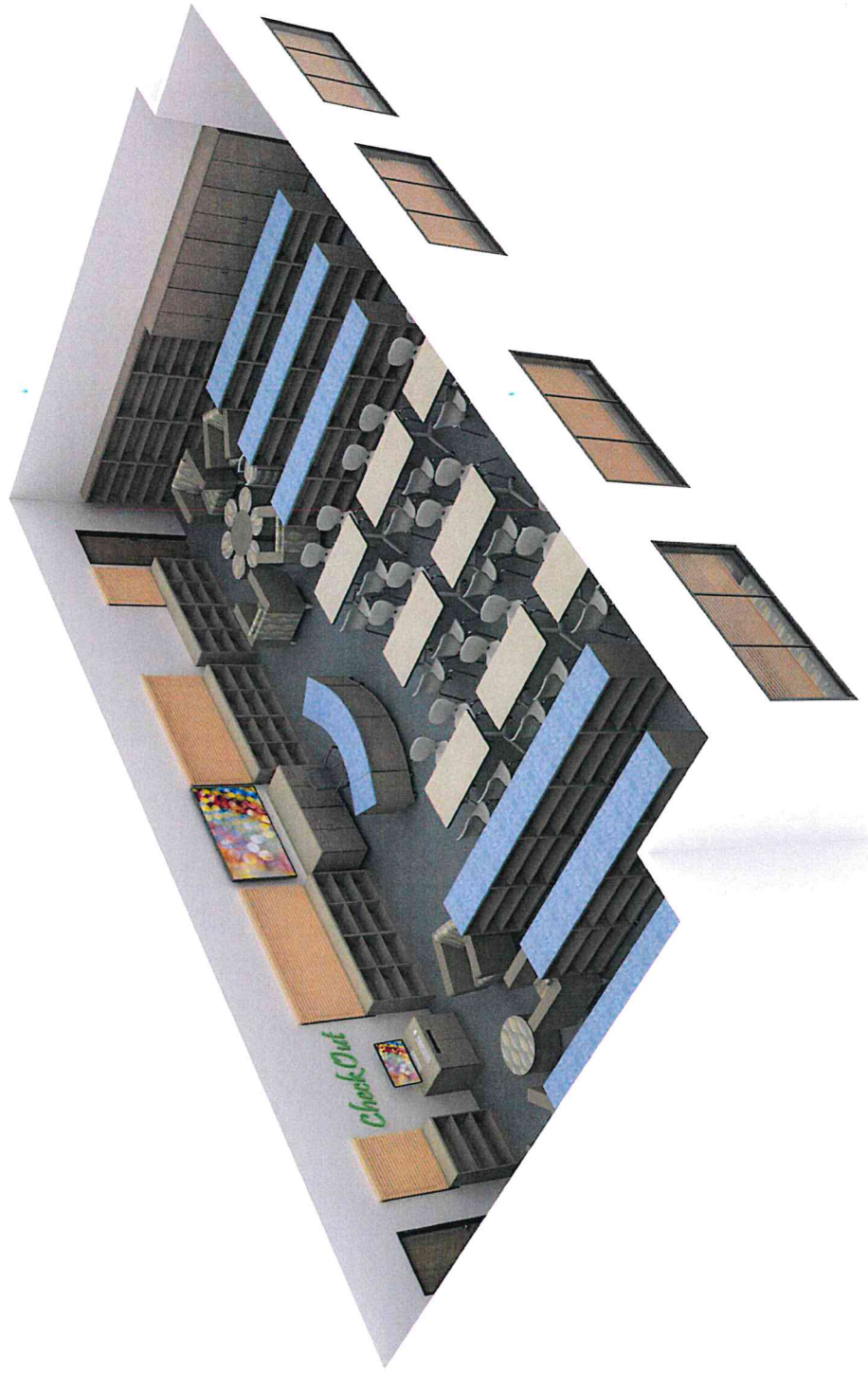
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	CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7/21/23	R3: DATE 3	
	CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7/26/23	R4: DATE 4	
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NOTE:
ALL SEATING, DECOR AND WALL FEATURES
ARE BY OTHERS. THESE ARE USED FOR
VISUAL REFERENCE ONLY.

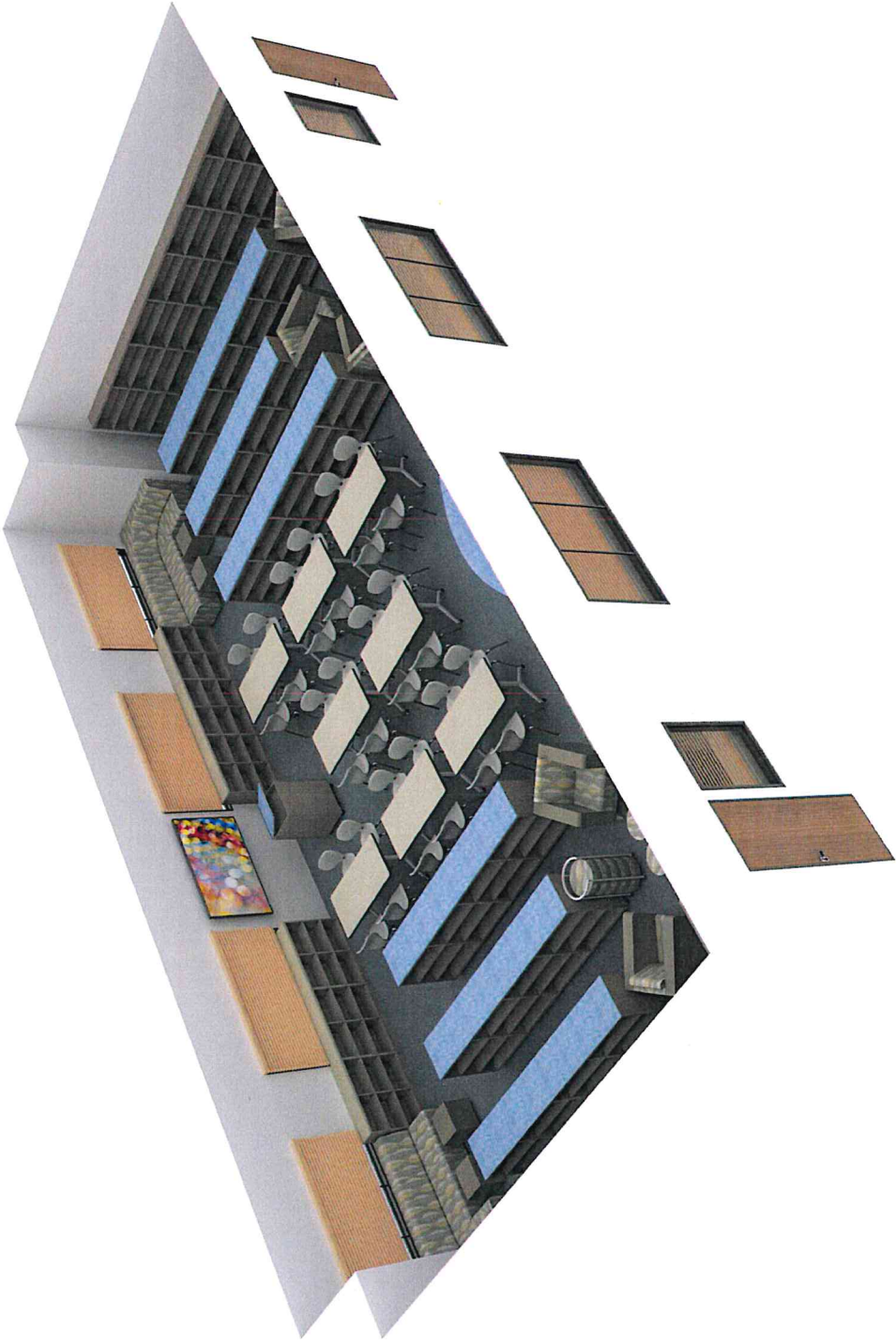


PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		R1
CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	
CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	
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NOTE:
ALL SEATING, DECOR AND WALL FEATURES
ARE BY OTHERS. THESE ARE USED FOR
VISUAL REFERENCE ONLY.

 WB Manufacturing LLC	PROJECT NAME: MONSON SULTANA		PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING R2
	CUSTOMER NAME: METEOR EDUCATION		DRAWN BY: Bob Hill	R1: 7-21-23 R3: DATE 3		
	CUSTOMER CONTACT: KEVIN MACK		DATE: 7/18/2023	R2: 7-26-23 R4: DATE 4		
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PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING
CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	R3
CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	

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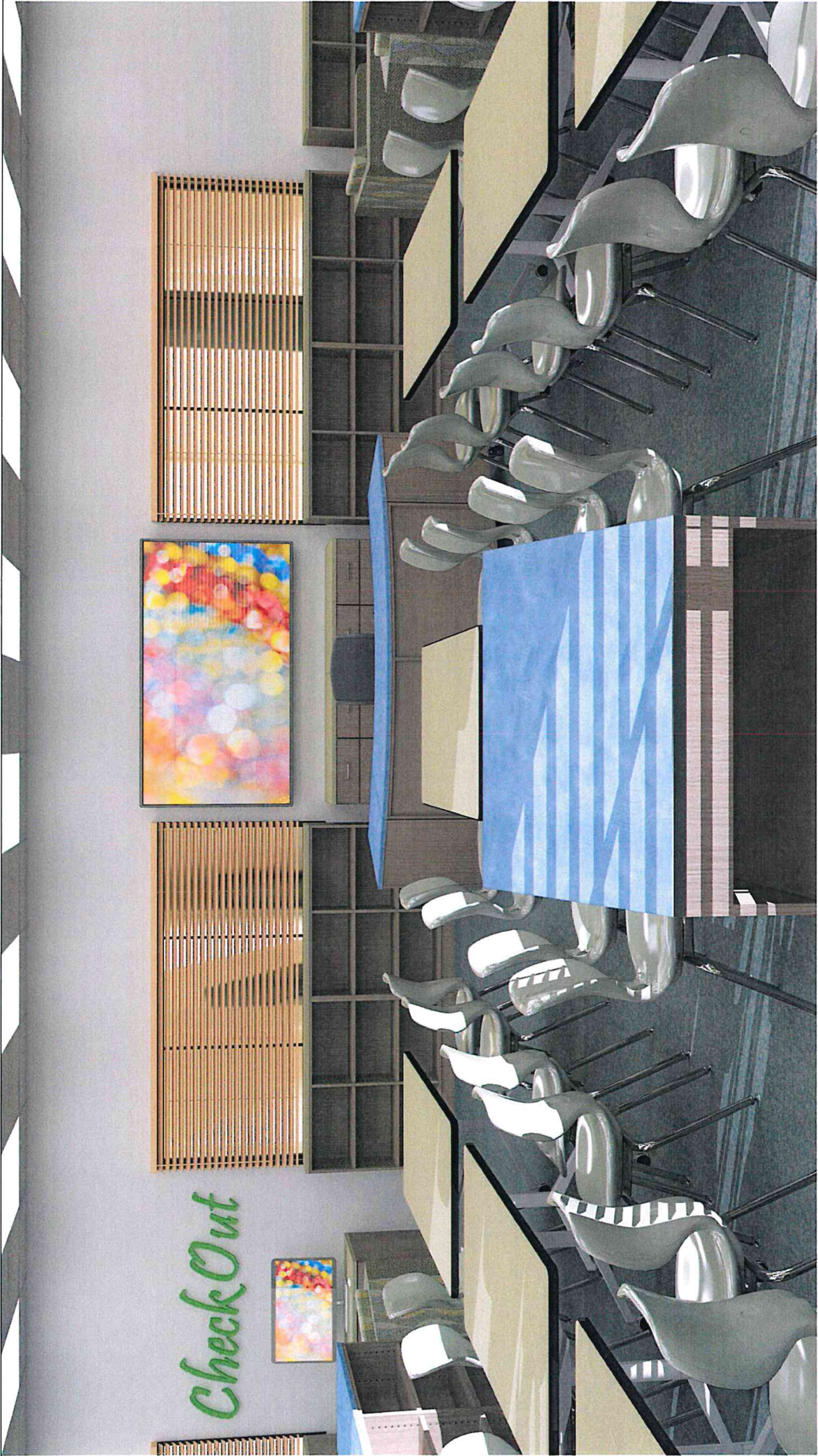


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PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING
CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	
CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	R4

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PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING
CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	
CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	R5

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PROJECT NAME: MONSON SULTANA		PROJECT NUMBER: 376080		REVISION DETAILS		RENDERING
CUSTOMER NAME: METEOR EDUCATION		DRAWN BY: Bob Hill		R1: 7-21-23 R3: DATE 3		
CUSTOMER CONTACT: KEVIN MACK		DATE: 7/18/2023		R2: 7-26-23 R4: DATE 4		

R6




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 WB Manufacturing LLC	PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING
	CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	
	CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	R7

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 WB Manufacturing LLC	PROJECT NAME: MONSON SULTANA	PROJECT NUMBER: 378080	REVISION DETAILS		RENDERING
	CUSTOMER NAME: METEOR EDUCATION	DRAWN BY: Bob Hill	R1: 7-21-23	R3: DATE 3	R8
	CUSTOMER CONTACT: KEVIN MACK	DATE: 7/18/2023	R2: 7-26-23	R4: DATE 4	

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92430-00 07/28/2023 Kyrie Ceja	Net 30 Days Prices Good Through 08/27/2023	Kevin Mack / cell: (714) 321-4399 / kmack@meteorededucation.com	Roberto Vaca / (559) 591-1634 / rvaca@msschool.org

USA Capitol	Torrance USD - Classroom Office Furniture - Installed 10-04.09.19	Discount: Net%	Install: NET	Shipping and Handling: 0%
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Item No.	Qty	Model Number	List Price	Your Price	Ext. Price
1	64	3508 Description: 18" EUROFLEX CHAIR * Euroflex Series * 15-1/2"D x 18-1/2"W x 24"H * 18" Seat height * Shell color * Frame finish * Glides EuroShell: Please Specify Standard Option (qty 1 each) (srp \$.00) FrameFinish: Please Specify Standard Option (qty 1 each) (srp \$.00) Glides: NL - Nylon Snap (qty 1 each) (srp \$.00)	\$171.62	\$120.13	\$7,688.32

USA Capitol \$7,688.32

WB Manufacturing	Torrance USD - Classroom Office Furniture - Installed 10-04.09.19	Discount: Net%	Install: NET	Shipping and Handling: 0%
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Item No.	Qty	Model Number	List Price	Your Price	Ext. Price
1	2	BAND Description: BANDING FEE * Banding fee if non standard WB edge band is chosen	\$480.00	\$196.80	\$393.60
2	2	CRB2400-363622/P Description: TOP-SPLIT DRAWERS OVER DOUBLE DOORS, 22"X36" * REplay Storage Cabinets Series * 22"D x 36"W x 35-1/2"H * HPL Finish On All Surfaces * White TFL Finish on Drawer Boxes * One (1) Adj. Shelf * Casters HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$3,604.00	\$1,477.64	\$2,955.28
3	4	F001-18X16X18-GR1-OPTA Description: RECTANGLE OTTOMAN, GR1 * Ottoman Series * 18"D x 16"W x 18"H * All foam construction * Reinforced seams and stitching * Grade 1 upholstery * Base options Option: Base option: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Gr1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$916.00	\$375.56	\$1,502.24
4	2	F005-30X16-GR1-OPTA Description: 30" ROUND OTTOMAN, GR1, OPTA * Ottoman Series * 30"Dia x 16"H * Grade 1 upholstery * Base options * All foam construction * Reinforced seams and stitching Option: Base option: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Gr1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$2,409.00	\$987.69	\$1,975.38
5	2	F016-22X31X35-GR1-OPTA Description: LINEAR ARMLESS CHAIR, GR1 * Armless Series * 22"D x 31"W x 35"H * Seat Height 18" * All foam construction * Reinforced seams and stitching * Grade 1 upholstery	\$2,917.00	\$1,195.97	\$2,391.94

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Item No.	Qty	Model Number	List Price	Your Price	Ext. Price
6	2	F019-67X31X35-GR1-OPTA Description: LINEAR ARMLESS SOFA, GR1 * Armless Series * 67"D x 31"W x 35"H * 18" seat height * Back upholstered finish * Seat upholstered finish * Base Option: Base option: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Gr1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$7,587.00	\$3,110.67	\$6,221.34
7	7	F050-35X36X36-GR1-M6 Description: CLUB SOCIAL CHAIR, GR1 * Social Series * 35"D x 36"W x 36"H * Grade 1 upholstery * All foam construction * Reinforced seams and stitching * Base options Option: Grade-1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Base: M6 (qty 1 each) (srp \$.00)	\$6,565.00	\$2,691.65	\$18,841.55
8	2	F061-31X31X35-GR1-OPTA Description: ARMLESS CURVED CORNER, 35"H, GR1 * Armless Curved Corner * 31"D x 31"W x 35"H * Solid foam construction * Reinforced seams and stitching * Grade 1 fabric options * Base Options Option: Base option: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Gr1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$3,923.00	\$1,608.43	\$3,216.86
9	6	F101-18X16-BASE-GR1-OPTA Description: PETAL OTTOMAN , GR1 * Daisy Combo Series Petal Ottoman * 18"Dia x 16"H * Solid foam construction * Reinforced seams and stitching * Grade 1 fabric * Base options Option: Base: Please Specify Standard Option (qty 1 each) (srp \$.00) Option: Grade-1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$1,115.00	\$457.15	\$2,742.90
10	10	FK007-18X3-Z-GR1 Description: LILY PAD, FULLY ZIPPERED, GR1 * Lotus Jr. Series * 18"D x 3"H * All foam construction * Reinforced seams and stitching * Grade 1 upholstery Option: Grade-1 Fabric: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$580.00	\$237.80	\$2,378.00
11	1	FK007-CART2 Description: LILY CART * Lily Series * 20"D x 37"H * Powder coated steel * Metal inserts w/ casters * Fits Ten (10) 3" Lily Pads Or Thirty (30) 1" Lily Pads	\$1,163.00	\$476.83	\$476.83
12	8	FTT7082-FX	\$1,305.00	\$535.05	\$4,280.40

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Item No.	Qty	Model Number	List Price	Your Price	Ext. Price
Description: FLIP TOP RECTANGLE TABLE, FIXED LEGS * Flip Top Table Series * 30"D x 60"W x 29-5/8"H * HPL top laminate * Lotz armor edge * Casters * Smooth silver legs Edge: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)					
13	1	LBN1010-363022-AL/P	\$2,500.00	\$1,025.00	\$1,025.00
Description: BOOK DROP, 1 BOOK SLOT, 2 FRONT DOORS * Book drop series * 22"D x 36"W x 30"H * Laminate casebody and top finish * PVC edge finish HPL: Please Specify Standard Option (qty 1 each) (srp \$.00) PVCEdge: Please Specify Standard Option (qty 1 each) (srp \$.00) Top: Please Specify Standard Option (qty 1 each) (srp \$.00)					
14	26	LRD1150-364223-AC/P	\$2,603.00	\$1,067.23	\$27,747.98
Description: DOUBLE SIDED BOOKCASE-MOBILE * Booknook Series * 22-3/4"D x 36"W x 42"H * HPL Top * HPL Casebody * Edge finish * 4 Adjustable shelves, 2 per side * Casters Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)					
15	1	LRS1150-364212-AL/P	\$1,711.00	\$701.51	\$701.51
Description: MODULAR SINGLE SIDED, OPEN BOOKCASE * Book Nook Series * 12"D x 36"W x 42"H * HPL Top With Matching 3mm PVC Edge * HPL Casebody Finish * Two (2) Adj. Shelves * Levelers Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)					
16	12	LRS1155-484212-AL/P	\$2,246.00	\$920.86	\$11,050.32
Description: MODULAR SINGLE SIDED OPEN BOOKCASE WITH DIVIDERS * Book Nook Series * 12"D x 48"W x 42"H * HPL Top With Matching 3mm PVC Edge * HPL Casebody Finish * Four (4) Adj. Shelves * One (1) Divider * Levelers Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)					
17	12	LRS1190-367212-AL/P	\$2,428.00	\$995.48	\$11,945.76
Description: MODULAR SINGLE SIDED, OPEN BOOKCASE * Book Nook Series * 12"D x 36"W x 72"H * HPL Top Finish * HPL Casebody Finish * 3mm PVC Edge Finish * Four (4) Adjustable Shelves * Levelers Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00) PVCEdge: Please Specify Standard Option (qty 1 each) (srp \$.00)					

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Item No.	Qty	Model Number	List Price	Your Price	Ext. Price
		Description: MOBILE CURVED CIRCULATION DESK * Circulation Desks Series * 30"D x 72"W x 30"H * 30"H Worksurface * HPL Top Finish * Matching 3mm PVC Edge Banding * HPL Casebody Finish * Docking Magnets * Casters Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) Top: Please Specify Standard Option (qty 1 each) (srp \$.00)			
19	1	MD3015-193023-AC/P Description: MOBILE CIRCULATION INLINE CABINET, PREMIUM * Storage Series * 22-7/8"D x 18-3/4"W x 30"H * HPL casebody finish * HPL top * Right hinge single door * One (1) adj. shelf * Two (2) docking magnets per side * Casters Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) CasebodyEdge: Please Specify Standard Option (qty 1 each) (srp \$.00) Top Edge: Please Specify Standard Option (qty 1 each) (srp \$.00) Top: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$2,197.00	\$900.77	\$900.77
20	1	MD9201-203023-AC/P Description: MOBILE CIRCULATION INLINE DESK CABINET, TWO DRAWERS, PREMIUM * Circulation Desks Series * 22-7/8"D x 19-1/4"W x 30"H * HPL top finish * HPL casebody finish * One (1) file drawer * One (1) standard drawer * Two (2) docking magnets per side * Casters Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00) PVCEdge: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$2,845.00	\$1,166.45	\$1,166.45
21	4	RT3232-367222/P Description: TALL MODULAR CABINET * REplay Series * 23"D x 36"W x 72"H * Overall depth 24" * Double doors, 1 fixed shelf, 4 adjustable shelves * HPL finish * 3mm PVC edge Casebody: Please Specify Standard Option (qty 1 each) (srp \$.00) Edge: Please Specify Standard Option (qty 1 each) (srp \$.00) HPL: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$4,938.00	\$2,024.58	\$8,098.32
22	1	TL2000-AC Description: TEACHER'S MOBILE LECTERN * Teacher's Desks/Lecterns Series * 24"D x 26-1/2"W x 41"H * HPL top * HPL casebody * 3mm PVC edge * Casters * Top: Shelf * Middle: 2 Drawers * Bottom: 2 Doors HPL: Please Specify Standard Option (qty 1 each) (srp \$.00) Laminate: Please Specify Standard Option (qty 1 each) (srp \$.00) PVCEdge: Please Specify Standard Option (qty 1 each) (srp \$.00)	\$5,023.00	\$2,059.43	\$2,059.43

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TOTALS	
Product:	\$122,489.96
[PFI] Sales Tax at 7.750000%:	\$9,492.97
Total:	\$131,982.93

Pricing includes installation and shipping and handling

Notes

Prevailing Wage installation costs compliant with California DIR and SB 854 regulations. MeTEOR Education, LLC DIR registration number 1000009454.

I pricing and lead times are based on the information (color options, finishes, etc.) supplied to Meteor at the time a purchase order is received. Changes could result in a possible delay of order and/or additional costs.

Prices tax rates are based on the end user's site address and are subject to change. The sales tax rate and amount provided on this quote are estimates only. Upon delivery, you will be invoiced at the current rate of sales tax which may differ from this estimate.

By submitting a purchase order to Meteor, Customer accepts our offer and agrees to be bound by the attached terms and conditions. Prices are good for 30 days from date of quote. Prices good through 08/27/2023.

I have verified that all products, quantities, specifications and colors on this quote are correct.

Signature

Date

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TERMS AND CONDITIONS OF SALE

Within these Terms and Conditions of Sale the "Company" shall be deemed to mean Meteor Education, LLC, Premier & Furniture Equipment LLC, Worthington Contract Furniture LP or Blankenship Associates, Inc. Should any product be purchased under a bid or contract with terms and conditions different from those contained herein, the terms of said bid or contract shall supersede or augment the following. If customer purchase order includes terms different than the terms listed below, terms will be reviewed for acceptance by the Company.

GENERAL SALES POLICY: No order in process of production, or product other than standard, is subject to cancellation, delivery deferment, or specification change without the written acceptance of the Company.

The Company must be in receipt of an authorized written purchase order prior to an order being processed. The Company reserves the right to refuse purchase orders if the terms and conditions of such orders are contrary to these Terms and Conditions of Sale. Purchase Orders should be emailed to orders@meteorededucation.com or mailed to the Company at 690 NE 23rd Avenue, Gainesville, FL, 32609. All orders are subject to the approval of the Company's credit control department and the terms and conditions relating to the granting of such credit facilities.

First time orders from non-publicly funded entities must be prepaid at the time of the order in accordance with the prepay requirements listed below unless prior arrangements have been agreed upon with the Company's credit control department.

Any order over \$5,000 for a prepay vendor, will require prepayment from customer. A list of prepay vendors is available upon request.

RETURNED GOODS: Returned goods will only be accepted under a Return Authorization number (RA) issued by the Company. Accepted Returns may be subject to re-stocking and handling fees and any additional freight costs. Special order or custom made products may not be returned.

CANCELLED ORDERS: Cancelled orders may be subject to fees associated with completed work including, but not limited to, design, order processing, and manufacturing.

ORDER CHANGES: Any change to your order must be in a written change order.

TAXES: Excise, sales, occupation, use, or other tax imposed upon the distributor will be additional to the sales price unless otherwise noted on the purchase order. For tax exempt entities, tax exemption form must be on file with the Company before purchase order is processed or the Company must, by law, charge appropriate sales tax. If applicable, please submit your sales tax exemption ID on the purchase order to ensure proper billing. Sales tax rates are based on the end user's site address and are subject to change. The sales tax rate and amount provided on this quote are estimates only. Upon delivery, you will be invoiced at the current rate of sales tax which may differ from this estimate.

BONDING: Performance and payment bonds are available for a fee and are not included in quoted price unless clearly noted. If bonding is needed, cost will be 1.5%* of total quoted amount. *Fee percentage is subject to change.

TERMS: The Company will invoice customer upon delivery. Terms are net 30 days unless otherwise agreed prior to the acceptance of the order. Customer agrees to pay 18% annual interest, or 10 per month, whichever is greater, on the balance of any late payment.

ROP-SHIP OR INSIDE DELIVERY ONLY:

- Freight damage must be reported to the Company within 48 hours of delivery. It is important to note any crushed or damaged packaging, discolored packaging (indicating water damage), or anything that looks as if it has been reopened or repackaged. All packages should be opened and products inspected within 48 hours of receipt. Upon discovery of any damage or shortage, the Company's Service Department must be notified at 1-800-699-7516.
- The Carrier will produce a Bill of Lading for signature acknowledging receipt. Please ensure the number of cartons/items received match the bill of lading as well as the work order. Any shortages should be annotated on THE BILL OF LADING NEXT TO YOUR SIGNATURE and immediately reported to the Company's Traffic Office on 1-800-699-7516. The acknowledged Bill of Lading is deemed to be proof of delivery and the Company will issue its invoice(s) for payment. Any unauthorized assessorial charges will not be paid for.

INSTALLED PRODUCT & SERVICES: Product to be installed will be delivered and installed at the address notified in the purchase order unless previous arrangements have been agreed. Upon delivery of product to the specified location the Company will invoice the customer in the amount of product delivered with the appropriate proof of delivery (bill of lading, manufacturer packing list, or work order). All placement and assembly will be verified by signature confirmation that items have been assembled, set in place, and are in good condition. All installation and delivery charges (above product invoices) will be billed upon receipt of final verification by customer signature on completed work orders. The Company will also provide a complete Master Invoice summarizing all invoices at that time at the customer's request. Any damage must be noted on the separate service request form provided by the installer, a copy of which will be made available to customer records. Services will be delivered to staff/personnel at the address notified in the purchase order unless previous arrangements have been agreed. Services may be provided prior to, during and/or after delivery of product. Any associated services pertaining to this agreement are good for a period of up to one-year from the initial delivery date of product.

WARRANTY: All products carry their manufacturer's standard warranty. Please contact your local representative for details.

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION:

CONSENT

AGENDA ITEM:

**7.3 TCOE EDUCATIONAL RESOURCE SERVICES
(WORK PLAN)**

ATTACHMENTS:

TCOE WORK PLAN QUOTE

DISCUSSION:

The Tulare County Office of Education (TCOE) EdTech and Integrated Studies Consultant Adam Juarez will provide support for Monson-Sultana School through the 2023-2024 School year. Mr. Juarez will focus on building the capacity of each teacher based on their individual needs, skillset, and experience. Additionally, he will complement the work done by other TCOE content consultants. In-class coaching and walkthroughs will be provided without the need for substitutes.

Professional learning sessions will cover increasing student engagement, supporting English learners, and the use of artificial intelligence.

RECOMMENDATION:

The Superintendent recommends that the Board approve the TCOE Work Plan Quote.

PROPOSED ACTION:

APPROVE

WORK PLAN (TULARE COUNTY)
JULY 1, 2023 - JUNE 30, 2024

5/18/23

INITIAL OR REVISION DATE

TULARE COUNTY OFFICE OF EDUCATION
EDUCATIONAL RESOURCE SERVICES

Monson-Sultana Joint Union Elementary School District

DISTRICT / SCHOOL / AGENCY

Roberto Vaca

CONTACT

rvaca@msschool.org

CONTACT EMAIL

559-426-0409

CONTACT MOBILE #

Adam Juarez

TCOE LEAD(S)

EdTech and Integrated Studies

CONTENT AREA

Please email the signed work plan to:

olivia.velasquez @tcoe.org

PROFESSIONAL LEARNING GOAL(S)

- 1) *Building capacity of each teacher based on their individual needs, skillset, and experience*
- 2) *In-class coaching and walk-throughs will be provided without the need for substitutes*
- 3) *Professional learning sessions will cover increasing student engagement, supporting English learners, and artificial intelligence use*

#	DATE(S)	CONSULTANT ACTIVITY	DISTRICT RESPONSIBILITY	ON-SITE / VIRTUAL DAY(S)	PREP & FOLLOW-UP DAY(S)	SUBTOTAL DAY(S)
1	8/7/23	Professional learning session on AI	Notify teachers of consultant presence and purpose; teachers bring laptop	1.00	0.00	1.00
2	9/7/23	In-class edtech coaching, walk-throughs, professional learning sessions	Notify teachers of consultant presence and purpose	1.00	0.00	1.00
3	10/5/23	In-class edtech coaching, walk-throughs, professional learning sessions	Notify teachers of consultant presence and purpose	1.00	0.00	1.00
4	1/11/24	Professional learning session refresh on AI and Fall strategies	Notify teachers of consultant presence and purpose	1.00	0.00	1.00
5	2/20/24	In-class edtech coaching, walk-throughs, professional learning sessions	Notify teachers of consultant presence and purpose	1.00	0.00	1.00
6	3/5/23	In-class edtech coaching, walk-throughs, professional learning sessions	Notify teachers of consultant presence and purpose	1.00	0.00	1.00

TOTAL DAY(S) **6.00**

CANCELLATION NOTICE: District must provide at least three (3) business days' notice to cancel or reschedule a scheduled service day or district may be charged for the day.

TULARE COUNTY RATE **\$1,250.00**

TOTAL FOR SERVICES **\$7,500.00**

OTHER FEES, IF APPLICABLE: BINDERS, BOOKS, MATERIALS, OUT OF REGION TRAVEL

#	DATE OF SERVICE	ITEM (BINDERS / BOOKS / MATERIALS / OTHER)	EACH	QTY	AMOUNT
1		<<<unhide rows if necessary	\$0.00	0	\$0.00
TOTAL OTHER FEES					\$0.00

SERVICES & OTHER FEES GRAND TOTAL **\$7,500.00**

DISTRICT / SCHOOL / AGENCY SIGNATURE

DATE

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION:

CONSENT

AGENDA ITEM:

**7.4 FUEL (ELOP) MS/TCOE THEATER COMPANY ONSTAGE
PROGRAM QUOTE**

ATTACHMENTS:

TCOE PROGRAM QUOTE

DISCUSSION:

The Expanded Learning Opportunities program, an extension of the After School Safety and Education grant, has worked collaboratively with stakeholders to provide opportunities and equity for all students during the after school hours.

With the approval of the board, the MS/ELOP program will agree to join partnerships for a 14 day booking and production with the Tulare County Office of Education theater company. Dates of Service will be August 14th- 31st. At the end of the booking, students will perform a production of Aladdin kids.

The FUEL Expanded Learning Opportunities program has secured performing licensing and rights and will oversee the production.

The MS School board will need to approve an agreement with the Tulare County Office of Education Theater Company Onstage Program once the Business office at TCOE develops an MOU; For the time being, the Superintendent and CEO of FUEL are asking for approval for Monson-Sultana ELOP program to pay the amount of \$4,121 to cover TCOE Onstage and subsequently approve the MOU once it is received.

RECOMMENDATION:

The Superintendent recommends that the Board approve the quote and MOUT with TCOE for the Onstage Program.

PROPOSED ACTION:

APPROVE

Tulare County Office of Education

Tim A. Hire, County Superintendent of Schools

OnStage Program Quote

To: Fuel Expanded Learning / Kings River & Monson-Sultana Unified School Districts
From: TCOE Theatre Company
Date: 7/6/2023
EXPIRATION DATE: 8/6/2023

Terms of Quote: One 14 day booking of the TCOE Theatre Company OnStage Program for the 2023-2024 school year

School Names: Monson-Sultana Elementary School

School Contact: Catherine Diaz

Contact Email: cdiazfuel@yahoo.com

Show Selected: Aladdin Kids

Dates of Service: August 14 - August 31, 2023

Fee Schedule

Services: \$3,800

Travel: \$321

Calculated by 35 miles roundtrip x \$0.655 per mile x 14 days of service per school

Total Amount: \$4,121

Note: Contracting school is responsible for securing all performance rights and licensing through Music Theatre International – Licensing pricing ranges from \$800-\$3,000.

To confirm your booking, you must respond by above expiration date, or dates of service will be forfeited and offered to another school. Please confirm by emailing Mg Swarts at mg.swarts@tcoe.org. TCOE Theatre Company will send additional processing paperwork and instructions on booking. Thank you!

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION: **CONSENT ITEM**

AGENDA ITEM: **7.5 BUDGET REVISION 008-23a**

ATTACHMENTS: **BUDGET REVISION**

DISCUSSION:

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 008-23a is for July 2023.

RECOMMENDATION: The Superintendent recommends that the Board
APPROVE Budget Revision 008-23a.

PROPOSED ACTION: **APPROVE**

Budget Revision Report #008-23a

29 Monson-Sultana Jt. Union Elem. School District

7/26/2023

Fiscal Year: 2024

Control Number: 72675582

8:59:44PM

	<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Fund: 010 General Fund					
LCFF Sources	6,310,816.00	-	-	6,310,816.00	
Federal Revenues	1,721,288.00	-	-	1,721,288.00	
Other State Revenues	1,280,291.00	-	53,370.00	1,333,661.00	#1
Other Local Revenues	40,014.00	-	-	40,014.00	
Revenues	9,352,409.00	-	53,370.00	9,405,779.00	
Expenditures					
Certificated Salaries	2,570,694.00	-	-	2,570,694.00	
Classified Salaries	1,119,177.00	-	-	1,119,177.00	
Employee Benefits	2,020,795.00	-	-	2,020,795.00	
Books and Supplies	626,401.00	-	-	626,401.00	
Services, Other Operating Expenses	1,805,722.00	-	10,000.00	1,815,722.00	#2
Capital Outlay	2,396,390.00	-	-	2,396,390.00	
Other Outgo	59,674.00	-	-	59,674.00	
Direct Support/Indirect Costs	(15,277.00)	-	-	(15,277.00)	
Total Expenditures	10,583,576.00	-	10,000.00	10,593,576.00	
Other Financing Sources/Uses					
Transfer In	-	-	-	-	
Transfer Out	-	-	-	-	
Contributions	(299,017.00)	-	-	(299,017.00)	
Fund: 080 Student Activity Special Revenue Fund					
Other Local Revenues	5,001.00	-	-	5,001.00	
Revenues	5,001.00	-	-	-	
Expenditures					
Books and Supplies	2,500.00	-	-	2,500.00	
Services, Other Operating Expenses	1,500.00	-	-	1,500.00	
Total Expenditures	4,000.00	-	-	-	
Fund: 130 Cafeteria Special Revenue Fund					
Federal Revenues	410,000.00	-	-	410,000.00	
Other State Revenues	146,000.00	-	-	146,000.00	
Other Local Revenues	6,000.00	-	-	6,000.00	
Revenues	562,000.00	-	-	562,000.00	
Expenditures					
Classified Salaries	152,669.00	-	-	152,669.00	
Employee Benefits	80,958.00	-	-	80,958.00	
Books and Supplies	232,021.00	-	-	232,021.00	
Services, Other Operating Expenses	35,679.00	-	-	35,679.00	
Capital Outlay	110,000.00	-	-	110,000.00	
Direct Support/Indirect Costs	15,277.00	-	-	15,277.00	
Total Expenditures	626,604.00	-	-	626,604.00	

Budget Revision Report #008-23a

29 Monson-Sultana Jt. Union Elem. School District

7/26/2023

Fiscal Year: 2024

Control Number: 72675582

8:59:44PM

	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
Fund: 251 Developer Fees Fund					
Other Local Revenues	-	-	500.00	500.00	#3
Revenues	-	-	500.00	500.00	
Expenditures					
Services, Other Operating Expenses	-	-	500.00	500.00	#4
Capital Outlay	-	-	-	-	
Total Expenditures	-	-	500.00	500.00	
Fund: 350 County School Facilities Fund - New Construction					
Other State Revenues	-	-	-	-	
Other Local Revenues	-	-	-	-	
Revenues	-	-	-	-	
Expenditures					
Capital Outlay	350,000.00	-	-	350,000.00	
Total Expenditures	350,000.00	-	-	350,000.00	
Fund: 351 County School Facilities Fund - Modernization					
Other State Revenues	-	-	-	-	
Other Local Revenues	-	-	-	-	
Revenues	-	-	-	-	
Expenditures					
Capital Outlay	-	-	-	-	
Total Expenditures	-	-	-	-	
#1 - State Revenues increased due to Governor's signed Budget reflects an increase in both Unrestricted & Restricted Lottery funding per ADA; ELOP estimated revised allocation for 2023/24 increased; District 45 Day Budget Revision must be provided for public by August 11th. TCOE has not prepared any of Tulsa County School District's LCFF calculations with Governor's signed Budget					
#2 - Services, other operating expenses due to an increase to Reyes Consulting Contract Services for 2023-2024 approved in June 2023					
#3 - Other Local Revenues increase to developer fees anticipated for permits in 2023/2024					
#4 - Services, other operating expenses due to consulting services with School Facility for Developer Study for Financial Hardship status					

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION: **CONSENT ITEM**

AGENDA ITEM: **7.6 BUDGET REVISION 008-23b**

ATTACHMENTS: **BUDGET REVISION**

DISCUSSION:

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 008-23b is for July 2023.

RECOMMENDATION: The Superintendent recommends that the Board
APPROVE Budget Revision 008-23b.

PROPOSED ACTION: **APPROVE**

Budget Revision Report #008-23b

29 Monson-Sultana Jt. Union Elem. School District
Fiscal Year: 2023

7/27/2023

Control Number: 72742222

11:43:45AM

	<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Fund: 010 General Fund					
LCFF Sources	5,511,533.00	6,022,833.00	-	6,022,833.00	
Federal Revenues	3,076,454.00	2,652,365.93	(33,112.79)	2,619,253.14	#1
Other State Revenues	983,335.00	1,960,169.00	41,860.36	2,002,029.36	#1
Other Local Revenues	91,250.00	338,923.00	2,262.00	341,185.00	#1
Revenues	9,662,572.00	10,974,290.93	11,009.57	10,985,300.50	
Expenditures					
Certificated Salaries	2,398,688.00	2,429,312.57	1,961.84	2,431,274.41	#2
Classified Salaries	1,022,044.00	1,030,198.00	8,785.91	1,038,983.91	#2
Employee Benefits	1,919,400.00	1,906,635.43	1,321.70	1,907,957.13	#2
Books and Supplies	487,414.00	487,797.00	(7,574.13)	480,222.87	#3
Services, Other Operating Expenses	1,536,539.00	1,582,591.00	(4,064.27)	1,578,526.73	#3
Capital Outlay	2,829,345.00	2,509,307.00	14,679.51	2,523,986.51	#3
Other Outgo	70,427.00	55,564.00	-	55,564.00	
Direct Support/Indirect Costs	(12,119.00)	(15,591.76)	1,859.38	(13,732.38)	#4
Total Expenditures	10,251,738.00	9,985,813.24	16,969.94	10,002,783.18	
Other Financing Sources/Uses					
Transfer In	-	-	-	-	
Transfer Out	-	-	-	-	
Contributions	(237,434.00)	(299,728.95)	(5,708.45)	(305,437.40)	#5
Fund: 080 Student Activity Special Revenue Fund					
Other Local Revenues	-	6,939.00	7,092.00	14,031.00	#6
Revenues	-	6,939.00	7,092.00	14,031.00	
Expenditures					
Books and Supplies	-	881.00	3,028.00	3,909.00	#6
Services, Other Operating Expenses	-	995.00	2,294.00	3,289.00	#6
Total Expenditures	-	1,876.00	5,322.00	7,198.00	
Fund: 130 Cafeteria Special Revenue Fund					
Federal Revenues	400,000.00	414,114.00	9,733.12	423,847.12	#7
Other State Revenues	23,000.00	146,000.00	917.00	146,917.00	#7
Other Local Revenues	3,000.00	20,203.00	-	20,203.00	
Revenues	426,000.00	580,317.00	10,650.12	590,967.12	
Expenditures					
Classified Salaries	117,615.00	141,120.00	-	141,120.00	
Employee Benefits	64,404.00	71,572.00	-	71,572.00	
Books and Supplies	188,847.00	234,225.27	-	234,225.27	
Services, Other Operating Expenses	22,400.00	25,395.00	-	25,395.00	
Capital Outlay	40,000.00	35,000.00	-	35,000.00	
Direct Support/Indirect Costs	12,119.00	13,732.38	-	13,732.38	
Total Expenditures	445,385.00	521,044.65	-	521,044.65	

Budget Revision Report #008-23b

29 Monson-Sultana Jt. Union Elem. School District

7/27/2023

Fiscal Year: 2023

Control Number: 72742222

11:43:45AM

	<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Fund: 251 Developer Fees Fund					
Other Local Revenues	-	2,525.00	-	2,525.00	
Revenues	-	2,525.00	-	2,525.00	
Expenditures					
Services, Other Operating Expenses	-	-	-	-	
Capital Outlay	-	-	-	-	
Total Expenditures	-	-	-	-	
Fund: 350 County School Facilities Fund - New Construction					
Other State Revenues	2,625,930.00	2,649,033.00	-	2,649,033.00	
Other Local Revenues	-	-	-	-	
Revenues	2,625,930.00	2,649,033.00	-	2,625,930.00	
Expenditures					
Capital Outlay	2,625,930.00	2,275,930.00	124,330.17	2,400,260.17	#8
Total Expenditures	2,625,930.00	2,275,930.00	124,330.17	2,750,260.17	
Fund: 351 County School Facilities Fund - Modernization					
Other State Revenues	-	445.00	-	445.00	
Other Local Revenues	-	-	-	-	
Revenues	-	445.00	-	445.00	
Expenditures					
Capital Outlay	-	-	-	-	
Total Expenditures	-	-	-	-	
#1 - Federal Revenue decreased due YE close of Title I/II/III, ELO Grant Programs, Drinking Water, and EECA Solar Program; State Revenues increased due to Lottery Funds per ADA per TCOE calculations for YE Posting; Local Revenues increased due to Accounts Receivables for pending invoice due from MS Booster Club					
#2 - Certificated Salaries and mandated benefits increased due to auxiliary in Title III Program (YE actuals); Classified Salaries and mandated benefits due additional FTE custodial hours for summer school;					
#3 - Books and supplies decreased due to Title I/II/III actuals for FY 2022/23; Services, Other Operating Expenses decreased due Transportation Mileage for Educational and Sports usage and transportation repairs; Capital Outlay increased due to A/C unit replaced in room #18					
#4 - Direct Support/Indirect Costs Books decreased due to 22/23 actuals indirect costs for Title I/II/III programs at YE					
#5 - Contributions increased in Drinking Water/Solar EECA Program due to 22/23 actuals at YE					
#6 - Local Revenues increased due to actuals deposits and interest posted at YE posted within Student Body Fund; Books & Supplies increased supplies needed for Choir Program T-shirts/End of Year Field Trip; Services, Other Operating expenses increased due to Referee services and Choir services for Spring Show					
#7 - Federal & State Revenues increased due to June Claim for Summer School					
#8 - Capital Outlay increased due to New Construction- New Classroom/Library Project are due to 22/23 actuals					

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
August 1, 2023

AGENDA SECTION: **PERSONNEL**

AGENDA ITEM: **8.1 PERSONNEL ORDER**

ATTACHMENTS: **NONE**

DISCUSSION:

8.1.1 Sandoval, Samantha Resignation of teaching position effective June 30, 2023.

RECOMMENDATION: The Superintendent recommends that the Board
approve the personnel order as presented.

PROPOSED ACTION: **APPROVE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION:

PERSONNEL

AGENDA ITEM:

8.2 BEHAVIOR INSTRUCTIONAL ASSISTANT

ATTACHMENTS:

BEHAVIOR INSTRUCTIONAL ASSISTANT JOB DESCRIPTION

DISCUSSION:

The Superintendent is recommending the hiring of a Behavior Instructional Assistant (BIA) beginning the 2023-2024 school year. The District has had an increase in students requiring behavior intervention while in the classrooms across different grade levels.

The BIA would be responsible for assisting the classroom teacher in all aspects of classroom instruction but also support in behavior, collaborate with site staff which includes participation in Individualized Education Plan (IEP) Meetings, Behavior Intervention Plan (BIP), and supervision of students throughout the school day, during activities, and recess. This position will vary in hours from 5.5 hours to 7 to be sure to cover intervention times while COVID funds last for this 2023-2024 school year.

RECOMMENDATION:

The Superintendent recommends that the Board approve the hiring of a BIA and the Job Description as Presented.

PROPOSED ACTION:

APPROVE



MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Position Job Description

TITLE: Behavior Instructional Aide

REPORTS TO: Assigned Teacher/Superintendent **DEPARTMENT:** Curriculum/Instruction
CLASSIFICATION: Classified **HOURS PER DAY:** Varies
WORK YEAR: 181 Days **SALARY:** As per salary schedule

Board Approved: August 1, 2023

BASIC FUNCTION: Under the direction of the classroom teacher, the Behavior Instructional Aide (BIA) will provide support to all students and students with behavioral issues. The BIA will implement comprehensive positive behavioral support plans and effective behavior management strategies; deliver instructions; participate as a member of the educational team, and help design and implement all components of the student's individual program.

ESSENTIAL FUNCTIONS AND JOB DUTIES: Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Assist the classroom teacher in all aspects of classroom instruction and behavior support. Implement Behavior Strategic Plan/Behavior Intervention Plan.
- Implement behavior strategies.
- Support students throughout the school day including recess and lunch.
- Supervise students throughout the school day in classrooms, during educational activities, and during recess and lunch.
- Consult and collaborate with site staff.
- Assist in student assessments as appropriate.
- Participate in IEP meetings as appropriate.
- Maintain appropriate documentation, records, and reports.
- Participate in developing data collection systems, and monitor data collection to ensure the success of the behavior plan.

EDUCATION AND EXPERIENCE:

- Education: Must be NCLB compliant
- Experience: Any combination of education, training, and experience which demonstrates ability to perform the duties and responsibilities as described.
- Experience working in an education setting implementing intensive behavioral intervention programs for students with complex and/or severe behavioral problems.
- Certification in the Crisis Prevention Institute (CPI) in non-violent crisis interventions is desired.



MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Position Job Description

OTHER QUALIFICATIONS:

- Valid California driver's license, reliable transportation, and evidence of insurance. First Aid and CPR training required (training available through district).

KNOWLEDGE OF:

- Basic concepts of child growth and development and developmental behavior characteristics, particularly pertaining to pupils with special learning needs.
- Behavior management strategies and techniques relating to pupils experiencing behavioral difficulties.
- Positive behavioral interventions and applied behavior analysis.
- Appropriate English usage, punctuation, spelling and grammar.
- Basic mathematical concepts.
- Routine record storage, retrieval, and management procedures.

ABILITY TO:

- Work with students having special needs and/or aggressive behaviors (i.e. biting, kicking, hitting, emotional outburst, etc.).
- Demonstrate an understanding, patient, and receptive attitude toward students of varied age groups, and varied disabilities.
- Appropriately manage student behavior and guide students toward more acceptable social behaviors.
- Implement positive behavior support plans.
- Model appropriate behavioral interventions.
- Communicate effectively in oral and written form.
- Perform routine clerical tasks and operate a variety of educational and office related machines and equipment.
- Learn to utilize a variety of appropriate instructional materials and procedures in the enhancement of a training and educational environment.
- Understand and carry out oral and written directions.
- Establish and maintain cooperative working relationships with children and adults.
- Work with staff in developing data collection systems, and monitor data collection to ensure the success of the behavior plan.



MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Position Job Description

PHYSICAL DEMANDS:

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 50 to 75 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work involves sitting most of the time, but may involve running, walking, or standing for brief periods.
- Perceiving the nature of sound, near and far visual acuity, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handling and working with various materials and objects are important aspects of this job.
- Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

CLEARANCE/CERTIFICATES:

- Criminal Justice Fingerprint/Background Clearance

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Board Meeting Agenda Item Summary

August 1, 2023

AGENDA SECTION:

PERSONNEL

AGENDA ITEM:

8.3 BEHAVIOR INSTRUCTIONAL ASSISTANT
SALARY SCHEDULE

ATTACHMENTS:

PROPOSED SALARY SCHEDULE

DISCUSSION:

The Superintendent is recommending approval of the proposed salary schedule for the Behavior Instructional Assistant position. Salary placement will be determined by education and experience along with qualifications of the candidate.

RECOMMENDATION:

The Superintendent recommends that the Board approve the BIA Salary Schedule as presented.

PROPOSED ACTION:

APPROVE

Monson-Sultana Joint Union Elementary **2023-2024 Classified Salary Schedule**

Step	1	2	3	4	5	6	7	8	9	10
Instructional Assistant	\$18.21	\$18.67	\$19.13	\$19.62	\$20.11	\$20.60	\$21.12	\$21.64	\$22.18	\$22.75
Behavioral IA	\$19.78	\$20.27	\$20.78	\$21.31	\$21.83	\$22.38	\$22.94	\$23.51	\$24.10	\$24.71
Technology Assistant	\$22.32	\$22.89	\$23.45	\$24.03	\$24.63	\$25.26	\$25.87	\$26.53	\$27.19	\$27.87
Office Clerk/Receptionist	\$18.21	\$18.67	\$19.13	\$19.62	\$20.11	\$20.60	\$21.12	\$21.64	\$22.18	\$22.75
Health Services Aide	\$22.23	\$22.78	\$23.34	\$23.93	\$24.55	\$25.16	\$25.78	\$26.41	\$27.09	\$27.76
Cook I /Cafeteria Clerk	\$18.21	\$18.67	\$19.13	\$19.62	\$20.11	\$20.60	\$21.12	\$21.64	\$22.18	\$22.75
Food Service Assistant	\$17.04	\$17.47	\$17.90	\$18.34	\$18.80	\$19.29	\$19.76	\$20.25	\$20.77	\$21.29
HVAC/grounds/Bus Driver /with Bus License	\$ 4,741	\$ 4,861	\$ 4,981	\$ 5,105	\$ 5,234	\$ 5,364	\$ 5,499	\$ 5,637	\$ 5,778	\$ 5,922
HVAC/Grounds/Bus Driver /without Bus License	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423	\$ 4,423
Grounds/Maintenance	\$ 3,828	\$ 3,925	\$ 4,023	\$ 4,122	\$ 4,225	\$ 4,330	\$ 4,439	\$ 4,551	\$ 4,665	\$ 4,782
Bus Driver/Custodian	\$ 3,676	\$ 3,768	\$ 3,864	\$ 3,958	\$ 4,059	\$ 4,158	\$ 4,263	\$ 4,371	\$ 4,479	\$ 4,591
Bus Driver	\$21.20	\$21.75	\$22.28	\$22.83	\$23.42	\$24.01	\$24.60	\$25.21	\$25.84	\$26.50
Custodian	\$15.98	\$16.38	\$16.78	\$17.20	\$17.64	\$18.07	\$18.53	\$18.99	\$19.47	\$19.95

Substitute Rates: * *Superintendent has discretion to determine on substitute pay rate based on work experience*

Bus Driver	\$21.20
Cook	\$18.21
Custodian	\$15.98
Food Service Assistant	\$17.04
Instructional	\$18.21
Student	\$15.50

0 % Percentage Increase * Effective January 1, 2023 Minimum Wage

Board Approved:

Longevity Pay:

\$25 per month upon the completion of the 10th year of service

\$50 per month upon the completion of the 15th year of service