

# MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

## Board of Trustees Meeting Agenda

AGENDA                      June 4, 2024                      School Campus - New Classroom West                      5:30 P.M.

- 1.0 Call Public Session to Order
  - 1.1 Roll Call to Establish Quorum
- 2.0 Public Comment On Closed Session Topics

General public comment on any closed session item will be heard. Pursuant to Board Policy, the Board may limit individual comments to no more than 3 minutes and individual topics to 15 minutes. It is recommended you begin your comments by stating your name.
- 3.0 Adjourn to Closed Session
  - 3.1 Public Employee Discipline/Dismissal/Release (Government Code 54957)
  - 3.2 Public Employee Appointment
- 4.0 Convene Regular Session (Estimated start time 6:00 PM)
  - 4.1 Flag Salute
  - 4.2 Introduce Guests
  - 4.3 Report Action Taken in Closed Session (If any)
- 5.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.
- 6.0 Approval of Minutes – May 7, 2024 (A)
- 7.0 Correspondence
  - 7.1 GASB 45 TRUST
- 8.0 Superintendent's/Principal's Report
  - 8.1 Construction Updates
  - 8.2 End Of Year Report
- 9.0 Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)
  - 9.1 Interdistrict Requests (A)
  - 9.2 Budget Revision 006-24 (A)
  - 9.3 Cash Flow Report: Month of June 2024 (A)
  - 9.4 Public Hearing - Local Control Accountability Plan (LCAP) Summary
  - 9.5 Public Hearing - Proposed 2024-2025 Budget
  - 9.6 Public Hearing - Spending Determination for Funds Received from Education Protection Account (EPA) for 2024-2025
  - 9.7 Public Hearing - SB 858
  - 9.8 Year End Budget Transfers Resolution 06-24-01 (A)
  - 9.9 Inter-Fund Transfer Resolution 06-24-02 (A)
  - 9.10 Williams Quarterly Report (A)
  - 9.11 Special Friends Program Agreement (A)
  - 9.12 Health (Nurse) Scope of Service & Agreement 2024-2025 (A)
  - 9.13 GoGuardian Services Agreement (A)
  - 9.14 School Resource Officer (SRO) Contract Renewal (A)

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

AGENDA                      June 4, 2024                      School Campus - New Classroom West                      5:30 P.M.

10.0 Authorization of Vendor Payments dated 4/26/2024 through 5/17/2024 (A)

11.0 Personnel

11.1 Personnel Order(A)

11.2 2024-2025 Salary Schedules (A)

12.0 Adjournment

\*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Regular Meeting**

**May 7, 2024**

**5:30 P.M**

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**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Quintana at 5:30 P.M.

**1.1 Roll Call**

Trustees present: Simmons, Cepeda, Worthley, and Quintana

Trustees absent: Belknap

Secretary: Roberto Vaca

**2.0 PUBLIC COMMENT ON  
CLOSED SESSION TOPICS:**

Mr. Stephen Miller (Teacher, MSAT Representative) addressed the board and presented the board with Monson-Sultana Association of Teachers' (MSAT) official document for their Sunshine Proposal for the 2024-2025 school year.

**3.0 EXECUTIVE CLOSED  
SESSION:**

Trustee Quintana called the meeting into closed session at 5:32 P.M. and was called back to regular session at 6:26 P.M.

**4.0 REGULAR/OPEN SESSION:**

**4.1 Flag Salute**

Trustee Quintana led all those in attendance for the Flag Salute.

**4.2 Report of Action Taken  
in Closed Session**

No action was taken during the closed session to report.

**4.3 Guests/Staff Present**

Benita Cortez, Jaqueline Montejano, Katherine Arreguin, Melissa Valdez, Melissa Mendoza, Stephen Miller, Catherine Diaz, Mari Lopez-Torres, Mary Pauls, David Camarillo, Diego Quintero, Daniela Uribe, Aria Figueroa, Erica Miramontes, and Melissa Mendoza.

**5.0 OPPORTUNITY TO  
ADDRESS THE BOARD:**

None.

**6.0 APPROVAL OF MINUTES:**

Trustee Simmons moved and Trustee Worthley seconded the motion to approve the minutes of the March 5, 2024 Regular Meeting and March 21, 2024 Special Meeting. PASSED

**7.0 CORRESPONDENCE:**

Business Manager Benita Cortez presented the board with a letter from TCOE Assistant Superintendent, certifying the District's Second Interim Report for the 2023-2024 School Year.

**8.0 SUPERINTENDENT'S/  
PRINCIPAL'S REPORT:**

8.1.1: Campus Update - The Associated Student Body (ASB) Students reported on events happening on campus for the month of March and April which included the Ronald Reagan Library trip by the music department, the outcome of Loteria Night brought by FUEL (after school program), a recap of Girls on the Run, Tulare County's Lip Synch Battle Winners, the Spring Music Awards Ceremony, and lastly the ASB Reps

thanked the Board for their support this year and gave them an update on High School and future academic plans.

8.1.2: Construction Update - Superintendent Vaca provided a brief update on the Student Education & Activity Center (Gym) project completion status as well as Phase 2 of the construction project for the old library and new jungle gym projects which will be occurring during summer vacation.

**9.0 REVIEW/ACTION/CONSENT/  
PUBLIC HEARING:**

- |     |  |  |
|-----|--|--|
| 9.1 | Interdistrict Requests                           | Trustee Worthley moved and Trustee Cepeda seconded the motion to approve interdistrict attendance requests 9.1.1 through 9.1.22 as presented. PASSED |
| 9.2 | Resolution 05-24-01                              | Trustee Simmons moved and Trustee Worthley seconded the motion to approve Resolution 05-24-01 as presented. PASSED                                   |
| 9.3 | ERS Library Media Service Contract for 2024-2025 | Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the ERS Library Media Service contract. PASSED                               |
| 9.4 | Renaissance Learning Renewal of Services         | Trustee Simmons moved and Trustee Worthley seconded the motion to approve the renewal of services with Renaissance Place. PASSED                     |
| 9.5 | Declaration of Surplus and Obsolete Equipment    | Trustee Simmons moved and Trustee Cepeda seconded the motion to approve the sale, donation, and disposal of library books as presented.<br>PASSED    |

**10.0 AUTHORIZATION OF  
VENDOR PAYMENTS:**

Trustee Cepeda moved and Trustee Worthley seconded the motion to approve vendor payments for the period of 3/28/2024 - 4/12/2024.  
PASSED

**11.0 PERSONNEL:**

- |      |  |  |
|------|--|--|
| 11.1 | Personnel Order                        | Trustee Worthley moved and Trustee Simmons seconded the motion to approve Personnel Order 11.1.1: Paternity Leave for Joshua Barragan, 11.1.2: Medical leave for Jennifer Melban, 11.1.3: Retirement of Mary Pauls as Music Teacher, and 11.1.4: Resignation of Jennifer Melban as Teacher. PASSED |
| 11.2 | Food Services Director Job Description | Trustee Simmons moved and Trustee Worthley seconded the motion to approve the Food Services Director Job Description as presented.<br>PASSED   |
| 11.3 | Food Services Director Salary Schedule | Trustee Worthley moved and Trustee Cepeda seconded the motion to approve the Food Services Director Salary Schedule as presented.<br>PASSED  |

**10.0 CLOSING ACTIVITIES/  
CLOSED SESSION:**

Trustee Cepeda moved and Trustee Worthley seconded the motion to call the meeting into closed session at 7:05 PM to discuss the outcome of the school's current litigation with representative Valdez. The meeting was called back to regular session at 7:45 P.M with no action to report.

**11.0 ADJOURNMENT:**

Meeting adjourned at 7:46 P.M.

Respectfully Submitted,

\_\_\_\_\_  
Delbert Quintana President

\_\_\_\_\_  
Roberto Vaca Secretary

\_\_\_\_\_  
Robert Cepeda Clerk

\_\_\_\_\_  
Jeff Belknap Trustee

\_\_\_\_\_  
Vicki Worthley Trustee

\_\_\_\_\_  
Lynn Simmons Trustee

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CORRESPONDENCE**

**AGENDA ITEM:** **7.1 GASB 45 TRUST**

**ATTACHMENTS:** **GASB 45 STATEMENT JANUARY-MARCH 2024**

**DISCUSSION:**

GASB 45 statements attached for January through March 2024. Quarterly return is 5.22%.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**

May 16, 2024

**TO:** SISC GASB 45 Trust Participating Employers

**FROM:** Kim A Sloan, CPA, Chief Financial Officer  
Self-Insured Schools of California

**SUBJ:** **SISC GASB 45**  
**Statement for Quarter Ending March 31, 2024**

Your statement for the quarter ending **March 31, 2024** is now available on the SISC website. The statements provide information about your district's transaction activity and investment performance. A summary of the quarterly return is provided below. The detailed asset allocation and investment report is also included.

**January-March 2024 Quarter**  
**SISC GASB 45 5.22%**

Additional commentary provided by our investment manager, Fred Bayles, Graystone Consulting, is presented below:

*The first quarter of 2024 was a fruitful one. Not only did the S&P 500 rise more than 10% to an all-time high, but Japan also experienced double digit returns while several emerging markets strengthened as well. A projected pickup in cyclical growth anticipated to come from imminent central bank easing, seems to be the primary driver of broadening "animal spirits". That said, while prospects for a US soft landing appear solid, we increasingly believe that expectations are stretched.*

*Inflation remains "sticky" and it won't go away as of yet. Inflation, core inflation and super core inflation remain stubbornly strong at 3.4% to 3.8%; well below the Fed's target of 2%. The Fed is not going to ease interest rates unless there is a meaningful move lower. We do not see any rate cuts unless we begin to approach 2% inflation. I wouldn't be surprised to see the Fed raise rates one more time if we still remain strong on the inflation front. This would be problematic for the stock and bond markets but we are well prepared for this possible event by keeping a sizable cash position earning over 5%. All that could change however if future inflation readings come in softer as it would give credence to a rate cut at some point.*

*It's earnings season and corporate earnings reports have been mixed. Artificial intelligence (AI) is alive and well and I think this is a phenomenon that could be with us for a long economic cycle. Companies like Nvidia, Microsoft, Meta, Salesforce, Amazon, Google and Advanced Micro Devices could all work well in this scenario. Additionally, cyber security will be on the forefront for years to come and companies like Palo Alto Networks and CrowdStrike will benefit from robust spending in this area.*

*We remain optimistic with a fairly large cash position and holdings in high quality income producing investments that can buffer any sudden storms as we await inflation readings and anticipate the Fed. Consumer Price Index (CPI), Producer Price Index (PPI) are important gauges we will watch to see which way the Fed will move.*

If you have any questions, please contact Nancy Russo at [narusso@siscschools.org](mailto:narusso@siscschools.org), or (661) 636-4654.

**SISC OPEB Trust – Moderate Growth**  
**2000 K Street – P.O. Box 1808**  
**Bakersfield, CA 93303-1808**

**Statement for January 1, 2024 – March 31, 2024**

Monson-Sultana Joint Union Elem School District  
 Benita Cortez  
 PO Box 25  
 Sultana, CA 93666

**Final**

**ACCOUNT SUMMARY**

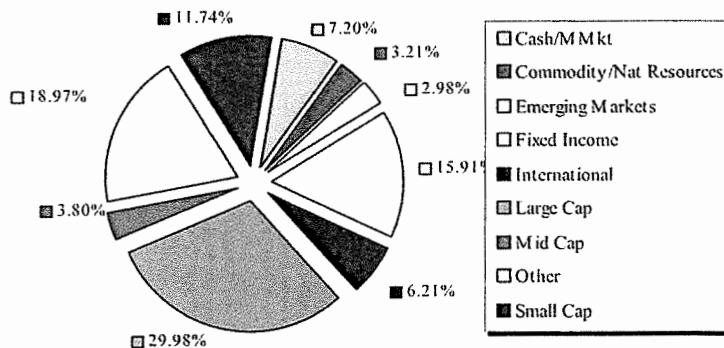
	Beginning Date	Ending Date	No. of Days Invested	No. of Days In Quarter	Amount Invested	Weighted Average
Beginning Account Value	1/01/2024	3/31/2024	91	91	\$1,768,983.75	\$1,768,983.75
SISC Admin Fee	2/14/2024	3/31/2024	47	91	(\$221.12)	(\$114.20)
Trustee Fees	2/14/2024	3/31/2024	47	91	(\$221.12)	(\$114.20)
					\$1,768,541.51	\$1,768,755.35
Ending Account Value at 03-31-24					\$1,860,794.74	
Amount Invested					\$1,768,541.51	
Return on Investment (\$)					\$92,253.23	
Weighted Average Balance					\$1,768,755.35	
Quarterly Return on Investment:					5.22%	

**TOTAL POOL**

**Ending Account Market Value:** **\$372,207,772.52**

**Investment Allocation**

Cash/MMkt	7.20%
Fixed Income	15.91%
Large Cap	29.98%
Mid Cap	3.80%
Small Cap	11.74%
International	6.21%
Commodity/Nat Resource	3.21%
Emerging Markets	2.98%
Other	18.97%
	100.00%



Your account performance was calculated using a weighted rate of return based on the level and timing of cash flows in and out of the Trust.



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **8.0 SUPERINTENDENT'S REPORT**

**AGENDA ITEM:** **8.1 CONSTRUCTION UPDATES**  
**8.2 END OF YEAR REPORT**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

The Superintendent will provide an update to the Board on the status of the construction projects occurring on campus as well as a brief end of the year report.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.1 INTERDISTRICT REQUESTS**

**ATTACHMENTS:** **INTERDISTRICT REQUESTS**

**DISCUSSION:**

**For 2024-2025 School Year**

- 9.1.1 Almonte (TK & 5th Grades) New from Cutler-Orosi
- 9.1.2 Godoy (7th Grade) Renewal from Dinuba
- 9.1.3 Guerrero/Porras (3rd & 1st Grades) New from Cutler-Orosi
- 9.1.4 Hefflefinger (7th Grade) New from Visalia
- 9.1.5 Hinojosa (Kindergarten) New from Cutler-Orosi
- 9.1.6 Juarez (3rd Grade) Renewal from Cutler-Orosi
- 9.1.7 Popp (1st Grade) Renewal from Kings-Canyon
- 9.1.8 Ronan (TK [New] & 1st Grade [Renewal]) from Visalia
- 9.1.9 Sandoval Reyes (TK & 3rd Grades) New from Dinuba
- 9.1.10 Swan (1st Grade) New from Cutler-Orosi
- 9.1.11 Tshimika (6th & 8th Grades) Renewal from Cutler-Orosi
- 9.1.12 Valencia (4th Grade) Renewal from Cutler-Orosi
  
- 9.1.13 Alcantar (2nd Grade) Renewal to Kings-Canyon
- 9.1.14 Gutierrez (7th Grade) New to Dinuba
- 9.1.15 Reagan (4th & 5th Grades) Renewal to Kings-Canyon

**RECOMMENDATION:** **The Superintendent recommends that the Board approve the interdistrict requests as presented.**

**PROPOSED ACTION:** **APPROVE**

**INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS**  
**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**JUNE 4, 2024**

<b>Agenda Item #</b>	<b>Name</b>	<b>Grade</b>	<b>From</b>	<b>To</b>	<b>Year</b>	<b>Reason</b>	<b>Recommendation</b>
9.1.1	Almonte, Mia	TK	Cutler-Orosi -	Monson-Sultana	2024-2025	New	Approval
9.1.1	Almonte, Alexa	5th	Cutler-Orosi -	Monson-Sultana	2024-2025	New/ Recent Move Continued Attendance	Approval
9.1.2	Godoy, Gavin	8th	Dinuba Unified -	Monson-Sultana	2024-2025	Renewal	Approval
9.1.3	Guerrero, Evangelina	3rd	Cutler-Orosi -	Monson-Sultana	2024-2025	New/ Sibling Attendance	Approval
9.1.3	Porras, Jazmine	1st	Cutler-Orosi -	Monson-Sultana	2024-2025	New/ Sibling Attendance	Approval
9.1.4	Hefflefinger, Jackson	7th	Visalia Unified -	Monson-Sultana	2024-2025	New/ Employment	Approval
9.1.5	Hinojosa, Amira	K	Cutler-Orosi -	Monson-Sultana	2024-2025	New	Approval
9.1.6	Juarez, Aniayah	3rd	Cutler-Orosi -	Monson-Sultana	2024-2025	Renewal	Approval
9.1.7	Popp, Adelyn	1st	Kings Canyo... -	Monson-Sultana	2024-2025	Renewal	Approval
9.1.8	Ronan, Jonathan	TK	Visalia Unified -	Monson-Sultana	2024-2025	New	Approval
9.1.8	Ronan, Harrison	1st	Visalia Unified -	Monson-Sultana	2024-2025	Renewal	Approval

**INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS**  
**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**JUNE 4, 2024**

Agenda Item #	Name	Grade	From	To	Year	Reason	Recommendation
9.1.9	Sandoval Reyes, Isaac	3rd	Dinuba Unified ▾	Monson-Sultana	2024-2025	New	Review
9.1.9	Sandoval Reyes, Samara	TK	Dinuba Unified ▾	Monson-Sultana	2024-2025	New	Review
9.1.10	Swan, King	1st	Cutler-Orosi ▾	Monson-Sultana	2024-2025	New/ Recent Move Continued Attendance	Approval
9.1.11	Tshimika, Abryanah	6th	Cutler-Orosi ▾	Monson-Sultana	2024-2025	Renewal	Approval
9.1.11	Tshimika, Ashanti	8th	Cutler-Orosi ▾	Monson-Sultana	2024-2025	Renewal	Approval
9.1.11	Tshimika, Matondo	8th	Cutler-Orosi ▾	Monson-Sultana	2024-2025	Renewal	Approval
9.1.12	Valencia, Rafael	4th	Cutler-Orosi ▾	Monson-Sultana	2024-2025	Renewal	Approval
9.1.13	Alcantar, Felicity	2nd	Monson-Sultana	Kings Can... ▾	2024-2025	Renewal/ Childcare	Approval
9.1.14	Gutierrez, Caleb	7th	Monson-Sultana	Dinuba Un... ▾	2024-2025	New/ Childcare	Approval
9.1.15	Reagan, Danielle	5th	Monson-Sultana	Kings Can... ▾	2024-2025	Renewal/ Employment	Approval
9.1.15	Reagan, Lucas	4th	Monson-Sultana	Kings Can... ▾	2024-2025	Renewal/ Employment	Approval

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**June 4, 2024**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.2 BUDGET REVISION 006-24**

**ATTACHMENTS:** **BUDGET REVISION**

**DISCUSSION:**

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 006-24 is for May 2024.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE Budget Revision 006-24.**

**PROPOSED ACTION:** **APPROVE**

# Budget Revision Report #006-24

29 Monson-Sultana Jt. Union Elem. School District

Fiscal Year: 2024

Control Number: 52979376

5/29/2024

10:02:58 PM

	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
<b>Fund: 010 General Fund</b>					
LCFF Sources	6,310,816.00	6,377,744.00	8,933.00	6,386,697.00	#1
Federal Revenues	1,721,288.00	2,124,326.00	(94,888.00)	2,029,438.00	#1
Other State Revenues	1,280,291.00	1,515,337.00	(60,314.00)	1,455,023.00	#1
Other Local Revenues	40,014.00	149,026.00	26,284.00	175,310.00	#1
<b>Revenues</b>	<b>9,352,409.00</b>	<b>10,166,433.00</b>	<b>(119,965.00)</b>	<b>10,046,468.00</b>	
<b>Expenditures</b>					
Certificated Salaries	2,570,694.00	2,770,855.00	(10,863.00)	2,759,992.00	#2
Classified Salaries	1,119,177.00	1,273,867.62	(57,955.00)	1,215,912.62	#2
Employee Benefits	2,020,795.00	2,135,946.30	7,518.00	2,143,464.30	#2
Books and Supplies	626,401.00	908,445.44	(274,362.00)	634,083.44	#3
Services, Other Operating Expenses	1,805,722.00	2,056,494.64	51,863.00	2,108,357.64	#3
Capital Outlay	2,396,390.00	3,415,414.00	50,611.00	3,466,025.00	#3
Other Outgo	59,674.00	66,174.00	-	66,174.00	
Direct Support/Indirect Costs	(15,277.00)	(14,924.00)	904.00	(14,020.00)	#4
<b>Total Expenditures</b>	<b>10,583,576.00</b>	<b>12,612,273.00</b>	<b>(232,284.00)</b>	<b>12,379,989.00</b>	
<b>Other Financing Sources/Uses</b>					
Transfer In	-	-	-	-	
Transfer Out	-	-	-	-	
Contributions	(299,017.00)	(352,552.00)	(50.00)	(352,602.00)	#5
<b>Fund: 080 Student Activity Special Revenue Fund</b>					
Other Local Revenues	5,001.00	5,001.00	2,501.00	7,502.00	#6
<b>Revenues</b>	<b>5,001.00</b>	<b>5,001.00</b>	<b>2,501.00</b>	<b>7,502.00</b>	
<b>Expenditures</b>					
Books and Supplies	2,500.00	2,500.00	1,000.00	3,500.00	#6
Services, Other Operating Expenses	1,500.00	1,500.00	2,502.00	4,002.00	#6
<b>Total Expenditures</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>3,502.00</b>	<b>7,502.00</b>	
<b>Fund: 130 Cafeteria Special Revenue Fund</b>					
Federal Revenues	410,000.00	410,000.00	10,000.00	420,000.00	#7
Other State Revenues	146,000.00	146,000.00	-	146,000.00	
Other Local Revenues	6,000.00	11,500.00	2,584.00	14,084.00	#7
<b>Revenues</b>	<b>562,000.00</b>	<b>567,500.00</b>	<b>12,584.00</b>	<b>580,084.00</b>	
<b>Expenditures</b>					
Classified Salaries	152,669.00	161,739.00	(2,645.00)	159,094.00	#8
Employee Benefits	80,958.00	81,943.00	(3,634.00)	78,309.00	#8
Books and Supplies	232,021.00	232,021.00	(27,359.00)	204,662.00	#8
Services, Other Operating Expenses	35,679.00	40,148.00	3,009.00	43,157.00	#8
Capital Outlay	110,000.00	160,000.00	(25,000.00)	135,000.00	#8
Direct Support/Indirect Costs	15,277.00	14,924.00	(904.00)	14,020.00	#4
<b>Total Expenditures</b>	<b>626,604.00</b>	<b>690,775.00</b>	<b>56,533.00</b>	<b>634,242.00</b>	

Budget Revision Report #006-24						
29 Monson-Sultana Jt. Union Elem. School District					5/29/2024	
Fiscal Year: 2024			Control Number: 52979376		10:02:58 PM	
	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations	
<b>Fund: 251 Developer Fees Fund</b>						
Other Local Revenues	-	571.00	79.00	650.00	#9	
<b>Revenues</b>	-	<b>571.00</b>	<b>79.00</b>	<b>650.00</b>		
<b>Expenditures</b>						
Services, Other Operating Expenses	-	500.00	500.00	1,000.00	#9	
Capital Outlay	-	-	-	-		
<b>Total Expenditures</b>	-	<b>500.00</b>	<b>500.00</b>	<b>1,000.00</b>		
<b>Fund: 350 County School Facilities Fund - New Construction</b>						
Other State Revenues	-	-	-	-		
Other Local Revenues	-	10,323.00	-	10,323.00		
<b>Revenues</b>	-	<b>10,323.00</b>	-	-		
<b>Expenditures</b>						
Capital Outlay	350,000.00	350,000.00		350,000.00		
<b>Total Expenditures</b>	<b>350,000.00</b>	<b>350,000.00</b>	-	<b>350,000.00</b>		
<b>Fund: 351 County School Facilities Fund - Modernization</b>						
Other State Revenues	-	-	2,098,181.00	2,098,181.00	#10	
Other Local Revenues	-	807.00	103.00	910.00	#10	
<b>Revenues</b>	-	<b>807.00</b>	<b>2,098,284.00</b>	<b>2,099,091.00</b>		
<b>Expenditures</b>						
Capital Outlay	-	19,900.00	45,100.00	65,000.00	#11	
<b>Total Expenditures</b>	-	<b>19,900.00</b>	<b>45,100.00</b>	<b>65,000.00</b>		
#1 - LCFF Sources increased due to LCFF cals for Adopted Budget 24-25, therefore LCFF funds decreased, but offset by EPA funds; Federal Revenues decreased due to Title I to IV Federal Revenue due not anticipating any further expenses for 2023/24 and moving forward as unearned revenue for 2024/25; State Revenues decreased with PreK & TK Grant funding to reallocate in 2024/25; Local Revenues increased due to Interest YTD						
#2 - Certificated & Classified with Mandated Benefits decreased due to projected EOY costs for all auxiliary & substitute costs within Title I to IV programs, LCAP, and ELOP (Summer Program); Benefits increased due to CalSTRS On-Behalf cals from TCOE						
#3 - Books and Supplies decreased due projected costs within Title I to IV programs, Lottery (no curriculum adoption); ELOP, LCAP, and PreK & TK Programs for supplies projected for remainder of 2023/24; Services, Other Operating Expenses increased due to Project Based Study Trips such as Charter Buses and all other associated expenses; FUEL contract for School Year and Summer School for 2023/24; Capital Outlay increased due to purchase of vans for ELOP						
#4 - Direct Support/Indirect Costs decreased due to decreased expenditures within cafeteria program						
#5 - Contributions increased due to Special Friends Program						
#6 - Local Revenues increased due to deposits within ASB Fund; Books and Supplies and Other Operating Expenses increased due to purchases YTD						
#7 - Federal Revenue increased due to CACFP (Supper Program) anticipated for remainder of 2023/24; Local Revenues increased due YTD Interest; Classified with						
#8 - Classified with Mandated Benefits decreased due to projected EOY costs for all auxiliary & substitute costs; Books & Supplies decreased due to projected EOY costs for remainder of 2023/24; Services, Other operating Expenses increased due repairs for remainder of 2023/24; Capital Outlay decreased due to projected costs for remainder 2023/24						
#9 - Local Revenues increased due to YTD Interest; Services, Other Operating Expenses increased due to actual costs for YTD						
#10 - State Revenues increased due to receiving Financial Hardship Funds from State for Modernization project; Local Revenues increased due to YTD interest						
#11 - Services, Operating Expenses due projected expense for current construction costs anticipated for remainder of year						

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.3 CASH FLOW REPORT FOR MONTH OF JUNE 2024**

**ATTACHMENTS:** **JUNE 2024 CASH FLOW REPORT**

**DISCUSSION:**

At the start of each month, the District Office reviews the District's cash position to ensure adequate cash reserves are on hand to pay for district ongoing operations. The June cash flow report is positive and submitted for review.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** the June Cash Flow Report.

**PROPOSED ACTION:** **APPROVE**



1 Cash Flow Projection

2 District:  
3 Fund:  
4 Fiscal Year:  
5 Current Year Actuals Thru:  
6 (Thru Fiscal Month)  
7 Budget As Of:  
8 Calendar Month  
9 Category \ Fiscal Month  
10 Beginning Cash

27 RECEIPTS	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
30 Principal Apportionment	436,341.96	436,341.96	436,341.96	436,341.96	436,341.96	0.00	771,646.72	385,823.36	410,723.36	410,267.00
35 Priority/StateAid	0.00	(116.00)	0.00	0.00	0.00	0.00	0.00	0.00	(1,500.20)	0.20
37 Education Protection Account	334,480.00	0.00	0.00	334,479.00	0.00	0.00	400,657.00	0.00	0.00	354,695.00
40 PropertyTax	4,051.45	0.00	0.00	162,448.40	46,188.31	0.00	0.00	92,473.21	13,369.22	(1,565.59)
50 Miscellaneous Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60 FederalRevenue	16,199.72	5,265.94	48,107.00	0.00	228,665.58	678.00	196,048.76	637,697.00	19,501.42	303,123.63
70 OtherStateRevenue	40,772.00	113,247.64	91,167.10	97,894.84	70,402.14	0.00	219,102.03	215,069.12	159,969.91	251,865.24
80 OtherLocalRevenue	246,625.02	12,292.59	13,711.21	61,064.27	(64,734.86)	(28.50)	50,115.82	5,448.45	25,320.24	(247,518.10)
90 InterFundTransferIn	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100 AllOtherFinancingSources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105 TOTAL RECEIPTS	559,049.67	567,032.13	589,327.27	1,092,228.47	716,833.13	649.50	1,637,570.33	1,336,511.14	627,383.95	1,070,867.38

107 DISBURSEMENTS	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
110 CertificatedSalaries	222,703.27	225,811.33	231,920.07	238,661.33	228,480.81	230,154.31	232,675.05	459,163.09	202,331.36	202,331.33
120 ClassifiedSalaries	87,347.78	87,354.72	89,833.78	131,859.55	98,390.20	99,611.17	98,585.00	114,957.59	125,240.86	125,240.84
130 EmployeeBenefits	136,066.18	139,568.07	230,118.39	159,199.99	144,836.89	144,664.07	145,408.02	209,228.93	308,608.44	308,608.40
140 Books and Supplies	154,659.92	19,895.93	23,996.96	17,439.76	10,202.30	27,619.75	33,260.07	14,915.82	126,911.30	126,911.25
145 Services	211,264.08	49,145.20	115,400.70	82,665.32	126,801.54	105,137.85	125,916.04	164,235.88	381,771.06	381,771.02
150 CapitalOutlays	51,400.56	281,550.19	514,879.75	423,644.95	605,945.07	517,379.34	(476,174.47)	341,397.88	239,967.97	433,235.09
160 OtherOutgo	3,433.98	5,751.02	1,303.71	4,953.55	5,018.03	537.68	1,262.82	1,003.63	5,327.32	16,594.04
170 InterFundTransfersOut	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
180 AllOtherFinancingUses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
185 TOTAL DISBURSMENTS	845,638.79	809,076.46	1,207,453.36	1,058,424.45	1,219,674.84	1,125,304.17	160,932.53	1,304,902.82	1,390,158.31	1,594,691.96

1 NCE SHEET TRANSACTIONS

186 Not in Treasury	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
190 AccountsReceivable	53.51	0.00	0.00	99.36	0.00	0.00	0.00	0.00	1,004.96	248,129.24
191 Accounts Receivable Clearing	0.00	0.00	0.00	0.00	0.00	0.00	32.00	(290.27)	0.00	(2,758.20)
195 Due From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
196 Stores	0.00	0.00	0.00	0.00	0.00	0.00	(30,000.00)	0.00	0.00	0.00
197 Prepaid Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
198 Other Current Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(6,884.57)
SUBTOTAL ASSETS	53.51	0.00	0.00	99.36	0.00	0.00	(25,968.00)	(290.27)	1,004.96	238,486.47

Liabilities

200 Accounts Payable	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
201 Accounts Payable Clearing	(39,851.16)	(38,462.34)	(126,032.82)	(41,200.09)	(43,602.74)	(38,335.23)	(39,594.88)	(46,994.77)	(25,550.27)	345,862.76
205 Due To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
186 TRANS & Other Loans	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(43.33)
207 Deferred Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL LIABILITIES	(39,851.16)	(38,462.34)	(126,032.82)	(41,200.09)	(43,602.74)	(38,335.23)	(39,594.88)	(46,994.77)	(25,550.27)	345,819.43

Non-operating

209 Suspense Clearing	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
210 BeginningBalanceAdjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
220 TOTAL BALANCE SHEET TRANSACTIONS	39,904.67	38,462.34	126,032.82	41,299.45	43,602.74	38,335.23	9,626.88	46,704.50	26,555.23	(107,332.96)
230 NET INCREASE / DECREASE	104,120.57	(203,581.99)	(492,093.27)	75,103.47	(459,238.97)	(1,086,319.44)	1,486,264.68	78,313.02	(736,219.13)	(631,157.54)
240 ENDING CASH	6,796,539.57	6,592,957.58	6,100,864.31	6,175,967.76	5,716,728.81	4,630,409.37	6,116,674.05	6,194,987.07	5,458,767.94	4,827,610.40

ENDING CASH PLUS ACCRUALS/ADJS

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.4 LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**  
**SUMMARY**

**ATTACHMENTS:** **2024 LOCAL CONTROL AND ACCOUNTABILITY PLAN**  
**2024 ANNUAL UPDATE**  
**2024 BUDGET OVERVIEW FOR PARENTS**

**DISCUSSION:**

Members of the public have an opportunity to comment on the proposed Local Control Accountability Plan (LCAP) for the 2024-2025 school year.

**Hearing opened at:** \_\_\_\_\_

**Hearing closed at:** \_\_\_\_\_

**RECOMMENDATION:** **N/A**

**PROPOSED ACTION:** **N/A**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.5 PUBLIC HEARING ON THE PROPOSED 2024-2025 BUDGET**

**ATTACHMENTS:** **PROPOSED 2024-2025 BUDGET**

**DISCUSSION:**

The 2024-2025 Budget is presented to the Board for Public Hearing

Hearing opened at: \_\_\_\_\_

Hearing closed at: \_\_\_\_\_

**RECOMMENDATION:** The Superintendent recommends that Board conduct the Public Hearing on the Matter of the Proposed 2024-2025 Budget.

**PROPOSED ACTION:** **CONDUCT HEARING**

## 2024-2025 Adopted Budget - General Fund Summary

Description	2023-2024 Estimated Actual	2024-2025 Adopted Budget	% Difference	Change	Explanation
<b>Revenues:</b>					
Revenue Limit	\$ 6,386,697	\$ 6,414,558	0.4%	\$ 27,861	LCFF fully funded: Funded 3 year rolling average 427.47; COLA 1.07% based on May Revis 2024
Federal Revenues	\$ 2,029,438	\$ 459,168	-77.4%	\$ (1,570,270)	Flat funding Title I-IV : Funding ends 2023/2024 for ESSER III, EL O-Grants(Federal)
Other State Revenues	\$ 1,455,023	\$ 1,397,706	-3.9%	\$ (57,317)	Decrease due reduction in Special Education Early Intervention Preschool Grant, Arts, Music & Instructional Materials Discretionary Grant
Other Local Revenues	\$ 175,310	\$ 143,253	-18.3%	\$ (32,057)	Less Interest anticipated in 2024/2025
<b>Total Revenues</b>	<b>\$ 10,046,468</b>	<b>\$ 8,414,685</b>	<b>-16.2%</b>	<b>\$ (1,631,783)</b>	
<b>Expenditures:</b>					
Certificated Salaries	\$ 2,759,992	\$ 2,866,996	3.9%	\$ 107,004	Step & Column Five FTE staff possibility of moving up the salary schedule due to units; Additional FTE for TOSA - Literacy Coach
Classified Salaries	\$ 1,215,913	\$ 1,253,780	3.1%	\$ 37,867	Step for one twenty FTE staff
Employees Benefits	\$ 2,143,464	\$ 2,178,372	1.6%	\$ 34,908	Increase mandated benefits, due to PERS increased from 26.68% to 27.05%; STRS remained at 19.10%
Books and Supplies	\$ 634,083	\$ 669,030	5.5%	\$ 34,947	Increase books & supplies, due to supplies and materials for Universal PreK & TK, CTE, and ELO Program for summer school and enrichment program; CPI 3.10%
Services and Other	\$ 2,108,358	\$ 1,889,758	-10.4%	\$ (218,600)	Decrease in services and other operating expenditures, due to CSI Grant services with TCOE for consulting services; Less Legal Fees Services; REAP no carryover for 2024/25 for services; USDA Grant funds
Capital Outlay	\$ 3,466,025	\$ 1,493,444	-56.9%	\$ (1,972,581)	Decreased due to ESSER III and L CAR no carryover anticipated for Gym Project
Other Outgo	\$ 66,174	\$ 49,417	-25.3%	\$ (16,757)	TCOE estimated County operated ADA transfer decreased due to S&C Funding
Transfers of Indirect Costs	\$ (14,020)	\$ (15,083)	7.6%	\$ (1,063)	Indirect Costs slightly increased due to an increase in expenses projected in Cafeteria Program
<b>Total Expenditures</b>	<b>\$ 12,379,989</b>	<b>\$ 10,385,714</b>	<b>-16.1%</b>	<b>\$ (1,994,275)</b>	
Excess(Deficiency) of Revenue over Expense:	\$ (2,333,521)	\$ (1,971,029)	-15.5%	\$ 362,492	
Beginning Fund Balance	\$ 6,913,792	\$ 4,580,271			
<b>2023-24 Projected Ending Fund Balance</b>	<b>\$ 4,580,271</b>	<b>\$ 2,609,242</b>			
		<b>Fund Balance Reserves</b>			
		8,000			Revolving Fund
		25,000			Bus Repair
		25,000			Litigation
Enrollment	440	100,000			Well (Drinking Purposes)
Estimated P-2 ADA	425.33	78,595			GASB 45 Trust Annual Contribution
P-2 Funded ADA	427.47	85,355			Retiree H&W (5 FTE)
Unduplicated Count %	86.82%	6,642			H&W Increase for 2024/2025
COLA %	1.07%	1,286,515			Restricted Fund Balance
		\$ 994,135	9.57%		<b>2024-25 Projected Ending Fund Balance</b>
<b>2025-26 Projected Ending Fund Balance</b>		\$ 2,045,472			
		<b>Fund Balance Reserves</b>			
		8,000			Revolving Fund
		78,595			GASB 45 Trust Annual Contribution
		102,426			Retiree H&W (6 FTE)
		6,642			H&W Increase for 2024/2025
		979,008			Restricted Fund Balance
		\$ 870,801	10.09%		<b>2025-26 Projected Ending Fund Balance</b>
<b>2026-27 Projected Ending Fund Balance</b>		\$ 1,402,739			
		<b>Fund Balance Reserves</b>			
		8,000			Revolving Fund
		78,595			GASB 45 Trust Annual Contribution
		102,426			Retiree H&W (6 FTE)
		6,642			H&W Increase for 2024/2025
		821,633			Restricted Fund Balance
		\$ 385,443	4.40%		<b>2026-27 Projected Ending Fund Balance</b>

**2024-2025 Adopted Budget - General Fund Summary**

<b>Description</b>	<b>Projected Budget</b>	
<b>Revenues:</b>		
Revenue Limit	\$ 6,414,558	
Federal Revenues	\$ 459,168	
Other State Revenues	\$ 1,397,706	
Other Local Revenues	\$ 143,253	
<b>Total Revenues</b>	<b>\$ 8,414,685</b>	
<b>Expenditures:</b>		
Certificated Salaries	\$ 2,866,996	
Classified Salaries	\$ 1,253,780	
Employees Benefits	\$ 2,178,372	
Books and Supplies	\$ 669,030	
Services and Other	\$ 1,889,758	
Capital Outlay	\$ 1,493,444	
Other Outgo	\$ 49,417	
Transfers of Indirect Costs	\$ (15,083)	
Interfund Transfers Out	\$ -	
<b>Total Expenditures</b>	<b>\$ 10,385,714</b>	
<b>Excess(Deficiency) of Revenue over Expense:</b>	<b>\$ (1,971,029)</b>	
<b>Components of Ending Fund Balance</b>		
Beginning Fund Balance	\$ 4,580,271	
<b>Ending Fund Balance</b>	<b>\$ 2,609,241</b>	
*****		
<b>2024-25 Projected Ending Fund Balance</b>		
<i>Fund Balance Reserves (Revolving Fund)</i>	\$ 8,000	* Excluded from available reserve calculation
<i>Designated for Economic Uncertainties</i>	\$ 300,000	
<i>Bus Repair</i>	\$ 25,000	
<i>Litigation</i>	\$ 25,000	
<i>Well (Drinking Purposes)</i>	\$ 100,000	
<i>H&amp;W Retiree (5 FTE)</i>	\$ 85,355	
<i>GASB45 Trust Annual Contribution</i>	\$ 78,595	
<i>H&amp;W Increase for 2024-2025</i>	\$ 6,642	
<i>Undesignated/Unappropriated Balance (Unrestricted)</i>	\$ 694,135	
<i>Undesignated/Unappropriated Balance (Restricted)</i>	\$ 1,286,514	* Excluded from available reserve calculation
	<b>\$ 2,609,241</b>	<b>25.12%</b>
<b>Available Reserves</b>		
<i>Designated for Economic Uncertainties</i>	\$ 300,000	
<i>Undesignated/Unappropriated Balance (Unrestricted)</i>	\$ 694,135	
<b>Total Available Reserve</b>	<b>\$ 994,135</b>	<b>9.57%</b>
<b>Per State Software - Total Available Reserves by %</b>	<b>\$ 994,135</b>	<b>9.57%</b>
<b>District's - Reserve Standard Level is 4%</b>	<b>\$ 415,429</b>	<b>4.00%</b>
<b>1% Reserve Level</b>	<b>\$ 103,857</b>	<b>1.00%</b>
<b>2025-26 Projected Ending Fund Balance</b>	<b>\$ 870,801</b>	
	<b>10.09%</b>	
<b>2026-27 Projected Ending Fund Balance</b>	<b>\$ 385,443</b>	
	<b>4.40%</b>	

# 2024-2025 Budget (Single Adoption)

## Criteria and Standards Review

			Met	Not Met	Explanations
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than standard for the prior fiscal year, or two or more of the previous three years.	X		
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X		
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.		X	BY, 1st, and 2nd SY: District is projecting enrollment for Budget Year at 440, reflecting incoming average per class in TK of 15 and average per class in Kindergarten 18 (2 classes); District end 2023/24 with enrollment at 452; District's P-2 for 2023/24 ended close to 97%; Therefore, District is projecting P-2 for Budget Year of 96.5%, and both subsequent years; Both subsequent years, reflect a slight decline in enrollment of 20 students, with continue P-2 return of 96.5%
4	Local Control Funding Formula (LCFF) Revenue	Projected change in revenue limit is within the standard for the budget and two subsequent fiscal years.		X	BY: District is projecting the LCFF Revenue being funded on the 3 year rolling average based on May Revise of 2024. In addition, the projected COLA of 1.07%; District enrollment continues to be projected to decline, but funded ADA is based on a 3 year rolling average.
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X	BY, 1st, and 2nd SY: District reflects LCAP expenditures that are including the GYM project being partial funded with LCAP Funds in BY; 1st & 2nd SY reflects LCAP repaying District for GYM projected in out years; District's certificated salaries continue to increase due to staff moving up on salary schedules due to units. Classified staff are about 75% are topped out on salary schedule. Supplies, services, capital outlay increased due to CPI% projected in Budget year and SY.
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, other local) are within the standard for the budget and two subsequent fiscal years.		X	Federal: BY: District reflects reduction in Federal Revenue such as in ESSER/CARES/ELO-Grant funding ending 2023-2024; 1st SY: District reflects funds ending September 2024 of ELO-Grant funds; State: BY: District reflects reduction in State Revenue such as in Special Education Early Intervention Preschool Grant, Arts, Music & Instructional Materials Discretionary Block Grant, and Arts & Music in Schools Prop 28; 1st SY: District reflects reduction in ASES ends 2024-25 year 3 of 3 grant funding, therefore District will continue to apply for renewal; Local: BY: District projects a reduction in Local Revenue due to decrease in prior year due to interest, not included in BY; 1st SY: District reflects reduction due to not projecting Alta Health Care for 2025-26; CTE Grant is projected only in 2024-25, not anticipated following years.
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, services and other expenditures) are within the standard for the budget and two subsequent fiscal years.		X	Books & Supplies: 1st SY: District reflects a reduction due to reduction in funding due to no anticipation of deferred revenue with Title I, II, and III programs; District will no longer receiving funding for programs CARES/ESSER #32140, Universal PreK & TK #60530; Lottery #6300 no anticipation of adopting curriculum a projected in 2024/25; CTE no anticipated funding; SEL Grant no longer anticipated; Services and other operating expenditures: BY & 1st SY: District reflects a reduction due to labor negotiations less anticipated for 2024/25, compared to 2023/24 as developing new CBA; Title I, II, and III less anticipated due to no

					anticipation of deferred revenue for TCOE Professional Development/Consultants; PreK & TK services less anticipated due to no funding; ASES program no longer anticipated in 2025/26 due to Year 3 end of 2024/25; District will apply for renewal
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X		
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.		X	District increase expenditures was due to GYM Project. In the District's LCAP the Fund Balance reflected \$1,259,696.83, which reflects the increase change within the District's Unrestricted Fund Balances.
9a	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X		
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X		
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X		

# 2024-2025 Budget (Single Adoption)

## Supplemental Information

			No	Yes	Explanations for "Yes"
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?		X	District continues to have a pending litigation, contact has continued to be made with an Attorney's Office, Tulare County Counsel, and TCOE. District continues to proactive by setting aside an allocation for these pending litigation costs. District is aware and will be monitoring this issue.
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X		
S3	Using Ongoing revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X		
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X		
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from general fund to cover operating deficits, changed by, more than the standard for the budget or two subsequent fiscal years?	X		
S6	Long-term Commitments	Does the district have long-term (multi-year) commitments or debt agreements? ■ If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2012-13) annual payment?	X		
			n/a		
	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? ■ If yes, are they lifetime benefits? ■ If yes, do benefits continue beyond age 65? ■ If yes, are benefits funded by pay-as-you-go?	X X X	X	Yes, District does provide postemployment benefits, with a new actuarial was prepared for 2023-24 school year, July 1, 2023.
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?	X		
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for: ■ Certificated? (Section S8A, Line 1b) ■ Classified? (Section S8B, Line 1b) ■ Management/supervisor/confidential? (Section S8C, Line 1b)		X X X	Negotiations pending for all parties for 2024/2025.
S9	Local Control and Accountability Plan (LCAP)	■ Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year? ■ Approval date for adoption of the LCAP or approved of an update to the LCAP:		X	
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services, and Expenditures?		X	June 18, 2024 Yes, expenditures continued to be tracked in Resource #07200 & #07215 for all unduplicated count.



# 2024-2025 Budget (Single Adoption)

## Additional Fiscal Indicators

			No	Yes	Explanations for "Yes"
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X		
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X	Files are prepared for each personnel (credentials), payroll (position control worksheet (PCW) and contracts), and budget (categorical binder).
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X		
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X		
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X		
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X		
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X		
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X		
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X		

# MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

## Board Meeting Agenda Item Summary

June 4, 2024

**AGENDA SECTION:** ADMINISTRATIVE/ORGANIZATIONAL

**AGENDA ITEM:** 9.6 SPENDING DETERMINATION FOR FUNDS RECEIVED  
FROM EDUCATION PROTECTION ACCOUNT(EPA) FOR  
2024-2025 FISCAL YEAR - PUBLIC HEARING

**ATTACHMENTS:** PROGRAM BY RESOURCE REPORT (WORKSHEET)

### DISCUSSION:

Effective November 7, 2012, Proposition 30 added Article XIII, Section 36, which creates in the State General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes. Districts must comply with three conditions:

- 1) Requires that the Board make spending determinations regarding the Education Protection Account (EPA) funds the District receives in open session of a public meeting
- 2) Education Protection Account (EPA) funds cannot be used on salaries or benefits of administrators or any other administrative costs
- 3) District must publish annually on its website an accounting of how much money was received from the Education Protect Account (EPA) and how the funds were expended

Hearing opened at: \_\_\_\_\_

Hearing closed at: \_\_\_\_\_

**RECOMMENDATION:** The Superintendent recommends that the Board  
CONDUCT A PUBLIC HEARING regarding the proposed  
Spending Determination for Funds Received from  
Education Protection Account (EPA) for 2024-2025 Fiscal  
Year.

**PROPOSED ACTION:** NONE

2024-2025 Education Protection Account  
Program by Resource Report  
Expenditures by Function - Detail

**Monson-Sultana Joint Union Elementary School District**

**Expenditures through: June 30, 2025**

**For Fund 01, Resource 1400 Education Protection Account**

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Adjusted Beginning Fund Balance	9791-9795	44,691.50
Revenue Limit Sources	8010-8099	1,433,013.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
<b>TOTAL AVAILABLE</b>		<b>1,477,704.50</b>
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
<b>(Objects 1000-7999)</b>		<b>Function Codes</b>
Instruction	1000-1999	1,397,107.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>1,397,107.00</b>
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		<b>80,597.50</b>

**Note to user:**

Specific cells in column C have been protected so that you can't enter data. The "Amount" column is protected for the following revenues: Federal Revenue, Other State Revenue, Other Local Revenue, and All Other Financing Sources and Contributions.

The "Amount" column is protected for the following expenditure functions: 2100-2150, 2200, 2700, 6000-6999, and 7000-7999.

**Board Approved: June xx, 2024**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.7 PUBLIC HEARING ON SB 858 – EXCESS OF STATE  
RECOMMENDED RESERVES DISCLOSURE FOR PROPOSAL  
OF 2024-2025 BUDGET**

**ATTACHMENTS:** **2024-2025 BUDGET ATTACHMENT**

**DISCUSSION:**

Under SB 858, a new disclosure requirement is needed and required why districts have reserves in excess of State recommended reserves. California Department of Education has not incorporated this new process into the State software for the 2024-2025 Budget. Therefore, the State has required the County Office of Education to verify LEAs have gone through a process as a conditional for approval of LEA's adopted budget.

Tulare County Office of Education has developed the attached worksheet for districts to perform the SB 858 disclosure and substantiation process.

Hearing opened at: \_\_\_\_\_

Hearing closed at: \_\_\_\_\_

**RECOMMENDATION:** The Superintendent recommends that Board conduct the Public Hearing on the SB 858 – Excess of State Recommended Reserves Disclosure for Proposal of 2024-2025 Budget.

**PROPOSED ACTION:** **CONDUCT HEARING**

District: Monson-Sultana Joint Union Elementary  
CDS #: 54-72009

## 2024-2025 Budget Attachment

### Substantiation of Need for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties..

Combined and Unassigned/Unappropriated Fund Balances (Resources 0000-1999, Objects 9780, 9789 and 9790)			
Form	Fund		2024-2025 Budget
01	General Fund/County School Service Fund	Form 01	\$1,314,727.42
17	Special Reserve Fund for Other Than Capital Outlay Projects	Form 17	\$0.00
Total Assigned and Unassigned Ending Fund Balances			\$1,314,727.42
District Standard Reserve Level			4%
Less District Minimum Recommended Reserve for Economic Uncertainties			\$415,428.56
Remaining Balance to Substantiate Need			\$899,298.86
Substantiation of Need for Fund Balances in Excess of Minimum Recommended Reserve for Economic Uncertainties			Amount
Fund	Descriptions		
01	Bus Repair		\$25,000.00
01	Litigation		\$25,000.00
01	Well (Drinking Purposes)		\$100,000.00
01	GASB 45 Trust Annual Contribution		\$78,595.00
01	Retiree H&W		\$85,355.00
01	Set Aside District Match/Fees Modernization and/or New Construction Projects		\$150,000.00
01	Set Aside Anticipated Facility Needs		\$300,000.00
01	Possible State Variances (Uncertainties)		\$135,348.86
	Insert Lines above as needed		
	Total of Substantiated Needs		\$899,298.86
	Remaining Unsubstantiated Balance		\$0.00

# **MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

## **Board Meeting Agenda Item Summary**

**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.8 ADOPT RESOLUTION 06-24-01 FOR 2023-2024  
AUTHORIZING COUNTY SUPERINTENDENTS OF SCHOOLS TO  
MAKE YEAR END BUDGET TRANSFERS**

**ATTACHMENTS:** **RESOLUTION 06-24-01**

### **DISCUSSION:**

By passing the Resolution before the Board, our District will authorize the County Superintendent of Schools to make Year End Budget Transfers per Education Code 42601.

Ed Code 42601. At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classifications or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of Section 41301, the county Superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.

**RECOMMENDATION:** The Superintendent recommends that the Board approve Resolution 06-24-01 for 2023-2024 Authorizing County Superintendents of Schools to make Year End Budget Transfers.

**PROPOSED ACTION:** **APPROVE**

**RESOLUTION OF THE GOVERNING BOARD OF  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

In the Matter of Authorization for County )  
Superintendent of Schools to make Year-End ) RESOLUTION NUMBER **06-24-01**  
Budget Transfers )

**WHEREAS**, at the close of any school year the County Superintendent of schools may, with the consent of the Governing Board of a school district previously given, make such transfers between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classifications of the budget of the district for such school year as are necessary to permit the payment of obligations of the district incurred during such school year; and,

**WHEREAS**, the total amount budgeted as the proposed expenditure of the school district for each major classification of school district expenditures listed in the school district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount which may be expended for that classification of expenditures for the school year; and,

**WHEREAS**, the district wishes to ensure that all expenditures of the school district during the **2023-24** fiscal year have been appropriately budgeted for.

**THEREFORE, BE IT RESOLVED** that, at the close of the 2023-2024 Fiscal year the County Superintendent of Schools be authorized in accordance with Education Code Section 42061 to make such transfers between the unappropriated fund balance and/or any expenditures classifications of the budget as are necessary to permit the payment of obligations of the school district incurred during the fiscal year.

**THE FOREGOING RESOLUTION WAS ADOPTED** upon the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, at a regular meeting of the Governing Board on the 4th day of June 2024 by the following vote.

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

Secretary/Clerk of said District Board

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.9 RESOLUTION 06-24-02 FOR 2024-20245 INTER-FUND  
TRANSFER IN ACCORDANCE WITH THE BUDGET**

**ATTACHMENTS:** **RESOLUTION 06-24-02**

**DISCUSSION:**

This resolution will authorize the District Administration to make inter-fund transfers as needed in accordance with the budget, but not to exceed the amount of appropriation.

**RECOMMENDATION:** The Superintendent recommends that the Board approve Resolution 06-24-02 for the 2024-2025 Inter-fund Transfer in accordance with the Budget.

**PROPOSED ACTION:** **APPROVE**



**RESOLUTION OF THE GOVERNING BOARD OF  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

In the matter of Authorizing Inter-fund Transfers     )  
In Accordance with the Budget                             )     **RESOLUTION NUMBER 06-24-02**

**WHEREAS**, the Governing Board of the District adopted its Annual Budget for the Fiscal Year 2023-2024; and,

**WHEREAS**, the Governing Board of the District approved Inter-fund Transfers between the various funds of the District as recorded in the budget document in accordance with Education Code;

**THEREFORE, BE IT RESOLVED** that the Governing Board authorizes District Administration to make inter-fund transfers in accordance with the budget, not to exceed the amount of appropriation.

**THE FOREGOING RESOLUTION WAS ADOPTED** upon the motion of \_\_\_\_\_,  
seconded by \_\_\_\_\_, at a regular meeting of the Governing Board on the **4th** day of  
**June, 2024** by the following vote.

**Ayes:**

**Noes:**

**Abstentions:**

**Absent:**

\_\_\_\_\_  
Secretary/Clerk of said District Board

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.10 2023-2024 WILLIAMS QUARTERLY REPORT**

**ATTACHMENTS:** **WILLIAMS REPORT**

**DISCUSSION:**

In order to be in compliance with the School District's Audit, a report must be presented on a quarterly basis and approved by the Board of Trustees.

**RECOMMENDATION:** The Superintendent recommends that the Board approve 2023-2024 Williams quarterly report.

**PROPOSED ACTION:** APPROVE

Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board

Quarter Covered by this Report			X January/March		April/June		July/September		October/December		Year 2024	
District	Textbooks & Instructional Materials: Enter zero in any cell that does not apply.			Facilities:			Teacher Vacancy & Misassignment				Totals	
	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved
Allensworth	0	0	0	0	0	0	0	0	0	0	0	0
Alpaugh	0	0	0	0	0	0	0	0	0	0	0	0
Alta Vista	0	0	0	0	0	0	0	0	0	0	0	0
Buena Vista	0	0	0	0	0	0	0	0	0	0	0	0
Burton	1	1	0	0	0	0	0	0	0	1	1	0
Columbine	0	0	0	0	0	0	0	0	0	0	0	0
Cutler-Orosi	0	0	0	0	0	0	0	0	0	0	0	0
Dinuba	0	0	0	0	0	0	0	0	0	0	0	0
Ducor	0	0	0	0	0	0	0	0	0	0	0	0
Earlimart	0	0	0	0	0	0	0	0	0	0	0	0
Exeter	0	0	0	0	0	0	0	0	0	0	0	0
Farmersville	0	0	0	0	0	0	0	0	0	0	0	0
Hope	0	0	0	0	0	0	0	0	0	0	0	0
Hot Springs	0	0	0	0	0	0	0	0	0	0	0	0
Kings River	0	0	0	0	0	0	0	0	0	0	0	0
Liberty	0	0	0	0	0	0	0	0	0	0	0	0
Lindsay	0	0	0	0	0	0	0	0	0	0	0	0
Monson-Sultana	0	0	0	0	0	0	0	0	0	0	0	0
Oak Valley	0	0	0	0	0	0	0	0	0	0	0	0
Outside Creek	0	0	0	0	0	0	0	0	0	0	0	0
Palo Verde	0	0	0	0	0	0	0	0	0	0	0	0
Pixley	0	0	0	0	0	0	0	0	0	0	0	0
Pleasant View	0	0	0	0	0	0	0	0	0	0	0	0
Porterville	0	0	0	0	0	0	0	0	0	0	0	0
Richgrove	0	0	0	0	0	0	0	0	0	0	0	0
Rockford	0	0	0	0	0	0	0	0	0	0	0	0
Saucelito	0	0	0	0	0	0	0	0	0	0	0	0
Sequoia Union	0	0	0	0	0	0	0	0	0	0	0	0
Springville	0	0	0	0	0	0	0	0	0	0	0	0
Stone Corral	0	0	0	0	0	0	0	0	0	0	0	0
Strathmore	0	0	0	0	0	0	0	0	0	0	0	0
Sundale	0	0	0	0	0	0	0	0	0	0	0	0
Sunnyside	0	0	0	0	0	0	0	0	0	0	0	0
Terra Bella	0	0	0	0	0	0	0	0	0	0	0	0
Three Rivers	0	0	0	0	0	0	0	0	0	0	0	0
Tipton	0	0	0	0	0	0	0	0	0	0	0	0
Traver	0	0	0	0	0	0	0	0	0	0	0	0
Tulare City	0	0	0	0	0	0	0	0	0	0	0	0
Tulare COE	0	0	0	0	0	0	0	0	0	0	0	0
Tulare JUHSD	0	0	0	0	0	0	0	0	0	0	0	0
Visalia	0	0	0	1	1	0	0	0	0	1	1	0
Waukena	0	0	0	0	0	0	0	0	0	0	0	0
Woodlake	0	0	0	0	0	0	0	0	0	0	0	0
Woodville	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	1	1	0	1	1	0	0	0	0	2	2	0

\* Burton School District - Complaint about a SEL topic a student was working on while using an electronic district adopted instructional program (Ripple Effects).

\* School Administration was able to answer the parent's concern and resolve the complaint.

\* Visalia Unified School District - Complaint about the District's L.J. Williams Theater not being accessible to individuals with disabilities. The district submitted a letter of response to the Office of Civil Rights identifying the building's points of access.

#46

COMPLETE

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IP Address: 198.188.255.210

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Q1

Contact Information

Name	Roberto Vaca
Title	Superintendent/Principal
School District	Monson-Sultana JUESD
Email Address	rvaca@msschool.org
Phone Number	5594260409

Q2

Textbooks & Instructional Materials

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

Q3

Facilities

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

**Q4****Teacher Vacancy & Misassignment**

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

**Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board**

Quarter Covered by this Report			____January/March		____April/June		____July/September			X_October/December		Year 2023	
	Textbooks & Instructional Materials: Enter zero in any cell that does not apply.			Facilities:			Teacher Vacancy & Misassignment			Totals			
District	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	
Allensworth	0	0	0	0	0	0	0	0	0	0	0	0	
Alpaugh	0	0	0	0	0	0	0	0	0	0	0	0	
Alta Vista	0	0	0	0	0	0	0	0	0	0	0	0	
Buena Vista	0	0	0	0	0	0	0	0	0	0	0	0	
Burton	0	0	0	0	0	0	0	0	0	0	0	0	
Columbine	0	0	0	0	0	0	0	0	0	0	0	0	
Cutler-Orosi	0	0	0	0	0	0	0	0	0	0	0	0	
Dinuba	0	0	0	0	0	0	0	0	0	0	0	0	
Ducor	0	0	0	0	0	0	0	0	0	0	0	0	
Earlimart	0	0	0	0	0	0	0	0	0	0	0	0	
Exeter	0	0	0	0	0	0	0	0	0	0	0	0	
Farmersville	0	0	0	0	0	0	0	0	0	0	0	0	
Hope	0	0	0	0	0	0	0	0	0	0	0	0	
Hot Springs	0	0	0	0	0	0	0	0	0	0	0	0	
Kings River	0	0	0	0	0	0	0	0	0	0	0	0	
Liberty	0	0	0	0	0	0	0	0	0	0	0	0	
Lindsay	0	0	0	0	0	0	0	0	0	0	0	0	
Monson-Sultana	0	0	0	0	0	0	0	0	0	0	0	0	
Oak Valley	0	0	0	0	0	0	0	0	0	0	0	0	
Outside Creek	0	0	0	0	0	0	0	0	0	0	0	0	
Palo Verde	0	0	0	0	0	0	0	0	0	0	0	0	
Pixley	0	0	0	0	0	0	0	0	0	0	0	0	
Pleasant View	0	0	0	0	0	0	0	0	0	0	0	0	
Porterville	0	0	0	0	0	0	0	0	0	0	0	0	
Richgrove	0	0	0	0	0	0	0	0	0	0	0	0	
Rockford	0	0	0	0	0	0	0	0	0	0	0	0	
Saucelito	0	0	0	0	0	0	0	0	0	0	0	0	
Sequoia Union	0	0	0	0	0	0	0	0	0	0	0	0	
Springville	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Corral	0	0	0	0	0	0	0	0	0	0	0	0	
Strathmore	0	0	0	0	0	0	0	0	0	0	0	0	
Sundale	0	0	0	0	0	0	0	0	0	0	0	0	
Sunnyside	0	0	0	0	0	0	0	0	0	0	0	0	
Terra Bella	0	0	0	0	0	0	0	0	0	0	0	0	
Three Rivers	0	0	0	0	0	0	0	0	0	0	0	0	
Tipton	0	0	0	0	0	0	0	0	0	0	0	0	
Traver	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare City	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare COE	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare JUHSD	0	0	0	0	0	0	0	0	0	0	0	0	
Visalia	0	0	0	0	0	0	0	0	0	0	0	0	
Waukena	0	0	0	0	0	0	0	0	0	0	0	0	
Woodlake	0	0	0	0	0	0	0	0	0	0	0	0	
Woodville	0	0	0	0	0	0	0	0	0	0	0	0	
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	

#48

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Q1

Contact Information

Name	Roberto Vaca
Title	Superintendent/Principal
School District	Monson-Sultana JUESD
Email Address	rvaca@msschool.org
Phone Number	5594260409

Q2

Textbooks & Instructional Materials

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

Q3

Facilities

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

## Q4

### Teacher Vacancy & Misassignment

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0



Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board													
Quarter Covered by this Report				____January/March		____April/June		X____July/September		____October/December		Year 2023	
District	Textbooks & Instructional Materials: Enter zero in any cell that does not apply.			Facilities:				Teacher Vacancy & Misassignment				Totals	
	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	
Allensworth	0	0	0	0	0	0	0	0	0	0	0	0	
Alpaugh	0	0	0	0	0	0	0	0	0	0	0	0	
Alta Vista	0	0	0	0	0	0	0	0	0	0	0	0	
Buena Vista	0	0	0	0	0	0	0	0	0	0	0	0	
Burton	0	0	0	0	0	0	0	0	0	0	0	0	
Columbine	0	0	0	0	0	0	0	0	0	0	0	0	
Cutler-Orosi	0	0	0	0	0	0	0	0	0	0	0	0	
Dinuba	0	0	0	0	0	0	0	0	0	0	0	0	
Ducor	0	0	0	0	0	0	0	0	0	0	0	0	
Earlimart	0	0	0	0	0	0	0	0	0	0	0	0	
Exeter	0	0	0	0	0	0	0	0	0	0	0	0	
Farmersville	0	0	0	0	0	0	0	0	0	0	0	0	
Hope	0	0	0	0	0	0	0	0	0	0	0	0	
Hot Springs	0	0	0	0	0	0	0	0	0	0	0	0	
Kings River	0	0	0	0	0	0	0	0	0	0	0	0	
Liberty	0	0	0	0	0	0	0	0	0	0	0	0	
Lindsay	0	0	0	0	0	0	0	0	0	0	0	0	
Monson-Sultana	0	0	0	0	0	0	0	0	0	0	0	0	
Oak Valley	0	0	0	0	0	0	0	0	0	0	0	0	
Outside Creek	0	0	0	0	0	0	0	0	0	0	0	0	
Palo Verde	0	0	0	0	0	0	0	0	0	0	0	0	
Pixley	0	0	0	0	0	0	0	0	0	0	0	0	
Pleasant View	0	0	0	0	0	0	0	0	0	0	0	0	
Porterville	0	0	0	0	0	0	0	0	0	0	0	0	
Richgrove	0	0	0	0	0	0	0	0	0	0	0	0	
Rockford	0	0	0	0	0	0	0	0	0	0	0	0	
Saucelito	0	0	0	0	0	0	0	0	0	0	0	0	
Sequoia Union	0	0	0	0	0	0	0	0	0	0	0	0	
Springville	0	0	0	0	0	0	0	0	0	0	0	0	
Stone Corral	0	0	0	0	0	0	0	0	0	0	0	0	
Strathmore	0	0	0	0	0	0	0	0	0	0	0	0	
Sundale	0	0	0	0	0	0	0	0	0	0	0	0	
Sunnyside	0	0	0	0	0	0	0	0	0	0	0	0	
Terra Bella	0	0	0	0	0	0	0	0	0	0	0	0	
Three Rivers	0	0	0	0	0	0	0	0	0	0	0	0	
Tipton	0	0	0	0	0	0	0	0	0	0	0	0	
Traver	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare City	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare COE	0	0	0	0	0	0	0	0	0	0	0	0	
Tulare JHSD	0	0	0	0	0	0	0	0	0	0	0	0	
Visalia	0	0	0	0	0	0	0	0	0	0	0	0	
Waukena	0	0	0	0	0	0	0	0	0	0	0	0	
Woodlake	0	0	0	0	0	0	0	0	0	0	0	0	
Woodville	0	0	0	1	1	0	0	0	0	1	1	0	
TOTALS	0	0	0	1	1	0	0	0	0	1	1	0	

\* Woodville Union School District - Teacher complained about a moldy smell in her classroom (Rm. #20). MOT Director contracted an outside agency to check and service the classroom. The results were negative.

\* Woodville Union School District - Teacher complained about a moldy smell in her classroom (Rm. #20). MOT Director contracted an outside agency to check and service the classroom. The results were negative.

#46

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, May 28, 2024 1:09:11 PM  
**Last Modified:** Tuesday, May 28, 2024 1:09:50 PM  
**Time Spent:** 00:00:39  
**IP Address:** 198.188.255.210

Page 1

**Q1**

## Contact Information

Name	Roberto Vaca
Title	Superintendent/Principal
School District	Monson-Sultana JUESD
Email Address	rvaca@msschool.org
Phone Number	5594260409

**Q2**

## Textbooks &amp; Instructional Materials

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

**Q3**

## Facilities

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

**Q4**

## Teacher Vacancy &amp; Misassignment

# of Complaints Received in Quarter	0
# of Complaints Resolved in Quarter	0
# of Complaints Unresolved	0
If complaint was resolved, what actions were taken?	0

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.11 SPECIAL FRIENDS PROGRAM AGREEMENT**

**ATTACHMENTS:** **CONTRACT FOR SERVICES WITH TCOE**

**DISCUSSION:**

Special Friends has served as part of the foundational level of mental wellness at Monson-Sultana School. The renewal of this program would require the district to continue the employment of a paraprofessional for a 3 hour position. Cost of supplies and personnel costs are reimbursable to the district up to \$8,500 per year.

**RECOMMENDATION:** **The Superintendent recommends approval of an attached agreement with Tulare County Office of Education.**

**PROPOSED ACTION:** **Approval**

# AGENCY AGREEMENT 250160

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THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson Sultana Joint Union School District, referred to as AGENCY.

ACCORDINGLY, IT IS AGREED:

**1. TERM:** This Agreement shall become

effective as

7/1/2024

and shall expire on .

6/30/2025

- 2. SERVICES:** AGENCY shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)
- 3. COST OF SERVICES:** SUPERINTENDENT shall pay AGENCY for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 8,500.00

**4. METHOD OF PAYMENT:**

- a. AGENCY must submit itemized invoices to SUPERINTENDENT for the cost of the services.
- b. AGENCY is responsible for maintaining verifiable records for all expenditures.

**5. INDEMNIFICATION:** SUPERINTENDENT and AGENCY shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or AGENCY or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

- 6. TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES,** having read and considered the above provisions indicate their agreement by their authorized signatures below.

**AGENCY**  
Roberto Vaca  
Monson Sultana Joint Union School District  
10643 Avenue 416, P.O. Box 25  
Sultana, CA 93666

**SUPERINTENDENT**  
Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

**SUPERINTENDENT**

---

Signature

*Tim A. Hero*

Date

5/28/2024

**AGENCY**

---

Signature

Sign

Date

**TCOE Program Information**

---

Contact Person:

Irma Anaya

Telephone:

559-730-2910 etc 5175

Department/Program: Special Friends

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

## SCOPE OF SERVICES - EXHIBIT A

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### 1. RESPONSIBILITIES OF AGENCY:

(Please provide a detailed description of services and deliverables to be provided by Monson Sultana Joint Union School District.)

Monson Sultana Joint Union School District will hire a minimum of the same number of paraprofessional aide(s) from 2023-2024 school year to provide one to one services to selected at-risk K-3 students utilizing the Special Friends model. District agrees to implement this model based on the guidelines provided by the Tulare County Office of Education grant coordinator.

District agrees to:

Provide supervision of the Special Friends paraprofessionals by a P.P.S. credentialed school psychologist.

Provide workspace activity room for the paraprofessional to conduct services with students. Room should be reasonably confidential and easily accessible.

District will utilize Tulare County Office of Education provided evaluation tools and agrees to follow evaluation procedures and guidelines.

District agrees to gather the required demographic and evaluation data needed to implement this program.

District agrees to provide Tulare County Office of Education with monthly invoices no later than the 5th of each month. The provided invoice template shall be utilized by District.

Paraprofessionals will participate in monthly training provided by Tulare County Office of Education.

Budget expenditures are expected to be in the following areas: part-time salary(s) for paraprofessional Special Friends(s) plus benefits, mileage to monthly meetings, materials, and indirect costs.

Funds will not be used to supplant any currently funded service.

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Provide ongoing consultation to sub grantees by the grant coordinator in the form of email/electronic communication, telephone consultation, and face-to-face visits to sites.

Provide initial training for Special Friends paraprofessionals in September 2024.

Provide evaluation forms and procedures. Provide hand-outs, brochures, on-going training materials and resource information to school sites. Provide print, electronic and PowerPoint educational materials to assist with program implementation.

### FEE SCHEDULE

The contract total for services to be provided are estimated to be

The contract total for services to be provided are estimated to be \$8,500.00, including travel or other expenses.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A)

Exhibit (B)

Exhibit (C)

Exhibit (D)



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **9.12 HEALTH/NURSING SCOPE OF SERVICES & AGREEMENT**

**ATTACHMENTS:** **SCOPE OF SERVICE EXHIBITS AND PROPOSED AGREEMENT**

**DISCUSSION:**

This agreement is renewed annually for services to be provided by TCOE's School Health Programs. The Scope of Services and Agreement are attached for your review.

**RECOMMENDATION:** The Superintendent recommends approval of agreement with Tulare County's School Health Programs for continuance of their services for the 2024-2025 school year.

**PROPOSED ACTION:** **APPROVE**

# AGENCY AGREEMENT 250106

---

THIS AGREEMENT, is entered into between the Tulare County Superintendent of Schools, referred to as SUPERINTENDENT and Monson-Sultana Joint Union School District, referred to as DISTRICT.

ACCORDINGLY, IT IS AGREED:

**1. TERM:** This Agreement shall become

effective as

8/1/2024

and shall expire on .

6/30/2025

**2. SERVICES:** DISTRICT shall provide services as set forth: (See attached Scope of Services - Exhibit A for details. The Exhibit A is made part of this Agreement by reference.)

**3. COST OF SERVICES:** DISTRICT shall pay SUPERINTENDENT for the actual cost of such services to the extent they are allowable not to exceed the sum of

sum of \$ 12,090.00

**4. METHOD OF PAYMENT:**

- a. SUPERINTENDENT must submit itemized invoices to DISTRICT for the cost of the services.
- b. SUPERINTENDENT is responsible for maintaining verifiable records for all expenditures.

**5. INDEMNIFICATION:** SUPERINTENDENT and DISTRICT shall hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of SUPERINTENDENT or DISTRICT or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

**6. TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

**THE PARTIES,** having read and considered the above provisions indicate their agreement by their authorized signatures below.

DISTRICT  
Robert Vaca  
Monson-Sultana Joint Union School District  
10643 Ave. 416  
Sultana, CA 93666

SUPERINTENDENT  
Tim A. Hire, Superintendent  
Tulare County Superintendent of  
Schools  
Tulare County Office of Education  
P.O. Box 5091  
Visalia CA 93278-5091

**SUPERINTENDENT**

---

Signature

*Tim A. Hero*

Date

5/14/2024

**DISTRICT**

---

Signature

Sign

Date

**TCOE Program Information**

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Contact Person: Margarita Quintana

Telephone: (559) 651-0130, ext. 3730

Department/Program: School Health Programs

Please return an original copy to:

Tulare County Office of Education  
ATTN: Internal Business Services Secretary  
P.O. Box 5091  
Visalia, CA 93278-5091

# EXHIBIT A

## SCOPE OF SERVICES

### 1. RESPONSIBILITIES OF DISTRICT:

The District agrees to provide the following:

- Districts may not refer to the District Licensed Vocational Nurse (LVN) as the “school nurse”. Per Education Code 49426, A school nurse is a registered nurse currently licensed under Chapter 6 (commencing with Section 2077) of Division 2 of the Business and Professions Code, and who has completed the additional educational requirements for, and possesses a current credential in, school nursing pursuant to Education Code Section 44877.
- Ensure the District LVN is working within their scope of practice per the Board of Vocational Nursing and Psychiatric Technicians and as specified in the Business and Profession Code-Sections 2859 to 2873. In the educational setting LVN’s work under direction of a Registered Nurse holding a Credential in School Nursing.
- Licensed Vocational Nurse (LVN) cannot legally practice as an individual practitioner in a school setting and must be overseen and supervised by a credentialed school nurse. LVN’s should not be placed in a position in which supervision by a designated credentialed school nurse is not available.
- The District will ensure the District LVN maintains a current LVN licensure in the state of California, current CPR certification and current First AID Certification.
- The District will allow the District LVN the opportunity to attend the beginning of the school year training hosted by Tulare County Office of Education, School Health Programs.
- Access to the District LVN for supervision and training purposes when the School Nurse is working in the district.
- Clinical support from District LVN when the School Nurse is conducting school health screenings and other student health services.

# EXHIBIT A

- Provide ongoing collaboration support between District LVN and the School Nurse.
- District LVN is responsible in keeping the School Nurse informed of new or changes in student health in their District.
- Districts must allow ongoing communication between the credentialed school nurse and the LVN which are important to ensure the integrity of the school health services team and for optimal student health outcomes. Therefore, communication between the credentialed school nurse and the LVN may occur either in person and/or indirectly through electronic means (i.e., email, telephone, text, facetime, zoom, etc...). If at any time the LVN is unable to reach their assigned credentialed school nurse then they are advised to call Tulare County Office of Education, School Health Programs office and request to speak to the Administrator of School Health Programs.
- Access to staff, facility space, technology support and ability to make copies of handouts for health trainings on an ongoing basis.
- It is the responsibility of the District to find a qualified district employed substitute when their District LVN is absent and/or on any type of leave.

District agrees to pay Superintendent the sum of **\$12,090.00** for **Health/School Nursing services with LVN oversight supervision for 10 days** as provided in this Agreement.

## 2. RESPONSIBILITIES OF SUPERINTENDENT:

Tulare County Superintendent of Schools will provide a qualified staff member(s) pursuant to Education Code section 44267.5, 44872, 44877 and 49426 to perform health/school nursing and LVN oversight supervision as follows:

- Conducting medical case finding, screening and referral activities related to health defects of pupils.

# EXHIBIT A

- Referring parents of pupils needing medical care or welfare assistance to appropriate resources.
- Conducting a program directed toward the control of communicable diseases in the school and community.
- Consult, conduct and serve as a health education resource person to staff and pupils.
- Conduct health in-service trainings for school staff.
- Interpret medical and nursing findings appropriate to the student's individualized education program and make recommendations to professional personnel directly involved.
- The School Nurse will collaborate with the District as to what the District LVN's scope of practice is working in the educational setting.
- The School Nurse will determine the level of supervision of the LVN as immediate, direct, or indirect, based on school nurse's professional judgment, health status of student and complexity of task.
- Supervision of the LVN by the credentialed school nurse at a minimum requires indirect supervision. The credentialed school nurse has the authority to determine the type and frequency of supervision needed over the LVN based on the type of specialized healthcare procedure, competence, skill level and the individual student health needs. The three types of supervision levels may include any of the following:
  - Direct supervision:
    - The credentialed school nurse is present in the same building as the LVN being supervised and able to respond directly to the needs of the student or supervisee.
  - Immediate supervision:
    - The credentialed school nurse is physically present, next to the student and LVN, providing close supervision and/or assistance.
  - Indirect supervision:

## EXHIBIT A

- The credentialed school nurse is available to the qualified designated personnel, either in person or through electronic means, to provide necessary guidance, consultation, and referral to appropriate care and services.
- The School Nurse will determine level of health care required by student based on the following factors: routine for pupil; poses little potential harm for pupil; performed with predictable outcomes; and does not require a nursing assessment, interpretation or decision making.
- The School Nurse will provide training, supervision and oversight of district Licensed Vocational Nurses that assist students with medication, first aid, and/or student specialized health procedures.
- Notify the District of the date and time of annual training for LVN's that is hosted by Tulare County Office of Education, School Health Programs.
- The credentialed school nurse monitors and documents the competency and performance of the LVN, no less frequently than annually, and more frequently as determined by the performance of the LVN and the complexity of the procedure. The LVN is required to maintain their scope of practice within the State Nurse Practice Act and other health laws and regulations.
- The credentialed school nurse will have ongoing communication with the LVN which are important to ensure the integrity of the school health services team and for optimal student health outcomes. Therefore, communication between the credentialed school nurse and the LVN may occur either in person and/or indirectly through electronic means (i.e., email, telephone, text, facetime, zoom, etc...).
- If the credentialed school nurse is unavailable, they will instruct the LVN to call Tulare County Office of Education, School Health Programs office and request to speak to the Administrator of School Health Programs.

## EXHIBIT A

### FEE SCHEDULE

The contract total for services to be provided are estimated to be \$12,090.00, including travel or other expenses. 10 days is \$1,209.00 per day = \$12,090.00.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.



## SCOPE OF SERVICES - EXHIBIT A

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### 1. RESPONSIBILITIES OF DISTRICT:

(Please provide a detailed description of services and deliverables to be provided by Monson-Sultana Joint Union School District.)

Please see attached Exhibit A Scope of Services: Responsibilities of District

### 2. RESPONSIBILITIES OF SUPERINTENDENT:

(Please provide a list of items The Tulare County Superintendent of Schools will furnish.)

Please see attached Exhibit A Scope of Services: Responsibilities of Superintendent

### FEE SCHEDULE

The contract total for services to be provided are estimated to be

The contract total for services to be provided are estimated to be \$12,090.00,  
including travel or other expenses. 10 days is \$1,209.00 per day = \$12,090.00.

including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Exhibit (A) Monson-Sultana RN Exhibit A Scope of Services.pdf 507.79KB

Exhibit (B)

Exhibit (C)

Exhibit (D)

# **Tulare County Office of Education**

*Committed to Students, Support & Service*

**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## **Main Locations**

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

May 14, 2024

Monson-Sultana Jt. Union School District  
10643 Ave. 416  
Sultana, CA 93666

Mr. Roberto Vaca,

Attached is your Agency Agreement for 2024-25 from School Health Programs.

Please sign and return either by e-mail or by mail to:

E-mail: [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

**OR**

Mail: Tulare County Office of Education  
Attn: Karla Doyer, Purchasing & Agreements Manager  
P.O. Box 5091  
Visalia, Ca 93278-5091

Please feel free to contact me if you have any questions. Thank you.

Sincerely,

*Karla Doyer*

Karla Doyer

Purchasing & Agreements Manager | 559-302-3729 | [karla.doyer@tcoe.org](mailto:karla.doyer@tcoe.org)

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **9.13 GOGUARDIAN**

**ATTACHMENTS:** **RENEWAL FOR GOGUARDIAN SERVICES**

**DISCUSSION:**

GoGuardian provides our teachers access to monitor activity of students while on a chromebook and allows the teacher to assign classroom activities. This is a renewal and the board must decide on which yearly option to approve.

**RECOMMENDATION:** The Superintendent recommends that the Board approve the renewal of services with GoGuardian for the three year renewal.

**PROPOSED ACTION:** **APPROVE**

ORDER FORM

QUOTE # Q-375496  
DATE 5/17/2024  
EXPIRATION DATE 7/30/2024



<b>Bill To</b> Monson-Sultana Joint Union Elementary School District (CA) PO Box 25 Sultana, California 93666 United States	<b>Ship To</b> Monson-Sultana Joint Union Elementary School District (CA) 10643 Avenue 416 Dinuba, California 93618 United States	<b>GoGuardian</b> Liminex, Inc. dba GoGuardian 2030 E Maple Avenue El Segundo, California 90245 United States
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Thank you for your interest in our products! This order form ("Order Form") identifies the GoGuardian products you have selected for subscription ("Licensed Product(s)"), the term of your initial subscription(s) to the Licensed Product(s) ("Initial Term"), the number of licenses included in your base subscription(s) ("Licenses"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("GoGuardian") on behalf of itself and its family of company Affiliates including Pear Deck, Inc. ("Pear Deck"), Edulastic (formally - Snapwiz, Inc. doing business as Edulastic, "Edulastic"), and Zorro Holdco LLC dba TutorMe ("TutorMe"), and the organization listed below ("School," "you" or "your"), and together with the Liminex Product Terms of Service and End User License Agreement available at <https://www.goguardian.com/policies/eula> (for Liminex), <https://www.peardeck.com/terms-of-service> (for Pear Deck), <http://edulastic.com/terms-of-service> (for Edulastic), and <https://tutorme.com/policies/eula> (for TutorMe) (the "Terms" and, together with this Order Form, the "Agreement"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School's purchase order.

1 year						
QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
450	GG-TCR1Y-000001	GoGuardian Teacher	7/1/2024	6/30/2025	\$9.19	\$4,135.50
1 year TOTAL (USD):						\$4,135.50
3 year						
QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
450	GG-TCR3Y-000001	GoGuardian Teacher	7/1/2024	6/30/2027	\$25.88	\$11,646.00
3 year TOTAL (USD):						\$11,646.00

**Add-on Licenses.** If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact GoGuardian so that we can send you an additional Order Form for those 'add-on' Licenses ("Add-Ons"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "Subscription."

## ORDER FORM

QUOTE # Q-375496  
DATE 5/17/2024  
EXPIRATION DATE 7/30/2024



Eduastic Pear Deck TutorMe

### RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a **"Renewal Term,"** and together with the Initial Term, the **"Term"**) at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

### RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 5% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term (**"Innovation Increase"**). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with GoGuardian in accordance with this Order Form.

### PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your Organization is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term. Your School is responsible for all taxes and duties unless expressly included in this Order Form.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Accounts Payable Name: \_\_\_\_\_

Accounts Payable Email: \_\_\_\_\_

PO Number (Optional): \_\_\_\_\_

Additional Notes (requests  
for delayed invoicing, etc.): \_\_\_\_\_

# **MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

## **Board Meeting Agenda Item Summary**

**June 4, 2024**

**AGENDA SECTION:**

**CONSENT**

**AGENDA ITEM:**

**9.14 SCHOOL RESOURCE OFFICER CONTRACT**

**ATTACHMENTS:**

**CONTRACT**

**DISCUSSION:**

The School Resource Officer (SRO) project is a collaboration with Traver Elementary School and Kings River Elementary for a partnership for the 2024-2025 school year. This is a continued partnership which would allow Monson-Sultana School to have the SRO on campus two days a week. The intent to participate in this project is to increase safety and relationship building between our students, families, and the Tulare County Sheriff's Department.

**RECOMMENDATION:**

**The Superintendent recommends that the Board grant the Superintendent permission to enter into an agreement for the School Resource Officer as presented in the contract.**

**PROPOSED ACTION:**

**APPROVE**

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**THIS AGREEMENT** ("Agreement") is entered into as of \_\_\_\_\_, between the **COUNTY OF TULARE**, a political subdivision of the State of California ("COUNTY"), and **MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**, ("DISTRICT"). COUNTY and DISTRICT are each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

**A. DISTRICT** desires that the COUNTY provide one part-time deputy sheriff as the School Resource Officer in accordance with the terms and conditions of this agreement; and

**B. COUNTY** is able and willing to provide such services.

**THE PARTIES AGREE AS FOLLOWS:**

**1. TERM:** This Agreement becomes effective as of August 7, 2024 and expires at 11:59 PM on May 23, 2025 unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.

**2. SERVICES:** See attached **Exhibit A**

**3. PAYMENT FOR SERVICES:** See attached **Exhibit B**

**4. GENERAL AGREEMENT TERMS AND CONDITIONS:** See attached **Exhibit C**

**5. NOTICES:** (a). Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

**COUNTY:**

Tulare County Sheriff's Office  
Fiscal Manager  
833 S. Akers Street  
Visalia, CA 93277  
Phone No.: (559) 802-9449  
Fax No.: (559) 737-4283

**With a Copy to:**

County Administrative Officer  
2800 W. Burrel Ave.  
Visalia, CA 93291  
Phone No.: (559) 636-5005  
Fax No.: (559) 733-6318

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**DISTRICT:**

Monson-Sultana Joint Union Elementary School District  
10643 Avenue 416  
Sultana, CA 93666  
Phone No.: (559) 591-1634  
Fax No.: (559) 591- 0717

(b). Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

**6. AUTHORITY:** DISTRICT represents and warrants to COUNTY that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind DISTRICT to its terms. DISTRICT acknowledges that COUNTY has relied upon this representation and warranty in entering into this Agreement.

**7. COUNTERPARTS:** The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.

**8. MANUAL OR ELECTRONIC SIGNATURES:** The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]



**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**THE PARTIES**, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

**MONSON-SULTANA JOINT UNION  
ELEMETARY SCHOOL DISTRICT**

Date: \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date: \_\_\_\_\_

By \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

[Pursuant to Corporations Code section 313, County policy requires that contracts with a **Corporation** be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a **Limited Liability Company** be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

**COUNTY OF TULARE**

Date: \_\_\_\_\_

By \_\_\_\_\_  
Larry Micari, Chair, Board of Supervisors

**ATTEST: JASON T. BRITT**  
County Administrative Officer/Clerk of the Board  
of Supervisors of the County of Tulare

By \_\_\_\_\_  
Deputy Clerk

Template Approved as to Form  
By County Counsel 5/28/2024  
SHF-general

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**EXHIBIT A  
SCOPE OF SERVICES**

**COUNTY OBLIGATIONS**

1. COUNTY shall provide to DISTRICT one Part-Time Equivalent ("PT") Deputy Sheriff position to work as a School Resource Officer (SRO). "Part-Time" shall be deemed to be the employee's normal work hours for 16 hours per week, including employee leave and training hours. The Deputy Sheriff shall be employed by the Tulare County Sheriff's Office (TCSO) and shall be under the exclusive direction and control of TCSO. SRO duties shall be assigned and carried out after consultation with the DISTRICT, and approval from the Sheriff or his authorized representative.
2. SRO related duties may include, but are not limited to:
  - a) Providing a visible law enforcement presence on the campuses of the DISTRICT and at school-related functions such as athletic events, school dances, and other extracurricular activities that occur during regularly scheduled school day hours.
  - b) Assisting the DISTRICT in enforcement of attendance laws through counseling with students and parents.
  - c) Acting as a school resource officer for DISTRICT personnel, providing law enforcement information and responding to law enforcement needs of the site administrators.
  - d) Utilizing intervention and prevention skills with students that are involved in criminal activity or who have been identified by the deputy or DISTRICT personnel as in need of attention.
  - e) Attending and participating in DISTRICT meetings as requested.
  - f) Providing classroom instruction on law enforcement issues, such as gang awareness, drug avoidance and other related subjects.
  - g) Should the permanently assigned deputy sheriff be unavailable for an assigned school workday, TCSO will attempt to provide a substitute deputy sheriff if staffing permits.
  - h) Should the DISTRICT have a scheduled extracurricular school sponsored function after regularly scheduled school day hours, DISTRICT will be responsible for the overtime cost of additional staff if the permanently assigned deputy sheriff is unavailable or has obtained maximum regular time work hours during the pay period.
3. **QUALIFICATIONS OF DEPUTY:** Any deputies assigned to the DISTRICT under this Agreement shall be required to meet the same standards of selection and training required of other deputies at TCSO, including, without limitation, meeting

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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all of the requirements of the State commission on Peace Officers' Standards and Training (P.O.S.T.).

**DISTRICT OBLIGATIONS**

1. The DISTRICT shall provide the deputy assigned to the DISTRICT with a private workspace, including workstation, telephone, and reasonable access to DISTRICT office equipment and secretarial assistance. DISTRICT shall ensure that the workstation and all equipment is kept in proper working order.
2. The DISTRICT Superintendent or designated administrative officer and the designated supervising officer from TCSO shall meet and confer as necessary regarding the deputy's activities and functions as they relate to the Agreement.

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**EXHIBIT B  
PAYMENT FOR SERVICES**

Monson-Sultana Joint Union Elementary School, Kings River Union Elementary School District,  
Traver Joint Elementary School District  
School Resource Officer  
July 1, 2024 through June 30, 2025  
Expenditures based on 38 weeks

		Monson-Sultana/ Kings River /					
DEPUTY II:		School Resource Officer	38 weeks	Traver	Monson-Sultana	Kings River	Traver
		Total FY 24/25 Budget	School Year	Budget	FY 24/25 Budget	FY 24/25 Budget	FY 24/25 Budget
<b>Salaries and Benefits:</b>							
6001	Salary	85,898 x	0.73	62,772	25,109	25,109	12,554
6002	Overtime	- x	0.73	-	-	-	-
6003	Other Pay Types	2,210 x	0.73	1,615	646	646	323
6004	Health Benefits	999 x	0.73	730	292	292	146
6011	Retirement	22,025 x	0.73	16,096	6,438	6,438	3,219
6012	Social Security	6,817 x	0.73	4,983	1,993	1,993	997
6014	Pension Obligation Bond	7,101 x	0.73	5,189	2,076	2,076	1,038
9300	Worker's Compensation	5,681 x	0.73	4,152	1,661	1,661	830
<b>Total Salary and Benefits:</b>		<u>130,731</u>		<u>95,537</u>	<u>38,215</u>	<u>38,215</u>	<u>19,107</u>
<b>Operating Costs:</b>							
7005	Cellular Phone	513 x	0.73	375	150	150	75
9318	Radio Communications	1,200 x	0.73	878	351	351	176
9319	Motor Pool Operations	14,059 x	0.73	10,273	4,109	4,109	2,055
9307	Payrolls Processing (ADP)	348 x	0.73	254	102	102	50
<b>Total Agency Charges:</b>		<u>16,120</u>		<u>11,780</u>	<u>4,712</u>	<u>4,712</u>	<u>2,356</u>
<b>Total All Expenditures:</b>		<u>146,851</u>		<u>107,317</u>	<u>42,927</u>	<u>42,927</u>	<u>21,463</u>

Monson-Sultana and Kings River will each reimburse the County up to \$42,927, and Traver Elementary will reimburse the County up to \$21,463 and will be invoiced quarterly.

COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

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**EXHIBIT C**  
**GENERAL AGREEMENT TERMS AND CONDITIONS**

**1. QUALIFIED PERSONNEL:** COUNTY shall utilize only competent personnel under the supervision of, and in the employment of, COUNTY to perform the services. COUNTY will comply with DISTRICT'S reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at DISTRICT'S request, must be supervised by COUNTY. COUNTY shall commit adequate resources to allow timely completion within the project schedule specified in this Agreement.

**2. INDEPENDENT CONTRACTOR STATUS:** The Parties enter into this Agreement with the express understanding that COUNTY will perform all services required under this Agreement as an independent COUNTY. The Parties agree that the COUNTY and any of its agents, employees, or officers cannot be considered agents, employees, or officers of DISTRICT. COUNTY agrees to advise everyone it assigns or hires to perform any duty under this Agreement that they are not employees of DISTRICT. Subject to any performance criteria contained in this Agreement, COUNTY will be solely responsible for determining the means and methods of performing the specified services and DISTRICT will have no right to control or exercise any supervision over COUNTY as to how the COUNTY will perform the services. As COUNTY is not DISTRICT'S employee, COUNTY is responsible for paying all required state and federal taxes. In particular, DISTRICT will not:

- (1) Withhold FICA (Social Security) from COUNTY'S payments.
- (2) Make state or federal unemployment insurance contributions on COUNTY'S behalf.
- (3) Withhold state or federal income tax from payments to COUNTY.
- (4) Make disability insurance contributions on behalf of COUNTY.
- (5) Obtain unemployment compensation insurance on behalf of COUNTY.

Notwithstanding this independent contractor relationship, DISTRICT will have the right to monitor and evaluate the performance of COUNTY to assure compliance with this Agreement.

**3. RECORDS AND AUDIT:** All Parties must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible.

**4. CONFLICT OF INTEREST:** At all times during the performance of this Agreement, the Parties must comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to, Government Code Section 1090 et seq., and the Political Reform Act, Government Code Section 81000 et seq. and regulations promulgated by the California Fair Political Practices Commission.

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**5. INSURANCE:** Each party, at its sole cost and expense, shall carry insurance or self-insurance for its activities in connection with this agreement, keep in force and maintain insurance or equivalent programs for general liability, workers compensation, automobile liability, and professional liability coverage adequate to cover potential liabilities, negligent or intentionally wrongful acts or omissions, from the performance of its duties under this agreement. Each party being responsible for its own self-insured retentions and deductibles.

**6. INDEMNIFICATION AND DEFENSE:**

(a) To the fullest extent permitted by law, DISTRICT shall defend, indemnify and hold COUNTY, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of DISTRICT, its officers, employees, or agents.

(b) To the fullest extent permitted by law, COUNTY shall defend, indemnify and hold DISTRICT, its officers, employees, representatives, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees and costs), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees and costs, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of COUNTY, its officers, employees, or agents.

**7. LIMITATION OF LIABILITY:**

(a) except as otherwise provided in paragraph 7(c), in no event shall COUNTY be liable under this Agreement to DISTRICT for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, or lost revenues, arising out of, relating to, or in connection with any breach of this Agreement, regardless of (a) whether such damages were foreseeable, (b) whether or not DISTRICT was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort or otherwise) upon which the claim is based.

(b) except as otherwise provided in paragraph 7(c), in no event shall county's aggregate liability arising out of or related to this Agreement, whether arising out of or related to breach of contract, tort (including negligence) or otherwise, exceed the total of the amounts paid, and amounts accrued but not yet paid, to county pursuant to this Agreement in the 12-month period preceding the event giving rise to the claim, or \$42,927 whichever is less.

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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(c) the limitations and exclusions set forth in this paragraph 7 shall not apply to: (1) damages or liabilities arising from a material breach of paragraph 11 (confidentiality); (2) damages or liabilities arising from third-party claims that are subject to indemnification under paragraph 5; and (3) damages or liabilities arising from willful misconduct.

**8. TERMINATION:**

(a) **Without Cause:** Either Party may terminate this Agreement without cause by giving thirty (30) days' prior written notice to the other Party of its intention to terminate under this provision, specifying the date of termination. DISTRICT will pay to COUNTY the compensation earned for work performed and not previously paid for to the date of termination.

(b) **With Cause:** Either Party may terminate this Agreement immediately, by written notice to the other Party, should the other Party:

- (1) Material misrepresentation, either by COUNTY or anyone acting on COUNTY'S behalf, as to any matter related in any way to DISTRICT'S retention of COUNTY, or
- (2) Other misconduct or circumstances that, in the sole discretion of the terminating Party, either impairs the ability of the other Party to comply with the terms of this Agreement, or exposes the terminating Party to an unreasonable risk of liability.

(c) **Effects of Termination:** Expiration or termination of this Agreement will not terminate any obligations to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities.

**9. LOSS OF FUNDING:** It is understood and agreed that if DISTRICT'S funding is either discontinued or reduced for the services to be provided hereunder, then DISTRICT will have the right to terminate this Agreement under section 8 (a) ("Termination Without Cause") as of the end of the term for which funds are appropriated. Such termination shall be without penalty, liability, or expense to DISTRICT of any kind, provided that DISTRICT shall pay COUNTY in accordance with section 8 (a) for services satisfactorily performed prior to the date of such termination and to the extent funds have been appropriated for such payment.

**10. TIME OF ESSENCE:** The Parties agree that time is of the essence under this Agreement, unless they agree otherwise in writing.

COUNTY OF TULARE  
SERVICES AGREEMENT

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

**11. CONFIDENTIALITY:** Neither Party may use or disclose any information it receives from the Sending Party under this Agreement that the Sending Party has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Agreement or as authorized in advance by the Sending

Party. Unless required to do so by law, including, but not limited to, the Ralph M. Brown Act or the California Public Records Act, neither Party may disclose to third parties any information it receives from the Sending Party that the Sending Party has previously identified as confidential. If Receiving Party determines that it must disclose any information that Sending Party previously identified as confidential, then it shall promptly give Receiving Party written notice of its intention to disclose such information and the authority for such disclosure. The Sending Party shall have a period of five (5) calendar days thereafter within which to seek a protective court order to prevent such disclosure or to notify the Receiving Party that it will not seek such an order. The Parties shall cooperate in any efforts to seek such a court order. The Receiving Party shall not disclose the information until the five (5) day period has expired without a response from Sending Party, or Sending Party has notified Receiving Party that it will not seek such an order, or Sending Party has sought, and a court has declined to issue a protective order for such information. If either Party seeks a protective order for such information, that Party shall defend and indemnify the other Party from any and all loss, injury, or claim arising from the other Party's withholding of the information from the requestor. The duty of the Parties to maintain confidentiality of information under this section continues beyond the term of this Agreement.

**12. DISPUTES AND DISPUTE RESOLUTION:** COUNTY shall continue with its responsibilities under this Agreement during any dispute, except as otherwise stated in this Agreement. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, and if the dispute cannot be settled through negotiation, then the Parties agree first to try in good faith to settle the dispute by non-binding mediation, to be held in Tulare County, California, before resorting to litigation or some other dispute resolution procedure, unless the Parties mutually agree otherwise. The Parties must mutually select the mediator, but in case of disagreement, then the Parties will select the mediator by lot from among two nominations provided by each Party. The Parties will split equally all costs and fees required by the mediator; otherwise each Party will bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, then either Party may pursue litigation to resolve the dispute.

**13. COMPLIANCE WITH LAW:** All Parties must comply with all Federal, State, and local laws, regulations and directives.

**14. GOVERNING LAW:** The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.



**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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**15. FURTHER ASSURANCES:** Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

**16. CONSTRUCTION:** This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

**17. HEADINGS:** Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning, or intent of the provisions under the headings.

**18. NO THIRD-PARTY BENEFICIARIES INTENDED:** Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

**19. WAIVERS:** The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

**20. ORDER OF PRECEDENCE:** In the event of any conflict or inconsistency between or among the body of the Agreement (which includes these "General Agreement Terms and Conditions") and any Exhibit, Schedule, or Attachment, then the terms and conditions of the body of the Agreement shall prevail.

**21. CONFLICT WITH LAWS OR REGULATIONS/ SEVERABILITY:** This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

**22. ENTIRE AGREEMENT:** This Agreement represents the entire agreement between COUNTY and DISTRICT as to its subject matter and no prior oral or written understanding will be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

**23. ASSURANCES OF NON-DISCRIMINATION:** COUNTY must not discriminate in employment or in the provision of services based any characteristic or condition upon

**COUNTY OF TULARE  
SERVICES AGREEMENT  
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

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which discrimination is prohibited by state or federal law or regulation. The Parties recognize that both COUNTY and DISTRICT have the responsibility to protect DISTRICT employees and clients from unlawful activities, including discrimination and sexual harassment in the workplace. Accordingly, COUNTY agrees to provide appropriate training to its

employees regarding discrimination and sexual harassment issues, and to promptly and appropriately investigate any allegations that any of its employees may have engaged in improper discrimination or harassment activities. DISTRICT, in its sole discretion, has the right to require COUNTY to replace any employee who provides services of any kind to

DISTRICT under this Agreement with other employees where DISTRICT is concerned that its employees or clients may have been or may be the subjects of discrimination or harassment by such employees. DISTRICT'S right to require replacement of employees under this section does not preclude DISTRICT from terminating this Agreement with or without cause as provided for under this Agreement.

**24. DRUG-FREE WORKPLACE POLICY:** COUNTY acknowledges that under the Federal Drug-Free Workplace Act of 1989 and the California Drug-Free Workplace Act of 1990, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on DISTRICT premises. COUNTY agrees that any violation of this prohibition by COUNTY, its employees, agents, or assigns will be deemed a material breach of this Agreement.

**25. RECYCLED PAPER CONTENT:** To the extent COUNTY'S services under this Agreement include printing services, pursuant to Public Contract Code section 22153 COUNTY shall use paper that meets the recycled content requirements of Public Contract Code section 12209.

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **10.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS  
DATED APRIL 26, 2024 THROUGH MAY 17, 2024**

**ATTACHMENTS:** **ACCOUNTS PAYABLE FINAL REPORTS**

**DISCUSSION:**

The attached Accounts Payable Final Reports dated April 26, 2024 through May 17, 2024 are for expenditures after April 15, 2024 and before May 17, 2024.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** the Accounts Payable Final Reports.

**PROPOSED ACTION:** **APPROVE**

Detailed Subtotalled by Vendor										10:04:23 PM	
Date Paid between 04/15/2024 and 05/17/2024											
2	A T & T BUSINESS SVC.	00	PV	241096 04/26/2024	0000215312	0	62263484	R	010-00000-0-00000-27000-59000-0-0000	\$218.17	
	A T & T BUSINESS SVC.	00	PV	241224 05/17/2024	0000216786	0	62270065	O	010-00000-0-00000-27000-59000-0-0000	\$214.55	
									Total Payment Amount:	\$432.72	*
488	ACE TROPHY SHOP	00	PV	241190 05/17/2024	53861	0	62270066	O	010-11000-0-11330-10000-58000-0-0000	\$282.35	Trophy/Plaques
									Total Payment Amount:	\$282.35	*
283	ADLARD, AUDRIE	00	PV	241097 04/26/2024	REIMBURS	0	62263485	O	010-30100-0-11100-10000-43000-2-0000	\$104.62	Bins/Screen Cleaner/Whiteboard Pens
	ADLARD, AUDRIE	00	PV	241097 04/26/2024	REIMBURS	0	62263485	O	010-11000-0-11100-10000-43000-2-0000	\$10.76	Bins/Screen Cleaner/Whiteboard Pens
									Total Payment Amount:	\$115.38	*
189	ARELLANO, CARMEN	00	PV	241091 04/16/2024	Reimburse	0	62261901	O	010-00000-0-00000-00000-95024-0-0000	\$222.08	H&W reimbursement per CBA
									Total Payment Amount:	\$222.08	*
068	ARTUO M. YANEZ	06	PV	241182 05/10/2024	GRADUATI	0	62268092	O	010-00000-0-00000-72000-58000-0-0000	\$180.00	Graduation security
									Total Payment Amount:	\$180.00	*
675	AWARDS & SIGNS UNLIMITED	06	PV	241223 05/17/2024	13526	0	62270067	O	010-00000-0-00000-72000-43000-0-0000	\$401.45	Plaques/Clocks
									Total Payment Amount:	\$401.45	*
688	BEDOY A, EDWARD	00	PV	241177 05/10/2024	REIMBURS	0	62268093	R	010-11000-0-11100-10000-43000-2-0000	\$7.92	Cups
									Total Payment Amount:	\$7.92	*
431	BEDROCK ENGINEERING	00	PV	241219 05/17/2024	24-7946-1	0	62270068	O	351-77200-0-00000-85000-62100-0-3000	\$3,500.00	Modernization Project
									Total Payment Amount:	\$3,500.00	*
909	BESE, DENISE	00	PV	241090 04/16/2024	Reimburse	0	62261902	R	010-00000-0-00000-00000-95024-0-0000	\$244.58	H&W reimbursement per CBA
									Total Payment Amount:	\$244.58	*
49	LIJORNIA BUSINESS MACHINES	00	PV	241132 05/10/2024	348913	0	62268094	R	010-11000-0-11100-10000-56000-0-0000	\$779.69	
									Total Payment Amount:	\$779.69	*
631	CASBO	00	PV	241214 05/17/2024	000222928	0	62270069	O	010-00000-0-00000-73000-53000-0-0000	\$850.00	24/25 Annual Membership
									Total Payment Amount:	\$850.00	*
800	CENTRAL VALLEY CULLIGAN	00	PV	241145 05/10/2024	203114	0	62268095	R	010-00000-0-00000-72000-56000-0-0000	\$131.60	
	CENTRAL VALLEY CULLIGAN	00	PV	241146 05/10/2024	203467	0	62268095	R	130-53100-0-00000-37000-56000-0-0000	\$139.00	
									Total Payment Amount:	\$270.60	*
911	CUEVAS, WENDY	00	PV	241092 04/16/2024	Reimburse	0	62261903	R	010-00000-0-00000-00000-95024-0-0000	\$222.08	H&W reimbursement per CBA
	CUEVAS, WENDY	00	PV	241179 05/10/2024	REIMBURS	0	62268096	R	010-11000-0-11100-10000-43000-2-0000	\$151.76	File Crate/Pens/Pencils/Books/Subscriptions/TPT
	CUEVAS, WENDY	00	PV	241179 05/10/2024	REIMBURS	0	62268096	R	010-07200-0-11100-10000-43000-2-0123	\$54.77	File Crate/Pens/Pencils/Books/Subscriptions/TPT
	CUEVAS, WENDY	00	PV	241179 05/10/2024	REIMBURS	0	62268096	R	010-07200-0-11100-10000-43000-2-0122	\$175.00	File Crate/Pens/Pencils/Books/Subscriptions/TPT
	CUEVAS, WENDY	00	PV	241178 05/10/2024	REIMBURS	0	62268096	R	010-07200-0-11100-10000-43000-2-0122	\$11.96	File Crate/Pens/Pencils/Books/Subscriptions/TPT
	CUEVAS, WENDY	00	PV	241178 05/10/2024	REIMBURS	0	62268096	R	010-11000-0-11100-10000-43000-2-0000	\$75.91	Xmas Treats/Treats
									Total Payment Amount:	\$691.48	*
97	CUTLER-OROSI UNIFIED S.D.	00	PV	241098 04/26/2024	596	0	62263486	O	010-11000-0-11100-10000-43000-2-0000	\$69.06	Tardy slips
									Total Payment Amount:	\$69.06	*
066	CVIN LLC	06	PV	241142 05/10/2024	53933	0	62268097	R	010-00000-0-00000-77000-59000-1-0000	\$150.00	
									Total Payment Amount:	\$150.00	*
028	DECKER PATIO & AWNING	00	PV	241129 04/26/2024	MONSON	0	62263487	R	010-81500-0-00000-81101-58000-0-0000	\$1,800.00	Removal of awning
									Total Payment Amount:	\$1,800.00	*
110	DINUBA GLASS CO.	06	PV	241208 05/17/2024	31921	0	62270070	O	010-81500-0-00000-81101-56000-0-0000	\$371.46	TK Room repair
									Total Payment Amount:	\$371.46	*
197	DLB FIRE PROTECTION	00	PV	241138 05/10/2024	4176	0	62268098	R	010-81500-0-00000-81101-56000-0-0000	\$1,225.00	
									Total Payment Amount:	\$1,225.00	*
971	DOMINGCIL, JOHN	06	PV	241192 05/17/2024	SERVICES	0	62270071	O	010-11000-0-11330-10000-58000-0-0000	\$250.00	Spring Show services
									Total Payment Amount:	\$250.00	*

Detailed Subtotalled by Vendor									
Date Paid between 04/15/2024 and 05/17/2024									
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Date Paid between 04/15/2024 and 05/17/2024											
1368	MENDOZA, ERICA	00	PV	241123 04/26/2024	REIMBURS	0	62263495	R	010-07200-0-11100-10000-43000-2-0305	Total Payment Amount:	\$3,103.38 *
	MENDOZA, ERICA	00	PV	241122 04/26/2024	REIMBURS	0	62263495	R	010-07200-0-11100-10000-43000-2-0307	Counseling materials	\$384.55
										Career Day Items	\$90.48
1364	MENDOZA, KAYLIE	00	PV	241170 05/10/2024	REIMBURS	0	62268106	O	010-11000-0-11100-10000-43000-2-0000	Total Payment Amount:	\$475.03 *
	MENDOZA, KAYLIE	00	PV	241170 05/10/2024	REIMBURS	0	62268106	O	010-11000-0-11100-10000-43000-2-0000	Marker/Easel Pads/Paper Organizer/Pizza	\$320.21
										Marker/Easel Pads/Paper Organizer/Pizza	\$103.07
938	MENDOZA, MELISSA	00	PV	241218 05/17/2024	REIMBURS	0	62270076	O	010-11000-0-11100-10000-43000-2-0000	Total Payment Amount:	\$423.28 *
	MENDOZA, MELISSA	00	PV	241218 05/17/2024	REIMBURS	0	62270076	O	010-11000-0-11100-10000-43000-2-0000	Bulletin Boards/Expo Markers/L. Desk/Eraser	\$68.63
										Bulletin Boards/Expo Markers/L. Desk/Eraser	\$365.29
1413	MERUGIAN, MICHELLE	00	PV	241171 05/10/2024	REIMBURS	0	62268107	R	010-11000-0-11100-10000-43000-2-0000	Total Payment Amount:	\$433.92 *
	MERUGIAN, MICHELLE	00	PV	241171 05/10/2024	REIMBURS	0	62268107	R	010-11000-0-11100-10000-43000-2-0102	Prizes/Toy cars/Stickers/Toner/Laminare	\$49.90
										Prizes/Toy cars/Stickers/Toner/Laminare	\$165.17
251	MILLER, STEPHEN	00	PV	241105 04/26/2024	REIMBURS	0	62263496	R	010-07200-0-11100-10000-42000-2-0113	Total Payment Amount:	\$215.07 *
										Bulk Bookstore	\$321.11
940	MIRAMONTES, ERICA	00	PV	241106 04/26/2024	REIMBURS	0	62263497	O	010-30100-0-11100-10000-43000-2-0000	Total Payment Amount:	\$321.11 *
										Reim - TPT/Word wall	\$45.29
1237	MISSION LINEN SERVICES	00	PV	241124 04/26/2024	REIMBURS	0	62263498	R	010-07230-0-00000-36000-56000-0-0000	Total Payment Amount:	\$45.29 *
	MISSION LINEN SERVICES	00	PV	241124 04/26/2024	REIMBURS	0	62263498	R	010-81500-0-00000-81101-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241108 04/26/2024	REIMBURS	0	62263498	R	010-81500-0-00000-81101-56000-0-0000		\$21.94
	MISSION LINEN SERVICES	00	PV	241108 04/26/2024	REIMBURS	0	62263498	R	010-07230-0-00000-36000-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241125 04/26/2024	REIMBURS	0	62263498	R	010-07230-0-00000-36000-56000-0-0000		\$21.94
	MISSION LINEN SERVICES	00	PV	241107 04/26/2024	REIMBURS	0	62263498	R	010-07230-0-00000-36000-56000-0-0000		\$80.74
	MISSION LINEN SERVICES	00	PV	241107 04/26/2024	REIMBURS	0	62263498	R	010-07230-0-00000-36000-56000-0-0000		\$80.74
	MISSION LINEN SERVICES	00	PV	241185 05/10/2024	REIMBURS	0	62268108	R	010-07230-0-00000-36000-56000-0-0000		\$156.45
	MISSION LINEN SERVICES	00	PV	241185 05/10/2024	REIMBURS	0	62268108	R	010-07230-0-00000-36000-56000-0-0000		\$21.94
	MISSION LINEN SERVICES	00	PV	241143 05/10/2024	REIMBURS	0	62268108	R	010-07230-0-00000-36000-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241143 05/10/2024	REIMBURS	0	62268108	R	010-81500-0-00000-81101-56000-0-0000		\$21.94
	MISSION LINEN SERVICES	00	PV	241185 05/10/2024	REIMBURS	0	62268108	R	010-81500-0-00000-81101-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241184 05/10/2024	REIMBURS	0	62268108	R	010-81500-0-00000-81101-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241144 05/10/2024	REIMBURS	0	62268108	R	010-81500-0-00000-81101-56000-0-0000		\$80.74
	MISSION LINEN SERVICES	00	PV	241198 05/17/2024	REIMBURS	0	62270077	O	010-81500-0-00000-81101-56000-0-0000		\$80.74
	MISSION LINEN SERVICES	00	PV	241198 05/17/2024	REIMBURS	0	62270077	O	010-81500-0-00000-81101-56000-0-0000		\$21.93
	MISSION LINEN SERVICES	00	PV	241198 05/17/2024	REIMBURS	0	62270077	O	010-07230-0-00000-36000-56000-0-0000		\$21.94
	MISSION LINEN SERVICES	00	PV	241199 05/17/2024	REIMBURS	0	62270077	O	010-07230-0-00000-36000-56000-0-0000		\$80.74
	MISSION LINEN SERVICES	00	PV	241199 05/17/2024	REIMBURS	0	62270077	O	010-07230-0-00000-36000-56000-0-0000		\$156.45
1212	MONSON-SULTANA BOOSTER CLUB	00	PV	241215 05/17/2024	002				010-07200-0-11100-10000-43000-2-0118	Total Payment Amount:	\$935.95 *
										Disneyland Ticket for Staff	\$114.00
1216	MONSON-SULTANA CLEARING ACCT	00	PV	241180 05/10/2024	REIMBURS	0	62268109	O	010-00000-0-00000-72000-58000-0-0000	Total Payment Amount:	\$114.00 *
										Bank Fees Jul to January 2024	\$107.00
260	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-00000-0-00000-72000-58000-0-0000	Total Payment Amount:	\$107.00 *
	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-07200-0-11100-10000-58000-2-0118	Fingerprints/Bank Fees	\$123.00
	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-00000-0-11306-42000-58000-0-0000	Field Trip - Charter Bus/Deposits	\$1,783.50
	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-00000-0-00000-71100-52000-0-0000	Referee Fees	\$1,250.00
	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-00000-0-00000-36000-43000-0-0000	Fuel for Prius	\$60.00
	MONSON-SULTANA REVOLVING FUND	00	PV	241188 05/10/2024	REIMBURS	0	62268110	O	010-00000-0-00000-72000-58000-0-0000		\$155.23
1307	MONTE/ANO, JAQUELINE	00	PV	241216 05/17/2024	REIMBURS	0	62270079	O	010-00000-0-00000-72000-43000-0-0000	Total Payment Amount:	\$3,371.73 *
										Plaques	\$66.19
										Total Payment Amount:	\$66.19 *



TOTAL REVENUE REPORT										REPORT DATE:		05/19/2024	
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Date Paid between 04/15/2024 and 05/17/2024													
300	NELS HERRING II		06	PV	241212 05/17/2024	15009		O	010-11000-0-11330-10000-58000-0-0000				Video Work
													\$100.00
275	OFFICE DEPOT		00	PV	241205 05/17/2024	3656141200		O	010-11000-0-11100-10000-43000-2-0000	Total Payment Amount:			\$100.00 *
													\$145.07
	OFFICE DEPOT		00	PV	241206 05/17/2024	3660090920		O	010-11000-0-11100-10000-43000-2-0000				\$41.33
	OFFICE DEPOT		00	PV	241207 05/17/2024	3660349390		O	010-00000-0-00000-27000-43000-0-0000				\$16.15
													\$202.55 *
													\$300.00
324	OLIVARES, SEAN		06	PV	241211 05/17/2024	1041		O	010-11000-0-11330-10000-58000-0-0000				Spring EOY Audio
													\$300.00 *
428	ORTEGA, MAYRA		00	PV	241094 04/16/2024	Reimbursem		R	010-00000-0-00000-00000-95024-0-0000	Total Payment Amount:			\$222.08
													\$222.08 *
379	P & R PAPER SUPPLY COMPANY		00	PV	241157 05/10/2024	16286042		R	130-53100-0-00000-37000-43000-0-0000	Total Payment Amount:			\$428.46
	P & R PAPER SUPPLY COMPANY		00	PV	241158 05/10/2024	16407675		R	130-53100-0-00000-37000-43000-0-0000				\$488.03
	P & R PAPER SUPPLY COMPANY		00	PV	241159 05/10/2024	16506869		R	130-53100-0-00000-37000-43000-0-0000				\$423.16
													\$1,339.65 *
283	P G & E		00	PV	241134 05/10/2024	8739876480		R	010-00000-0-00000-81000-55000-0-0000	Total Payment Amount:			\$238.99
													\$238.99 *
312	PAULS, ED		00	PV	241191 05/17/2024	REWARDS		O	010-11000-0-11330-10000-43000-0-0000	Total Payment Amount:			\$46.00
													\$990.79
293	PENAS DISPOSAL INC		00	PV	241133 05/10/2024	813885		R	010-00000-0-00000-81000-55000-0-0000	Total Payment Amount:			\$990.79 *
													\$46.68
822	PITNEY BOWES		00	PV	241148 05/10/2024	8000-9090-0		R	010-00000-0-00000-27000-59000-0-0000	Total Payment Amount:			\$192.62
	TNEY BOWES		00	PV	241196 05/17/2024	3106653567		O	010-00000-0-00000-27000-59000-0-0000				\$239.30 *
													\$704.00
310	PRODUCERS		00	PV	241154 05/10/2024	58701328		O	130-53100-0-00000-37000-47000-0-0000	Total Payment Amount:			\$1,018.62
	PRODUCERS		00	PV	241153 05/10/2024	58696425		O	130-53100-0-00000-37000-47000-0-0000				\$968.06
	PRODUCERS		00	PV	241152 05/10/2024	58686575		O	130-53100-0-00000-37000-47000-0-0000				\$419.27
	PRODUCERS		00	PV	241151 05/10/2024	3492410254		O	130-53100-0-00000-37000-47000-0-0000				\$653.65
	PRODUCERS		00	PV	241150 05/10/2024	3492409916		O	130-53100-0-00000-37000-47000-0-0000				\$794.47
	PRODUCERS		00	PV	241149 05/10/2024	3492409356		O	130-53100-0-00000-37000-47000-0-0000	Total Payment Amount:			\$4,558.07 *
078	RON PAUL DISTRIBUTING		00	PV	241156 05/10/2024	248402		R	130-53100-0-00000-37000-47000-0-0000				\$180.00
	RON PAUL DISTRIBUTING		00	PV	241155 05/10/2024	245391		R	130-53100-0-00000-37000-47000-0-0000				\$340.00
													\$520.00 *
007	SCHOOL FACILITY CONSULTANTS		00	PV	241109 04/26/2024	0021282		R	251-99620-0-00000-72000-58000-0-0000	Total Payment Amount:			\$613.75
													Consulting Services for April
079	SILVAS OIL COMPANY, INC		00	PV	241110 04/26/2024	622738		R	010-07230-0-00000-36000-43000-0-0000	Total Payment Amount:			\$613.75 *
	SILVAS OIL COMPANY, INC		00	PV	241202 05/17/2024	622982		O	010-07230-0-00000-36000-43000-0-0000				\$1,247.06
													\$1,632.80
359	SISC		00	PV	241131 05/10/2024	MAY INS		R	010-00000-0-00000-00000-95024-0-0000	Total Payment Amount:			\$2,879.86 *
	SISC		00	PV	241131 05/10/2024	MAY INS		R	010-00000-0-00000-00000-95028-0-0000				\$57,214.26
													\$5,671.20
													\$62,885.46 *
314	SOILS ENGINEERING, INC		00	PV	241222 05/17/2024	36538		O	010-32130-0-00000-85000-62100-0-0203	Total Payment Amount:			\$728.64
													\$728.64 *
366	SOUTHERN CALIFORNIA GAS CO		00	PV	241172 05/10/2024	128 516 100		R	010-00000-0-00000-81000-55000-0-0000	Total Payment Amount:			\$417.37
	SOUTHERN CALIFORNIA GAS CO		00	PV	241173 05/10/2024	132 716 104		R	010-00000-0-00000-81000-55000-0-0000				\$360.79
													\$778.16 *
850	SOUTHWEST SCHOOL & OFFICE SUPP		00	PV	241137 05/10/2024	6001276681		O	010-11000-0-11100-10000-43000-2-0000	Total Payment Amount:			\$90.24
													Classroom materials

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	00	PV	241136	05/10/2024	6001276683	0	62268119	O	010-11000-0-11100-10000-43000-2-0000	Classroom materials	\$135.66
	00	PV	241217	05/17/2024	6001392918	0	62270087	O	010-11000-0-11100-10000-43000-2-0000	Classroom materials	\$38.14
									Total Payment Amount:		\$264.04 *
374	00	PV	241111	04/26/2024	02121043	0	62263501	O	010-00000-0-00000-81000-55000-0-0000		\$439.14
	00	PV	241201	05/17/2024	02121043	0	62270088	O	010-00000-0-00000-81000-55000-0-0000		\$439.14
									Total Payment Amount:		\$878.28 *
624	00	CM	240028	05/10/2024	484034351	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$43.61)
	00	CM	240027	05/10/2024	484034347	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$27.64)
	00	CM	240026	05/10/2024	484034328	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$8.79)
	00	CM	240025	05/10/2024	484034314	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$33.94)
	00	CM	240024	05/10/2024	484034279	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$4.76)
	00	CM	240023	05/10/2024	484034221	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$13.12)
	00	CM	240019	05/10/2024	484034045	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$4.70)
	00	CM	240018	05/10/2024	484034034	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$6.89)
	00	CM	240017	05/10/2024	484034026	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$10.63)
	00	CM	240016	05/10/2024	484033984	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$6.61)
	00	CM	240033	05/10/2024	484034413	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$18.81)
	00	CM	240032	05/10/2024	484034403	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$42.57)
	00	CM	240031	05/10/2024	484034375	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$27.46)
	00	CM	240030	05/10/2024	484034366	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$30.66)
	00	CM	240022	05/10/2024	484034184	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$11.30)
	00	CM	240021	05/10/2024	484034120	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$7.65)
	00	CM	240029	05/10/2024	484034365	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$3.27)
	00	CM	240020	05/10/2024	484034059	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		(\$6.69)
	00	PV	241169	05/10/2024	484034902	0	62268120	R	130-53200-0-00000-37000-47000-0-0000		\$673.13
	00	PV	241168	05/10/2024	484034901	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		\$3,097.34
	00	PV	241167	05/10/2024	484026033	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		\$489.88
	00	PV	241166	05/10/2024	484026032	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		\$2,579.10
	00	PV	241165	05/10/2024	484009109	0	62268120	R	130-53200-0-00000-37000-47000-0-0000		\$589.46
	00	PV	241164	05/10/2024	484009108	0	62268120	R	130-53200-0-00000-37000-47000-0-0000		\$2,253.48
	00	PV	241163	05/10/2024	484017518	0	62268120	R	130-53200-0-00000-37000-47000-0-0000		\$822.73
	00	PV	241162	05/10/2024	484017517	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		\$3,270.89
	00	PV	241161	05/10/2024	484000764	0	62268120	R	130-53200-0-00000-37000-47000-0-0000		\$402.81
	00	PV	241160	05/10/2024	484000763	0	62268120	R	130-53100-0-00000-37000-47000-0-0000		\$2,745.81
									Total Payment Amount:		\$16,615.53 *
1249	00	PV	241204	05/17/2024	802880047	0	62270089	O	010-00000-0-00000-81000-43000-0-0000	Custodial supplies	\$64.85
	00	PV	241203	05/17/2024	802691931	0	62270089	O	010-00000-0-00000-81000-43000-0-0000	Custodial supplies	\$153.95
	00	PV	241200	05/17/2024	802691923	0	62270089	O	010-00000-0-00000-81000-43000-0-0000	Custodial supplies	\$1,187.36
									Total Payment Amount:		\$1,406.16 *
1332	06	PV	241140	05/10/2024	18	0	62268121	R	010-07200-0-00000-50000-62000-0-0303	App# 18	\$662,011.31
									Total Payment Amount:		\$662,011.31 *
611	00	PV	241130	04/26/2024	241603	0	62263302	R	010-00000-0-00000-31400-58000-0-0000	2nd Qtr Nurses Services	\$3,492.00
	00	PV	241114	04/26/2024	242454	0	62263302	R	010-00000-0-11100-24201-58000-2-0000	23-24 ERS Library Media	\$4,828.61
	00	PV	241113	04/26/2024	242579	0	62263302	R	010-07200-0-11100-10000-58000-2-0118	Scicon 5th Grade	\$220.00
	00	PV	241112	04/26/2024	242366	0	62263302	R	010-00000-0-00000-72000-58000-0-0000	TCOE Law Seminar	\$125.00
	00	PV	241220	05/17/2024	242667	0	62270090	O	010-07200-0-11100-10000-58000-2-0118	Scicon 6th Grade	\$12,054.00
	00	PV	241221	05/17/2024	242905	0	62270090	O	010-00000-0-00000-31400-58000-0-0000	3rd Qtr Nurse Services	\$4,656.00



[illegible]

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 7, 2024**

**AGENDA SECTION:** **PERSONNEL**

**AGENDA ITEM:** **11.1 PERSONNEL ORDER**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

11.1.1 Corcoran, Wendy	Wendy Corcoram has submitted a letter indicating her intention to retire effective September 24, 2024.
11.1.2 Wood-Hightman, Chantelle	Chantelle Wood-Hightman has submitted a letter indicating her intention to retire effective June 22, 2024.
11.1.3 Valdez, Melissa	Appoint Melissa Valdez for the position of 5th grade teacher effective July 1, 2024.
11.1.4 Miller, Stephen	Appoint Stephen Miller for the position of Literacy Coach/Reading Specialist effective July 1, 2024.

**RECOMMENDATION:** **The Superintendent recommends that the Board approve the personnel order as presented.**

**PROPOSED ACTION:** **APPROVE**

**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**June 4, 2024**

**AGENDA SECTION:** **PERSONNEL**

**AGENDA ITEM:** **11.2 2024-2025 SALARY SCHEDULES**

**ATTACHMENTS:** **CERTIFICATED SALARY SCHEDULE**  
**CERTIFICATED MANAGEMENT SALARY SCHEDULE**  
**CLASSIFIED SALARY SCHEDULE**  
**CLASSIFIED CONFIDENTIAL SALARY SCHEDULE**  
**CONFIDENTIAL MANAGEMENT SALARY SCHEDULE**

**DISCUSSION:**

Administration recommends approval of the updated 2024-2025 salary schedules. All schedules represent a 0% increase from the prior fiscal year.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** the salary schedules as presented.

**PROPOSED ACTION:** **APPROVE**

# **Monson-Sultana Joint Union Elementary** **2024-2025 Certificated Management Salary Schedule**

Step	1	2	3	4	5
Learning Director	120,096	123,098	126,176	129,330	132,563
195 days					
8 hours per day					

0 % Percentage Increase

\$ 1,500 Stipend for Master's Degree

\*\*The District will process salary payments in accordance with the Tulare County Office of Education's Uniform Salary Payment Schedule\*\*  
 Board Approved: June xx, 2024

**Monson-Sultana Joint Union Elementary**  
**2024-2025 Classified Confidential Salary Schedule**

Step	1	2	3	4	5	6	7	8	9	10
Administrative Asst.	\$5,782	\$5,926	\$6,075	\$6,227	\$6,382	\$6,541	\$6,706	\$6,872	\$7,044	\$7,221
260 days										
8 hours per day										
0 % <i>Percentage Increase</i>										

**Longevity Pay:**

\$25 per month upon the completion of the 10<sup>th</sup> year of service  
 \$50 per month upon the completion of the 15<sup>th</sup> year of service  
 \$100 per month upon the completion of the 30<sup>th</sup> year of service

**\*\*The District will process salary payments in accordance with the Tulare County Office of Education's Uniform Salary Payment Schedule\*\***  
 Board Approved: June xx, 2024

**Monson Sultana Joint Union Elementary**  
**Certificated Salary Schedule**

**2024-25 AGREED 5 COLUMN SALARY SCHEDULE**

Prior Step 1 Column 1 61,000      5 Column Adjustment 0.00%  
 Percent Raise 0.00%  
**0.00%**

Class	I	II	III	IV	V
	BA<30	BA + 30	BA+45	BA+60	BA+75
Step					
1	61,000	62,830	65,030	67,306	72,017
2	62,525	64,401	66,655	68,988	73,817
3	64,089	66,011	68,322	70,713	75,663
4	65,691	67,662	70,030	72,481	77,554
5	67,333	69,353	71,780	74,293	79,493
6		71,087	73,575	76,150	81,481
7		72,864	75,414	78,054	83,518
8		74,686	77,300	80,005	85,606
9		76,553	79,232	82,005	87,746
10			81,213	84,055	89,939
11			83,243	86,157	92,188
12				88,311	94,492
13				90,518	96,855
14				92,781	99,276
15					101,758
16					104,302
17					106,910
18					109,582
19					112,321
20					115,130
21					118,008

*Board Approved:      June xx, 2024*

**Monson-Sultana Joint Union Elementary**  
**2024-25 Confidential Management Salary Schedule**

Step	1	2	3	4	5	6	7	8	9	10
<b>Business Manager</b> 260 days 8 hours per day	\$7,943	\$8,106	\$8,272	\$8,440	\$8,612	\$8,787	\$8,969	\$9,152	\$9,333	\$9,520
<b>Food Service Director</b> 221 days * 8 hours per day	\$4,560	\$4,674	\$4,891	\$5,014	\$5,137	\$5,267	\$5,395	\$5,534	\$5,673	\$6,287
<b>Food Service Director</b> 11 month 8 hours per day	\$28,48	\$29,19	\$29,91	\$30,66	\$31,43	\$32,22	\$33,01	\$33,85	\$34,70	\$35,56
<b>MOT Director</b> 260 days 8 hours per day	\$4,937	\$5,060	\$5,186	\$5,316	\$5,448	\$5,585	\$5,724	\$5,867	\$6,014	\$6,164
<b>Director of Technology</b> 260 days 8 hours per day	\$5,395	\$5,530	\$5,671	\$5,808	\$5,954	\$6,102	\$6,257	\$6,412	\$6,574	\$7,158
	\$7,479	\$7,665	\$7,856	\$8,053	\$8,254	\$8,461	\$8,673	\$8,889	\$9,112	\$9,338

0 % *Percentage Increase*

**Longevity Pay:**

\$25 per month upon the completion of the 10<sup>th</sup> year of service

\$50 per month upon the completion of the 15<sup>th</sup> year of service

\$100 per month upon the completion of the 30<sup>th</sup> year of service

\* Includes Vacation and Holiday Day Pay

**\*\*The District will process salary payments in accordance with the Tulare County Office of Education's Uniform Salary Payment Schedule\*\***

Board Approved: June xx, 2024

# **Monson-Sultana Joint Union Elementary** **2024-2025 Classified Salary Schedule**

Step	1	2	3	4	5	6	7	8	9	10
Instructional Assistant	\$20.34	\$20.85	\$21.37	\$21.91	\$22.46	\$23.01	\$23.59	\$24.17	\$24.77	\$25.41
Behavioral IA	\$22.09	\$22.64	\$23.21	\$23.80	\$24.38	\$25.00	\$25.62	\$26.26	\$26.92	\$27.60
Technology Assistant	\$24.93	\$25.57	\$26.19	\$26.84	\$27.51	\$28.21	\$28.89	\$29.63	\$30.37	\$31.13
Office Clerk/Receptionist	\$20.34	\$20.85	\$21.37	\$21.91	\$22.46	\$23.01	\$23.59	\$24.17	\$24.77	\$25.41
Health Services Aide	\$24.83	\$25.44	\$26.07	\$26.73	\$27.42	\$28.10	\$28.79	\$29.50	\$30.26	\$31.01
Cook I /Cafeteria Clerk	\$20.34	\$20.85	\$21.37	\$21.91	\$22.46	\$23.01	\$23.59	\$24.17	\$24.77	\$25.41
Food Service Assistant	\$19.03	\$19.51	\$19.99	\$20.48	\$21.00	\$21.55	\$22.07	\$22.62	\$23.20	\$23.78
Grounds/Maintenance	\$ 4,275	\$ 4,384	\$ 4,493	\$ 4,604	\$ 4,719	\$ 4,836	\$ 4,958	\$ 5,083	\$ 5,210	\$ 5,341
Bus Driver/Custodian	\$ 4,106	\$ 4,208	\$ 4,316	\$ 4,421	\$ 4,533	\$ 4,644	\$ 4,761	\$ 4,882	\$ 5,003	\$ 5,128
Bus Driver	\$23.68	\$24.29	\$24.88	\$25.50	\$26.16	\$26.82	\$27.48	\$28.16	\$28.86	\$29.60
Custodian	\$17.85	\$18.29	\$18.74	\$19.21	\$19.70	\$20.18	\$20.70	\$21.21	\$21.75	\$22.28

\* Superintendent has discretion to determine on substitute pay rate based on work experience

Board Approved: June xx, 2024

## **Substitute Rates: \***

Bus Driver	\$23.68
Cook	\$20.34
Custodian	\$17.85
Food Service Assistant	\$19.03
Instructional	\$20.34
Asst.	
Student	\$16.00

\* Effective January 1, 2024 Minimum Wage

## **0 % Percentage Increase**

## **Longevity Pay:**

\$25 per month upon the completion of the 10<sup>th</sup> year of service

\$50 per month upon the completion of the 15<sup>th</sup> year of service

**\*\*The District will process salary payments in accordance with the Tulare County Office of Education's Uniform Salary Payment Schedule\*\***