

**MONSON-SULTANA JOINT. UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

6:00 P.M.

## 1.0 Call to Order

- 1.1 Flag Salute
- 1.2 Roll Call
- 1.3 Introduce Guests

## 2.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.

### 3.0 Approval of Minutes – April 11, 2023 (A)

## 4.0 Correspondence

- #### 4.1 Review of Second Period Interim Report

## 5.0 Superintendent's/Principal's Report

- ## 5.1 Campus Updates & Upcoming Events

6.0 Old Business - None

7.0 Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)

- 7.1 Interdistrict Requests
  - 7.1.1 Montejano (1st & 3rd Grades) Renewal from Dinuba (A)
  - 7.1.2 Torres (TK [New], 2nd, & 5th Grades [Renewals]) from Parlier (A)
- 7.2 Monson-Sultana Joint Union Elementary School District Interests/Initial Sunshine Proposal for 2023-2024 Certificated Negotiations with MSAT - First Read
- 7.3 District Calendar Proposal 2023-2024 (A)
- 7.4 Universal Transitional Kindergarten (UTK) Teacher Qualifications (A)
- 7.5 Safety Return to In-Person Instruction Plan (A)
- 7.6 Budget Revision 005-22 (A)
- 7.7 Dinuba Unified Food Service Summer Agreement (A)
- 7.8 Front Office Cabinet Bids (A)

8.0 Authorization of Vendor Payments dated 4/1/2022 through 4/14/2022 (A)

## 9.0 Personnel

- ### 9.1 Personnel Order(A)

## 10.0 Closed Session

- 10.1 Conference with labor negotiator (Government Code 54957.6)
  1. Agency Negotiator: Roberto Vaca, Superintendent/Principal
  2. Employee Organization
    - a. MSAT
    - b. Classified
- 10.2 Public Employee Performance Evaluation (Government Code Section 54957)  
Title: Superintendent



**MONSON-SULTANA JOINT. UNION ELEMENTARY SCHOOL DISTRICT**  
**Board of Trustees Meeting Agenda**

<u>AGENDA</u>	<u>May 2, 2023</u>	<u>School Office</u>	<u>6:00 P.M.</u>
---------------	--------------------	----------------------	------------------

**11.0 Report Action Taken in Closed Session (If any)**

**12.0 Adjournment (A)**

\*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.



---

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

April 11, 2023

6:00 P.M

---

**1.0 CALL TO ORDER:**

The meeting was called to order by Trustee Simmons at 6:00 P.M.

**1.1 Flag Salute**

Trustee Simmons led all those in attendance for the Flag Salute.

**1.2 Roll Call**

Trustees present: Quintana, Cepeda, Worthley, and Simmons

Trustees absent: Belknap

Secretary: Roberto Vaca, present

**1.3 Guests/Staff Present**

Benita Cortez, Jaqueline Montejano, Dain Arias, Melissa Valdez, Stephen Miller, Catherine Diaz, Valerie Burciaga, Audrie Adrlard, Michelle Larralde, Melissa Mendoza, Joseph Rico, Priscilla Gonzalez, Mary Pauls, Erica Miramontes, Yolanda Pruneda, Jennifer Melban, Kristyn Wagenleitner, Jennifer Robledo, Erica Mendoza, and Miriam Martinez.

**2.0 OPPORTUNITY TO ADDRESS THE BOARD:**

Joseph Rico addressed the board of trustees to present information on the California Teachers Association (CTA) and the Monson Sultana Association of Teachers (MSAT)'s interest in contracting with CTA for a union based negotiations partnership.

The Monson-Sultana School has partnered with Cutler Orosi Join Unified School District for a grant which allowed MSJUESD to have three new counselors on our campus; the three new counselors employed through the grant introduced themselves to the board of trustees: Miriam Martinez, Jennifer Robledo, and Erica Mendoza.

**3.0 APPROVAL OF MINUTES:**

Trustee Cepeda moved and Trustee Quintana seconded the motion to approve the minutes of the March 7, 2023 regular meeting. PASSED

**4.0 CORRESPONDENCE**

None.

**5.0 SUPERINTENDENT'S/ PRINCIPAL'S REPORT:**

5.1: LCAP - Mr. Vaca presented the latest input from the LCAP surveys.

5.2: Update on Mission and Vision Statements - Mr. Vaca presented a draft for the new district's mission and vision statements.

5.3: Campus Updates & Upcoming Events - Mr. Vaca presented a list of upcoming events on campus.

**6.0 OLD BUSINESS**

None

**7.0 CONSENT ITEMS**

**7.1 Summer School Proposal**

Trustee Cepeda moved and Trustee Worthley seconded the motion to approve the proposed Summer School Plan as presented. PASSED



- |      |  |  |
|------|--|--|
| 7.2  | District Calendar Proposal 2023-2024                       | Item 7.2 was tabled for further discussion during the closed session. After discussion, the Board of Trustees decided to postpone the adoption of a District Calendar for May's Meeting. |
| 7.3  | 2023-2024 Board Of Trustees Meeting Dates                  | Trustee Quintana moved and Trustee Worthley seconded the motion to approve the proposed Board Meeting dates for 2023-2024. PASSED  |
| 7.4  | Interdistrict Requests                                     | Trustee Cepeda moved and Trustee Worthley seconded the motion to approve all interdistrict transfers as presented PASSED   |
| 7.5  | Resolution Adoption (Resolution 04-23-01) 2023-2024 TRANs  | Trustee Quintana moved and Trustee Cepeda seconded the motion to Adopt Resolution 04-23-01 for 2023-2024 TRANs (Tax and Revenue Anticipation Note). PASSED                               |
| 7.6  | Budget Hearing Planning Form                               | Trustee Worthley moved and Trustee Quintana seconded the motion to approve the Budget Hearing Planning Form. PASSED  |
| 7.7  | Front Office Wing Carpet Bids                              | Trustee Quintana moved and Trustee Cepeda seconded the motion to approve the bid from Amparan Flooring for the installation of new carpet in our campus's main office. PASSED            |
| 7.8  | Comprehensive School Safety Plan & Emergency Response Plan | Trustee Cepeda moved and Trustee Worthley seconded the motion to approve the   |
| 8.0  | <b>AUTHORIZATION OF VENDOR PAYMENTS:</b>                   | Trustee Quintana moved and Trustee Worthley seconded the motion to approve vendor payments for the period of 3/3/2023 through 3/17/2023. PASSED  |
| 9.0  | <b>PERSONNEL:</b>  |  |
| 9.1  | Personnel Order  | Trustee Worthley moved and Trustee Quintana seconded the motion to approve Personnel Order 9.1.1 and 9.1.2 as presented. PASSED  |
| 10.0 | <b>CLOSED SESSION:</b>                                     | Trustee Simmons called the meeting into closed session at 7:15 PM and was called back to regular session at 8:15 P.M.  |
| 11.0 | <b>ADJOURNMENT:</b>  | Meeting adjourned at 8:16 P.M.   |

Respectfully Submitted,

---

Lynn Simmons
President

Roberto Vaca Secretary

---

Delbert Quintana
Clerk

---

Jeff Belknap	Trustee
--------------	---------

Robert Cepeda	Trustee
---------------	---------

---

Vicki Worthley	Trustee
----------------	---------



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **CORRESPONDENCE**

**AGENDA ITEM:** **4.1 REVIEW OF SECOND PERIOD INTERIM REPORT**

**ATTACHMENTS:** **LETTER FROM TCOE ASST. SUPERINTENDENT**

**DISCUSSION:**

Tulare County Office of Education has reviewed the District's Second Period Interim Report and will certify to the California Department of Education that the District has submitted a positive report for the period ending January 31, 2023.

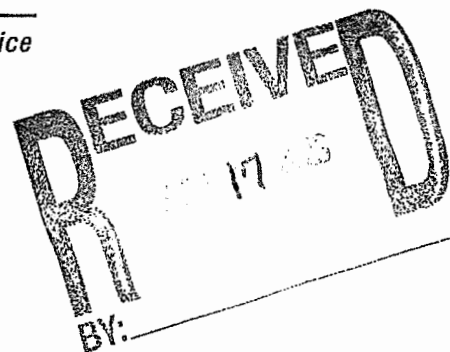
**RECOMMENDATION:** **NONE**

**PROPOSED ACTION:** **NA**



# Tulare County Office of Education

*Committed to Students, Support & Service*



**Tim A. Hire**  
County  
Superintendent  
of Schools

P.O. Box 5091  
Visalia, California  
93278-5091

(559) 733-6300  
tcoe.org

**Administration**  
(559) 733-6301  
fax (559) 627-5219

**Business Services**  
(559) 733-6474  
fax (559) 737-4378

**Human Resources**  
(559) 733-6306  
fax (559) 627-4670

**Instructional Services**  
(559) 302-3633  
fax (559) 739-0310

**Special Services**  
(559) 730-2910  
fax (559) 730-2511

## *Main Locations*

**Administration  
Building & Conference  
Center**  
6200 S. Mooney Blvd.  
Visalia

**Doe Avenue Complex**  
7000 Doe Ave.  
Visalia

**Liberty Center/  
Planetarium &  
Science Center**  
11535 Ave. 264  
Visalia

April 17, 2023

Roberto Vaca, Superintendent  
Monson-Sultana Joint Union School District  
PO Box 25  
Sultana, CA 93666

**SUBJECT: REVIEW OF SECOND PERIOD INTERIM REPORT, 2022-23**

Dear Roberto:

The county office has reviewed the 2022-23 Second Period Interim Report of the Monson-Sultana Joint Union School District, and will be able to certify to the California Department of Education that the district has submitted a positive report for the period ending January 31<sup>st</sup>.

We find that these documents reflect a satisfactory fiscal position and indicate the district will be able to meet its financial obligations during this fiscal year and the two subsequent years as certified by your governing board. We thank you for the timely filing of your Interim Report with our office. The efforts of your staff in the preparation and submission of this report along with the supporting documentation is appreciated.

Please read our attached addendum for further comments and recommendations.

If you have any concerns or questions about this review, our comments or recommendations, please do not hesitate to call at 733-6474.

Sincerely,

Fernie Marroquin, Ed.D.  
Assistant Superintendent, Business Services  
Tulare County Office of Education

FM/sd  
Encl.

cc: Lynn Simmons, Board President  
District Business Manager



## BACKGROUND

Our review of the district's 2022-23 Second Period Interim Report and the comments included are based on information the district had available at the time the Interim Report was prepared. The Governor's budget for 2023-24 proposes to preserve investments made during unexpected rapid economic growth experienced during the global pandemic. The State economy has recovered from the COVID-19 pandemic; however, due to a recent economic slow down the State is facing an estimated budget gap of \$22.5 billion. This budget deficit is addressed in the Governor's budget proposal by utilizing funding delays, shifts, and some reductions with the goal of maintaining the majority of programs the Governor has put in place over the past few years.

Of most significance is the Governor's proposal to allocate roughly \$5 billion in Prop 98 funding to fund a statutory cost of living adjustment (COLA) of 8.13% in 2023-24. Included in this \$5 billion investment is the introduction of an LCFF Equity Multiplier. This additional LCFF add-on is intended to be allocated to high-poverty schools to fund additional services and support directly to students. It is important to note that in order to fund the 2022-23 and 2023-24 LCFF COLAs, the Governor's proposed budget includes a reduction of \$1.2 billion to the Arts, Music, and Instructional Materials Discretionary Block Grant. Justification for this grant reduction includes introduction of an additional \$941 million in the form of the Arts and Music in Schools – Funding Guarantee and Accountability Act (Proposition 28) that was passed by California voters in the November 2022 election. Proposition 28 funding will be allocated to districts with the statutory requirement of increasing arts instruction and/or arts programs.

The Governor's estimated COLA would also be applied to other education programs funded outside of the LCFF including Special Education, Child Nutrition, State Preschool, Foster Youth, Mandated Block Grant, and the Adult in Correctional Facilities Program. The 2023-24 budget proposal also includes significant investments in categorical programs many of which were introduced as part of the 2022 Budget Act:

- \$690 million Prop 98 funding to implement the second year of Transitional Kindergarten;
- \$64.5 million in Prop 98 and \$51.8 million in General Fund funding to continue a multi-year plan for inclusivity adjustments to the State Preschool Program;
- \$500 million in General Fund funding to support the Full-Day Kindergarten Facility Program;
- \$2.1 billion in General Fund funding to support the State Facilities Program;
- \$250 million one-time Prop 98 funding to build upon the existing Literacy Coaches and Reading Specialist Grant Program;
- \$4 billion in on-going Prop 98 funding for the Expanded Learning Opportunities Program;
- \$650 million in on-going Prop-98 funding to fund the Universal Meals Program.

Supplementing anticipated funding proposed for schools is the significant amount of federal funding districts have received in the past couple of years to mitigate impacts caused by the COVID-19 pandemic. This includes the \$900 billion Coronavirus Response and Relief Supplemental Appropriations Act signed into law December 27, 2020 and \$1.9 trillion American Rescue Plan signed into law on March 11, 2021. Both of these acts included significant amounts of funding for education earmarked to assist schools in reopening and address the multitude of new costs incurred by schools attributable to the COVID-19 pandemic.



The Department of Finance recognizes that in spite of a global public health crisis the State's economic recovery has outperformed expectations. However, going forward we are faced with a higher risk of recession as the economy softens and the federal government continues to aggressively respond to inflation by increasing the federal interest rate. It is important to note that the Governor's 2023-24 budget proposal does not include a recession scenario and, although the Governor is not projecting a withdrawal from State reserves conditions can quickly change in between January and the May Revise. Recessionary pressures combined with risks unique to California including emergency preparedness costs due to wildfires, flooding, affordable housing woes, state-wide declining enrollment and reliance on significant one-time federal funding point to the importance of districts exercising fiscal prudence even when times are good.

#### **LOCAL CONTINUITY AND ATTENANCE PLAN**

It is important to note that the Local Control Accountability Plan (LCAP) document will resume as the main accountability document for K-12 education for the foreseeable future and there continues to be a growing emphasis on accountability measures. The 2021 Budget Act included language that requires districts to maintain supplemental and concentration grant funds to increase and improve services to unduplicated pupils until the funds are fully spent. This provision effectively disallows supplemental and concentration dollars from being carried over in an unrestricted fashion from one year to the next. This provision will be especially challenging for those districts that are falling short of meeting their minimum proportionality requirement.

In addition to the supplemental and concentration grant carryover provision, the 2021 Budget Act also increased the concentration grant percentage from 55% to 65%. The funding associated with this "add-on" must be used to increase the number of adults providing direct services to students. There has been a prompt added to the LCAP template whereby districts must describe how the additional concentration grant add-on funding will be used to increase the number of staff providing direct services at schools that have a high concentration of unduplicated students. This is an on-going accountability measure that will require tracking of how these concentration add-on funds are being spent.

Lastly, due to the passage of AB1808 in 2018 the LCAP template now incorporates a section titled "Budget Overview for Parents" which is intended to help stakeholders better understand funding decisions included in the LCAP. This bill takes an additional step towards increasing transparency over those additional supplemental and concentration dollars generated by unduplicated students. The Budgeted Overview for Parents is intended to help stakeholders better understand funding decisions included in the associated LCAP.

#### **RETIREMENT COSTS**

The Governmental Accounting Standards Board Statement No. 68 (GASB 68) reporting requirements took effect for the 2014-15 financial statements for State and local government employers. Districts now need to recognize their proportionate share of the net pension liability (NPL) for both CalSTRS and CalPERS retirees in their accrual based financial statements (Audit Reports).

The CalPERS Board adopted changes to the actuarial assumptions that became effective June 30, 2015. The changes result in a projected increase to the employer contribution rates for 2015-16 and for the following five years. The CalPERS Circular Letter 200-012-14 dated March 10, 2014 provided projected rates for 2014-15 through 2020-21 which were subsequently modified as shown below. Both the CalPERS and CalSTRS rates shown for 2019-20 and 2020-21 include the subsidy provided as part of the passage of AB84 on April 21, 2020 and rate offset included in the 2021 State Budget.



CalPERS Actual and Projected Rates					
2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual
15.531%	18.062%	19.721%	20.70%	22.91%	25.37%

Likewise, Assembly Bill 1469 increased the contribution rates that employers, employees and the state pay to support the State Teachers Retirement System. Employer rates will continued to increase until 2020-21. Thereafter, the STRS employer rate is set by the CalSTRS board.

CalSTRS Rates per Education Code Sections 22901.7 and 22950.5					
2017-18 Actual	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual
14.43%	16.28%	17.10%	16.15%	16.92%	19.10%

Districts should be cognizant about including the PERS and STRS rate increases projected in 2022-23 as all rate offsets we've experienced in previously adopted State budgets have expired.

## RESERVES

**Reserve Caps** – Our office continues to reinforce the need for reserves over the state minimum reserve requirements. Past experience has clearly demonstrated these minimum levels are not sufficient to protect educational programs from severe disruption in an economic downturn. The typical 3% reserve minimum represents less than two weeks of payroll for nearly all districts. Many LEAs have established reserve policies calling for higher than state minimum reserves, recognizing their duty to maintain fiscal solvency.

In October 2017 the Governor signed Senate Bill 751 which made significant changes to the previous Senate Bill 858 reserve cap requirements. These changes became effective January 1, 2018. The cap now allows for 10% of assigned or unassigned ending balances on a more limited number of district funds. It also exempts districts with fewer than 2,501 average daily attendance from the cap requirement.

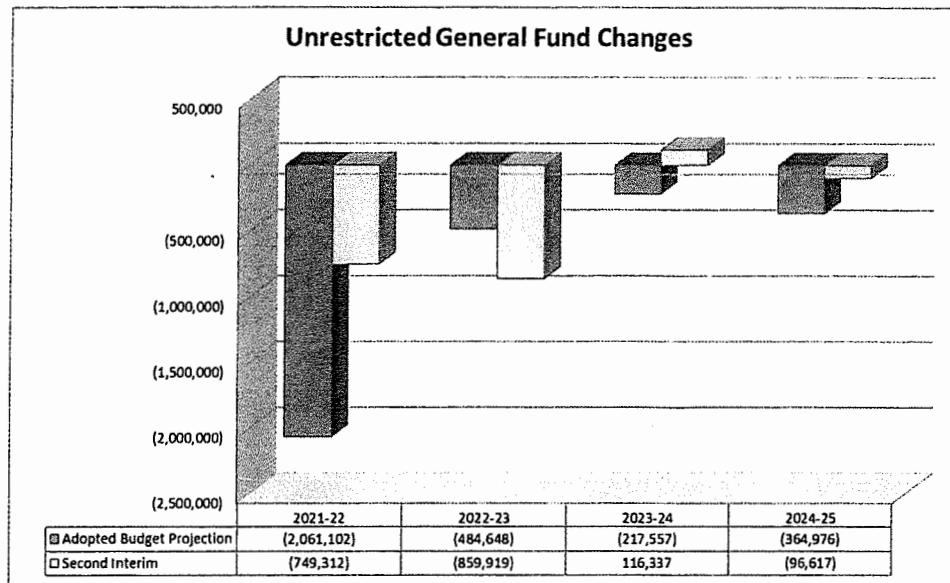
The provisions of SB 751 are not imposed until the year after funds in the Public School System Stabilization Account (PSSSA) equals or exceeds 3% of Proposition 98 funding for school districts. The 2023-24 Governor's Budget proposal includes payments of \$3.7 billion in 2021-22, \$1.1 billion in 2022-23 and \$365 million in 2023-24 into PSSSA, for a total of \$8.5 billion at the end of 2023-24. This will trigger the school district reserves cap for the foreseeable future. It is recommended that districts impacted by the reserve cap take board action to commit funds for a specific purpose so they are not subject to the reserve cap.

**Full Accrual Financial Position** - As audit reports have begun to recognize long-term pension obligations under GASB 68, districts find their annual audit report may reflect a negative unrestricted balance on their Statement of Net Position. Beginning with fiscal year 2017-18, district audit reports will also reflect the full impact of long-term commitments for Other Post-Employment Benefits (Retiree health plans) under GASB 75. This will further reduce a district's unrestricted net position. This will likely result in public concern over the fiscal management of the school district and higher costs associated with long-term financing. We encourage districts to review and understand their district's unrestricted net position upon receipt of the district's audited financial statements for 2021-22 in case questioned.

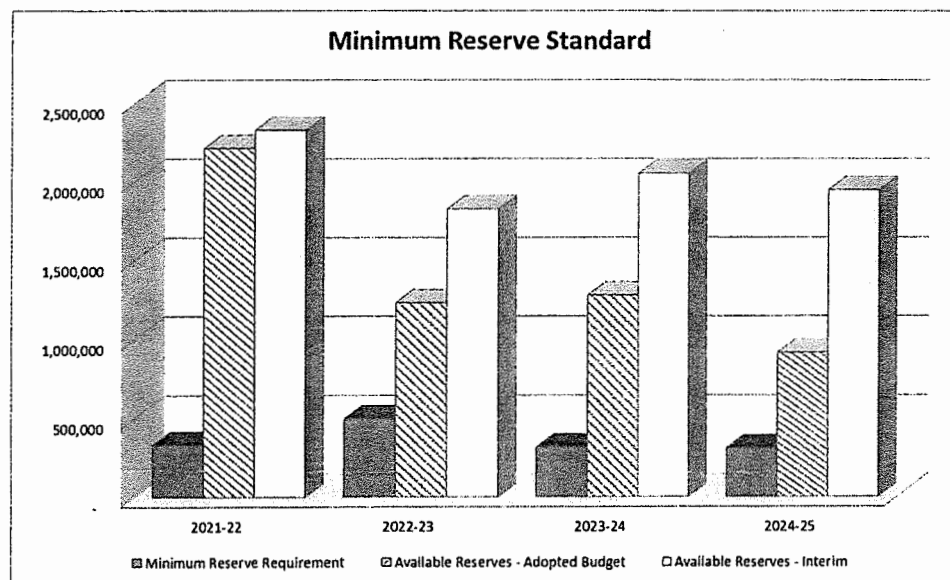
## LOCAL CONTROL FUNDING FORMULA PROJECTIONS

Below is a comparison of the district's adopted budget and the current interim's anticipated change in the unrestricted general fund balance. The differences primarily represent an updated beginning balance for the year, changes in state LCFF estimates and changes in district provided ADA estimates.





The next graph presents the district's 2022-23 Second Interim reserve status compared with the original adopted budget and state minimum reserve requirement.



#### COMMENTS AND RECOMMENDATIONS

This section of our letter lists comments and recommendations we consider appropriate as a result of our review and current state budget projections.

- *The district is projecting current and future reserves that reflect a sound fiscal position. We commend the district for maintaining a secure financial position.*
- *There are no additional comments or recommendations.*



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **5.0 SUPERINTENDENT’S REPORT**

**AGENDA ITEM:** **5.1 CAMPUS UPDATES & UPCOMING EVENTS**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

The Superintendent will provide an update to the Board on the End of the Year dates and upcoming events.

**RECOMMENDATION:** **NO ACTION REQUIRED**

**PROPOSED ACTION:** **NO ACTION REQUIRED**



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **7.1 INTERDISTRICT REQUESTS**

**ATTACHMENTS:** **INTERDISTRICT REQUESTS**

**DISCUSSION:**

- 7.1.1 Montejano (1st & 3rd Grades) Renewal from Dinuba
- 7.1.2 Torres (TK [New], 2nd, & 5th Grades [Renewals]) from Parlier

**RECOMMENDATION:** The Superintendent recommends that the Board approve the interdistrict requests as presented.

**PROPOSED ACTION:** **APPROVE**



**INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS**  
**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**May 2, 2023**

<b>Agenda Item #</b>	<b>Name</b>	<b>Grade</b>	<b>From</b>	<b>To</b>	<b>Year</b>	<b>New or Renewal</b>	<b>Recommendation</b>
7.1.1	Montejano, Gabriella	1st	Dinuba Unified	Monson-Sultana	2023-2024	Renewal	Approve
7.1.1	Montejano, Matthew	3rd	Dinuba Unified	Monson-Sultana	2023-2024	Renewal	Approve
7.1.2	Torres, David	TK	Parlier Unified	Monson-Sultana	2023-2024	New	Approve
7.1.2	Torres, Fabian	2nd	Parlier Unified	Monson-Sultana	2023-2024	Renewal	Approve
7.1.2	Torres, Emma	5th	Parlier Unified	Monson-Sultana	2023-2024	Renewal	Approve



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** Monson-Sultana Joint Union Elementary School District  
Interests/Initial Sunshine Proposal for 2023-2024  
Certificated Negotiations with MSAT - First Read

**AGENDA ITEM:** **7.2 DISTRICT'S INITIAL PROPOSAL**

**ATTACHMENTS:** **DISTRICT'S INITIAL PROPOSAL**

**DISCUSSION:**

Government Code Section 3547 requires all initial contract proposals of the Board and an employee organization which relate to matters within the scope of representation be presented at a public meeting and be made available for review on the district's website. The attached initial contract "interests" are to be "sunshined" prior to the start of negotiations. MSJUESD initial negotiations proposal will be available for review on the district's website. The Board will hold a public hearing on June 6, 2023, and allow the public to comment on the proposal prior to formally acknowledging receipt of MSJUESD's initial contract proposal.

**RECOMMENDATION:** Not an action item. First read only.

**PROPOSED ACTION:** Not an action item. First read only.





## MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Roberto Vaca, Superintendent/Principal  
P.O. Box 25 Sultana, California  
(559) 591-1634 – FAX (559) 591- 0717

*"Commitment to Success"*

To: Board of Trustees

Date: May 2, 2023

Subject: BOARD AGENDA ITEM: FIRST READ

Recommendation: Not an action item. First Read Only.

The District approaches its collective bargaining obligations with a commitment to the following goals:

- Student success and responsibility
- Financial stability of the District
- Equitable salary and benefits
- Association and Management partnerships
- Vision and Mission of the District

With these goals in mind, the District will propose to negotiate with MSAT on the following items:

- The creation of a collective bargaining agreement (CBA)
- Work Year and Work Hours
- Collaboration Time
- Extra Duties
- Salary
- Benefits
- Leaves
- Evaluations
- Discipline
- Grievances
- Term and Completion of Negotiations
- District Rights
- Personnel files

Board of Trustees

---

Jeff Belknap   Robert Cepeda   Delbert Quintana   Lynn Simmons   Vicki Worthley



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **7.3 DISTRICT CALENDAR 2023-2024**

**ATTACHMENTS:** **PROPOSED CALENDAR 2023-2024**

**DISCUSSION:**

Attached are four options for the 2023-2024 school year calendars. The calendars were created based on the Dinuba Unified board adopted calendar to promote positive attendance for both districts.

**OPTION A** - This option mirrors the Dinuba Unified adopted calendar very closely. The first day of school would be August 10th with a full instructional day on December 18th and a minimum day on December 19th. School would resume on Monday, January 8th, 2024.

**OPTION B** - This option gives staff and families three full weeks off during winter break. The first day of school would be August 8th and a minimum day on Friday, December 15th. School would resume on Monday, January 8th, 2024.

**OPTION C** - This option mirrors the calendar that we have in place for 2022-2023. It would give staff and families approximately two weeks off during winter break.

**OPTION D** - This option was created by our MSAT partners. It would give staff and families approximately two continuous weeks during winter break and school would resume on Monday, January 8th, 2023.

**RECOMMENDATION:** The Superintendent recommends that the Board approve **OPTION B** as a tentative district calendar for the 2023-2024 school year based on staff and parent survey results and based on attendance data presented for the month of December and January. This calendar is subject to change based on ongoing negotiations with MSAT.

**PROPOSED ACTION:** **APPROVE**





# District Calendar Survey Results 2023-2024



# 2023-2024

## District Calendar Development

Things to consider:

1. Dinuba Unified District Calendar to ensure positive attendance for both districts.
2. Staff Survey Results (Certificated and Classified)
3. Parent Survey
4. Attendance Data for 2022-2023
5. Maximizing Instructional Time
6. MS District Calendars for the past 11 years
7. Impact on Interdistrict Transfer families (Dinuba and Monson-Sultana)



- 19 -

Elementary Early Dismissal Every Wednesday; Grades 1-3 dismiss at 1:30 p.m.  
Grades 4-6 dismiss at 2:15 p.m. Every Wednesday  
WHS Early Release Every Monday at 2:00 p.m. & DHS Early Release Every Tuesday at 2:30 p.m. for Prof. Dev.  
A-6 Early Release for Parent Conferences 1:15 p.m. - 3:00 p.m. Days at 1:15 p.m. Grades 7-12 Min Day Release. *Time to Relax*  
tag. \* Opening sessions for staff. Aug. 8 Staff PD, Aug 9 Teacher classroom prep day, November 1--Staff PD  
Board Approved March 6, 2021



# MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024



## OPTION A

July 2023	August 2023 (16)	September 2023 (20)	October 2023 (22)	November 2023 (15)	December 2023 (13)	January 2024 (17)	February 2024 (19)	March 2024 (16)	April 2024 (21)	May 2024 (21)	June 2024
<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>	<div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div> </div>

### District Holidays (14)

July 4 -- Independence Day  
 Nov 10 -- Veterans' Day  
 Nov 25-26 -- Thanksgiving  
 Dec 22 -- Christmas Eve (Obs)  
 Dec 23 -- Christmas Day  
 Dec 29 -- New Year's Eve (Obs)  
 Jan 1 -- New Year's  
 Jan 15 -- Martin Luther King, Jr.  
 Feb 12 -- Lincoln's Birthday  
 Feb 20 -- Valentine's Day  
 March 27 -- Easter Holiday  
 May 27 -- Memorial Day  
 June 19 -- Juneteenth

### Special Dates

Aug 29 -- Teacher Inservice Days  
 Aug 30 -- First Day of School  
 Nov 1 -- Teacher Inservice Day --  
 Nov 2 -- Parent Conference for all  
 Nov 3 -- Parent Conference for all  
 Nov 13-14 -- Parent Conference Min Days  
 Nov 20-24 -- Thanksgiving Break  
 Dec 19 -- Min. Day  
 Dec 20 -- School Break  
 Jan 8 -- School Break in session  
 Feb 23 -- Teacher Inservice Days  
 March 28 -- Parent Conference Min. Days  
 March 29 -- Teacher Inservice Days  
 May 29 -- 8th Grade Graduation  
 May 30 -- Last Day of School/Trimester Ends  
 May 31 -- Teacher Inservice Day

### Minimum Days--1:15 P.M.

November 13-17, 2023  
 December 19, 2023  
 March 28, 2024  
 May 30, 2024

Legend	
Minimum Day	1:15 P.M. Release
District Holiday	
P/T Conference Days	1:15 P.M. Release
School Not in Session	
Teacher Inservice	
Trimester Ends	6

### Grading Periods

Aug 10 -- Nov 3 60 days  
 Nov 6 -- Feb 23 58 days  
 Feb 26 -- May 30 62 days  
 180 Student Instruction Days

### Parent/Teacher Conferences--1:15 Release

November 13-17, 2023  
 March 28, 2024

### Board Approved: April 11, 2023



# OPTION B

## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024



July 2023	August 2023 (18)	September 2023 (20)	October 2023 (22)	November 2023 (15)	December 2023 (11)	January 2024 (17)	February 2024 (19)	March 2024 (16)	April 2024 (21)	May 2024 (21)	June 2024
<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>

### District Holidays (14)

July 4 — Independence Day  
 Sept 4 — Labor Day  
 Nov 10 — Veterans' Day  
 Nov 22-24 — Thanksgiving  
 Dec 25 — Christmas  
 Dec 26 — Christmas Eve (Obs)  
 Dec 29 — New Year's Eve (Obs)  
 Jan 1 — New Year's  
 Jan 15 — Martin Luther King Jr.  
 Feb 19 — Presidents Day  
 March 29 — Easter Friday  
 May 27 — Memorial Day  
 June 19 — Juneteenth

### Special Dates

Aug 3-7 — Teacher Inservice Days  
 Aug 8 — First Day of School  
 Nov 3 — Teacher Inservice Day  
 Nov 3 — Teacher Inservice Day  
 Nov 14-17 — Parent Conference Min. Days  
 Nov 20-21 — Thanksgiving Break  
 Dec 16-Jan 5 — Winter Break  
 Jan 8 — School Back in session  
 Feb 23 — Teacher Inservice Day  
 Feb 24 — Parent Conference Min. Days  
 March 25 — 8th Grade Graduation  
 May 29 — 8th Grade Graduation  
 May 30 — Last Day of School/Trimester Ends  
 May 31 — Teacher Inservice Day

### Minimum Days—1:15 P.M.

November 13-15, 2023  
 March 15, 2024  
 March 4-8, 2024  
 May 30, 2024

Legend
Minimum Day 1:15 P.M. Release
District Holiday
P/T Conference Days 1:15 P.M. Release
School Not in Session
Teacher Inservice
Trimester Ends

Grading Periods
Aug 10 — Nov 3 — 62 days
Nov 6 — Feb 23 — 56 days
Feb 26 — May 30 — 62 days
180 Student Instruction Days

Parent/Teacher Conference—1:15 Release
November 13-17, 2023
March 4-8, 2024

Board Approved:
April 11, 2023





MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT  
CALENDAR FOR SCHOOL YEAR 2023-2024

OPTION C

July 2023

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2023 (18)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2023 (20)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

District Holidays (14)

July 4 - Independence Day  
Sept 5 - Labor Day  
Nov 10 - Veterans Day  
Nov 22-23 - Thanksgiving  
Dec 22 - Christmas Eve (Obs)  
Dec 23 - Christmas Day (Obs)  
Jan 2 - New Year's Day (Obs)  
Jan 15 - Martin Luther King Jr.  
Feb 19 - Lincoln's Birthday  
Mar 19 - Good Friday  
Mar 20 - Easter Holiday  
May 27 - Memorial Day  
June 19 - Juneteenth

October 2023 (22)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023 (15)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023 (13)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Special Dates

Aug 5-7 - Teacher Inservice Days  
Aug 8 - First Day of School  
Nov 1 - Teacher Inservice Day -  
Nov 2 - Teacher Inservice Day  
Nov 2 - Teacher Inservice Day  
Nov 14-17 - Parent Conference Min Days  
Nov 20-24 - Thanksgiving Break  
Dec 22-23 - Christmas Eve  
Jan 4 - School Back in session  
Feb 23 - Teacher Inservice Day  
March 4-7 - Parent Conference Min. Days  
March 8 - Teacher Inservice Day  
May 22 - 8th Grade Graduation  
May 23 - Last Day of School/Trimester Ends  
May 24 - Teacher Inservice Day

Minimum Days-1:15 P.M.

November 13-17, 2023  
November 13-17, 2023  
March 4-8, 2024  
May 23, 2024

January 2024 (19)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2024 (19)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024 (16)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024 (21)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2024 (17)

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2024

Mon	Tues	Wed	Thurs	Fri	Sat	Sun
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Legend

Minimum Day
1:15 P.M. Release
District Holiday
P/T Conference Days
1:15 P.M. Release
School Not in Session
Teacher Inservice
Trimester Ends

Board Approved:

April 11, 2023

Parent/Teacher

Conference-1:15 Release

November 13-17, 2023  
March 4-8, 2024

Grading Periods

Aug 10 - Nov 3 62 days  
Nov 6 - Feb 23 60 days  
Feb 26 - May 24 58 days  
180 Student Instructional Days



# OPTION D

## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024



July 2023	August 2023 (18)	September 2023 (20)	October 2023 (22)	November 2023 (15)	December 2023 (15)	January 2024 (17)	February 2024 (19)	March 2024 (16)	April 2024 (21)	May 2024 (17)	June 2024
<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> <div>31</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>	<div> <div>Mon</div> <div>Tue</div> <div>Wed</div> <div>Thu</div> <div>Fri</div> <div>Sat</div> <div>Sun</div> </div> <div> <div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div> <div>7</div> <div>8</div> <div>9</div> <div>10</div> <div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div> <div>27</div> <div>28</div> <div>29</div> <div>30</div> </div>

### District Holidays (14)

July 4 -- Independence Day  
 Sept 4 -- Labor Day  
 Nov 10 -- Veterans Day  
 Nov 22-24 -- Thanksgiving  
 Dec 25 -- Christmas Eve (Obs)  
 Dec 25 -- Christmas Day  
 Dec 26 -- Christmas Day  
 Jan 1 -- New Year's  
 Jan 1 -- New Year's Eve (Obs)  
 Jan 15 -- Martin Luther King, Jr.  
 Feb 19 -- President's Day  
 March 29 -- Easter Friday  
 May 27 -- Memorial Day  
 June 19 -- Juneteenth

### Special Dates

Aug 5-7 -- Teacher Inservice Days  
 Aug 8 -- First Day of School  
 Nov 1 -- Teacher Inservice Day --  
 Nov 1 -- School for students  
 Nov 1 -- School for students  
 Nov 13-17 -- Parent Conferences Min. Days  
 Nov 20-24 -- Thanksgiving Break  
 Dec 21 -- Minimum Day  
 Dec 21 -- Teacher Inservice Day  
 Jan 8 -- School Back in Session  
 Feb 23 -- Teacher Inservice Day  
 March 28 -- Parent Conferences Min. Days  
 March 28-April 14 -- Spring Break  
 April 15 -- Last Day of School/Trimester Ends  
 May 23 -- Last Day of School/Trimester Ends  
 May 24 -- Teacher Inservice Day

### Minimum Days--1:15 P.M.

November 13-17, 2023  
 December 21, 2023  
 March 4-8, 2024  
 May 23, 2024

### Legend

Minimum Day 1:15 P.M. Release	
District Holiday	
P/T Conference Days 1:15 P.M. Release	
School Not in Session	
Teacher Inservice	
Trimester Ends	*

### Grading Periods

Aug 8 -- Nov 3 62 days  
 Nov 6 -- Feb 23 60 days  
 Feb 26 -- May 24 58 days  
 180 School Instruction Days

### Parent/Teacher Conferences--1:15 Release

November 13-17, 2023  
 March 4-8, 2024

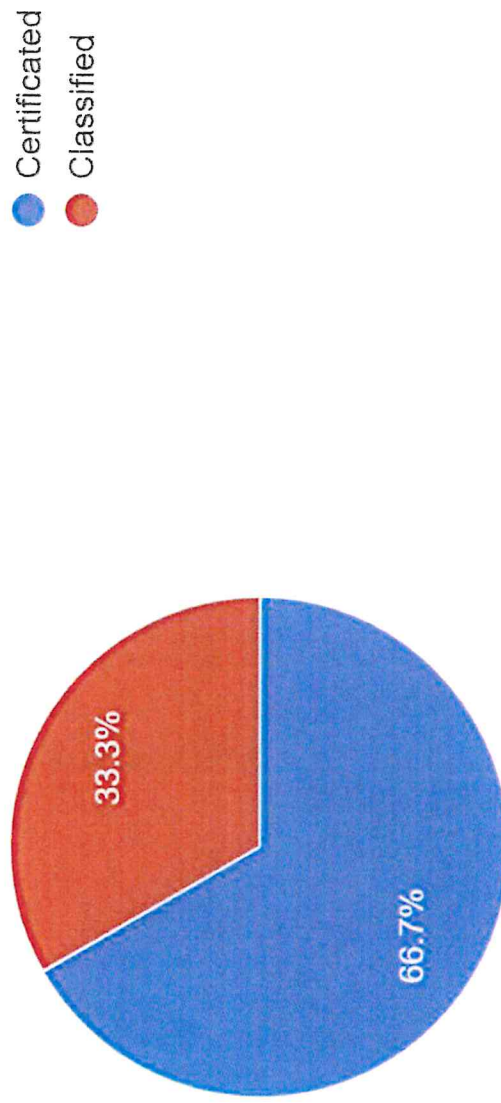
### Board Approved: April 11, 2023



# Staff Survey Results

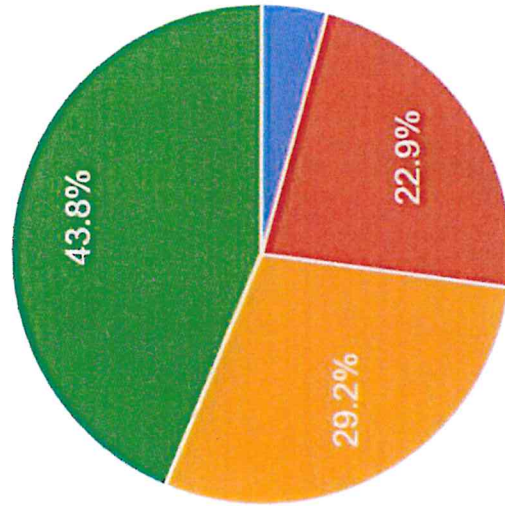
## Classification

48 responses





Time to vote  
48 responses



- Option A
- Option B
- Option C
- Option D



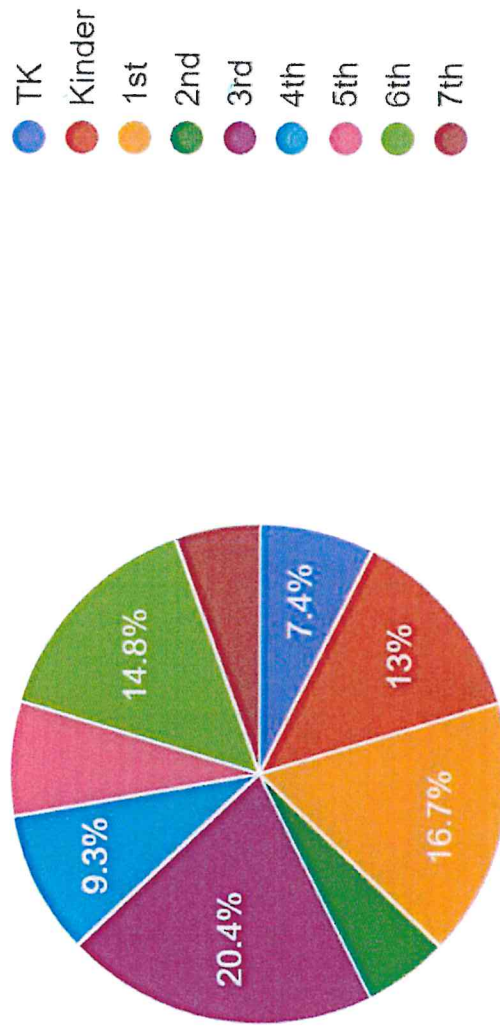
Calendar Option	Total Votes per Option
Option A	2
Option B	11
Option C	14
Option D	21
Total Votes	48



# Parent Survey Results

Current Grade / Grado Actual

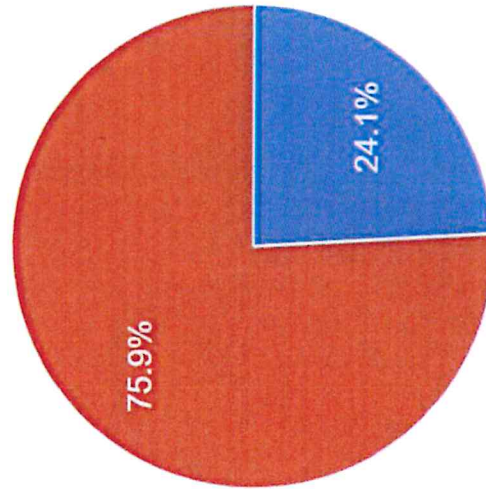
54 responses





## Time to vote / Tiempo de votar

54 responses



- Option A - 2 and 1/2 weeks off during winter break. / Opción A: 2 semanas y media libres durante las vacaciones de invierno.
- Option B - Three full weeks off during winter break. / Opción B: tres semanas completas de descanso durante las vacaciones de invierno.



## Attendance Data for 2022-2023

Date Range	Average Daily Enrollment	Average Daily Absences	Average Daily Attendance	ADA%	
8/9/2022 to 3/31/2023	439	30	410	93%	
Date	Enrollment	Absent	Attendance	ADA%	Difference
12/19/2022	436	51	385	88%	21
12/20/2022	436	38	398	91%	8
1/5/2023	436	43	393	90%	13
1/6/2023	436	36	400	92%	6
AVERAGES	436	42	394	90%	12
On average, 12 additional student absences occur during each of these four dates.					
November	435	36	399	92%	
December	443	51	392	88%	
January	448	32	415	93%	



# OPTION A



## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024

### July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023 (22)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	*	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023 (13)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2024 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2024 (19)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	*	24
25	26	27	28	29		

### March 2024 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### District Holidays (14)

July 4 — Independence Day  
 Sept 4 — Labor Day  
 Nov 10 — Veterans' Day  
 Nov 23-24 — Thanksgiving  
 Dec 22 — Christmas Eve (Obsv)  
 Dec 25 — Christmas  
 Dec 29 — New Year's Eve (Obsv)  
 Jan 1 — New Year's  
 Jan 15 — Martin Luther King, Jr.  
 Feb 12 — Lincoln's Birthday  
 Feb 19 — President's Day  
 March 29 — Easter Friday  
 May 27 — Memorial Day  
 June 19 — Juneteenth

### Special Dates

Aug 7-9 — Teacher In-service Days  
 Aug 10 — First Day of School  
 Nov 1 — Teacher In-service Day —  
 No School for students  
 Nov 3 — Trimester Ends  
 Nov 13-17 — Parent Conferences Min. Days  
 Nov 20-24 — Thanksgiving Break  
 Dec 19 — Min. Day  
 Dec 20-Jan 5 — Winter Break  
 Jan 8 — School Back in session  
 Feb 23 — Trimester Ends  
 March 4-8 — Parent Conferences Min. Days  
 March 25-April 1st — Spring Break  
 May 29 — 8th Grade Graduation  
 May 30 — Last Day of School/Trimester Ends  
 May 31 — Teacher In-service Day

### Minimum Days—1:15 P.M.

November 13-17, 2023  
 December 19, 2023  
 March 4-8, 2024  
 May 30, 2024

### Legend

	<b>Minimum Day</b> 1:15 P.M. Release
	<b>District Holiday</b>
	<b>P/T Conference Days</b> 1:15 P.M. Release
	<b>School Not in Session</b>
	<b>Teacher Inservice</b>
*	<b>Trimester Ends</b>

**Board Approved:**  
May 2, 2023

\*Subject to change based on ongoing negotiations with MSAT.

**Parent-Teacher Conferences—1:15 Release**

November 13-17, 2023  
 March 4-8, 2024

### Grading Periods

Aug 10 — Nov 3 60 days  
 Nov 6 — Feb 23 58 days  
 Feb 26 — May 30 62 days  
 180 Student Instruction Days



# OPTION B



## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024

### July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023 (22)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	*	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023 (11)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2024 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2024 (19)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	*	24
25	26	27	28	29		

### March 2024 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### District Holidays (14)

July 4 — Independence Day  
 Sept 4 — Labor Day  
 Nov 10 — Veterans' Day  
 Nov 23-24 — Thanksgiving  
 Dec 22 — Christmas Eve (Obsv)  
 Dec 25 — Christmas  
 Dec 29 — New Year's Eve (Obsv)  
 Jan 1 — New Year's  
 Jan 15 — Martin Luther King, Jr.  
 Feb 12 — Lincoln's Birthday  
 Feb 19 — President's Day  
 March 29 — Easter Friday  
 May 27 — Memorial Day  
 June 19 — Juneteenth

### Special Dates

Aug 3-7 — Teacher In-service Days  
 Aug 8 — First Day of School  
 Nov 1 — Teacher In-service Day —  
 No School for students  
 Nov 3 — Trimester Ends  
 Nov 13-17 — Parent Conferences Min. Days  
 Nov 20-24 — Thanksgiving Break  
 Dec 15 — Minimum Day  
 Dec 18-Jan 5 — Winter Break  
 Jan 8 — School Back in session  
 Feb 23 — Trimester Ends  
 March 4-8 — Parent Conferences Min. Days  
 March 25-April 1st — Spring Break  
 May 29 — 8th Grade Graduation  
 May 30 — Last Day of School/Trimester Ends  
 May 31 — Teacher In-service Day

### Minimum Days—1:15 P.M.

November 13-17, 2023  
 December 15, 2023  
 March 4-8, 2024  
 May 30, 2024

### Legend

	Minimum Day 1:15 P.M. Release
	District Holiday
	P/T Conference Days 1:15 P.M. Release
	School Not in Session
	Teacher Inservice
*	Trimester Ends

### Board Approved:

May 2, 2023

\*Subject to change based on  
ongoing negotiations with MSAT.

### Parent-Teacher Conferences—1:15 Release

November 13-17, 2023  
 March 4-8, 2024

### Grading Periods

Aug 10 — Nov 3 62 days  
 Nov 6 — Feb 23 56 days  
 Feb 26 — May 30 62 days  
 80 Student Instruction Days



# OPTION C



## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024

### July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023 (22)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	*	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023 (13)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2024 (19)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2024 (19)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	*	24
25	26	27	28	29		

### March 2024 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2024 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### District Holidays (14)

July 4 — Independence Day  
 Sept 4 — Labor Day  
 Nov 10 — Veterans' Day  
 Nov 23-24 — Thanksgiving  
 Dec 22 — Christmas Eve (Obsv)  
 Dec 25 — Christmas  
 Dec 29 — New Year's Eve (Obsv)  
 Jan 1 — New Year's  
 Jan 15 — Martin Luther King, Jr.  
 Feb 12 — Lincoln's Birthday  
 Feb 19 — President's Day  
 March 29 — Easter Friday  
 May 27 — Memorial Day  
 June 19 — Juneteenth

### Special Dates

Aug 3-7 — Teacher In-service Days  
 Aug 8 — First Day of School  
 Nov 1 — Teacher In-service Day —  
 No School for students  
 Nov 3 — Trimester Ends  
 Nov 13-17 — Parent Conferences Min. Days  
 Nov 20-24 — Thanksgiving Break  
 Dec 19 — Minimum Day  
 Dec 20-Jan 3 — Winter Break  
 Jan 4 — School Back in session  
 Feb 23 — Trimester Ends  
 March 4-8 — Parent Conferences Min. Days  
 March 25-April 1st — Spring Break  
 May 22 — 8th Grade Graduation  
 May 23 — Last Day of School/Trimester Ends  
 May 24 — Teacher In-service Day

### Minimum Days—1:15 P.M.

November 13-17, 2023  
 December 19, 2023  
 March 4-8, 2024  
 May 23, 2024

### Board Approved:

May 2, 2023

\*Subject to change based on ongoing negotiations with MSAT.

### Parent-Teacher Conferences—1:15 Release

November 13-17, 2023  
 March 4-8, 2024

### Grading Periods

Aug 10 — Nov 3 62 days  
 Nov 6 — Feb 23 60 days  
 Feb 26 — May 24 58 days  
 80 Student Instruction Days

### Legend

	Minimum Day 1:15 P.M. Release
	District Holiday
	P/T Conference Days 1:15 P.M. Release
	School Not in Session
	Teacher Inservice
*	Trimester Ends



# OPTION D



## MONSON-SULTANA JT. UNION ELEMENTARY SCHOOL DISTRICT CALENDAR FOR SCHOOL YEAR 2023-2024

### July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023 (22)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	*	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2024 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2024 (19)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	*	24
25	26	27	28	29		

### March 2024 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April 2024 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2024 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### District Holidays (14)

July 4 — Independence Day  
 Sept 4 — Labor Day  
 Nov 10 — Veterans' Day  
 Nov 23-24 — Thanksgiving  
 Dec 22 — Christmas Eve (Obsv)  
 Dec 25 — Christmas  
 Dec 29 — New Year's Eve (Obsv)  
 Jan 1 — New Year's  
 Jan 15 — Martin Luther King, Jr.  
 Feb 12 — Lincoln's Birthday  
 Feb 19 — President's Day  
 March 29 — Easter Friday  
 May 27 — Memorial Day  
 June 19 — Juneteenth

### Special Dates

Aug 3-7 — Teacher In-service Days  
 Aug 8 — **First Day of School**  
 Nov 1 — Teacher In-service Day —  
**No School for students**  
 Nov 3 — Trimester Ends  
 Nov 13-17 — Parent Conferences Min. Days  
 Nov 20-24 — Thanksgiving Break  
 Dec 21 — Minimum Day  
 Dec 22-Jan 5 — Winter Break  
 Jan 8 — **School Back in session**  
 Feb 23 — Trimester Ends  
 March 4-8 — Parent Conferences Min. Days  
 March 25-April 1st — Spring Break  
 May 22 — **8th Grade Graduation**  
 May 23 — **Last Day of School/Trimester Ends**  
 May 24 — Teacher In-service Day

### Minimum Days—1:15 P.M.

November 13-17, 2023  
 December 21, 2023  
 March 4-8, 2024  
 May 23, 2024

### Legend

	<b>Minimum Day</b> 1:15 P.M. Release
	<b>District Holiday</b>
	<b>P/T Conference Days</b> 1:15 P.M. Release
	<b>School Not in Session</b>
	<b>Teacher Inservice</b>
*	<b>Trimester Ends</b>

**Board Approved:**  
May 2, 2023

\*Subject to change based on  
ongoing negotiations with MSAT.

**Parent-Teacher**  
**Conferences—1:15 Release**

November 13-17, 2023  
March 4-8, 2024

### Grading Periods

Aug 8 — Nov 3 62 days  
 Nov 6 — Feb 23 60 days  
 Feb 26 — May 24 58 days  
 -33- 180 Student Instruction Days



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:**                    **CONSENT ITEM**

**AGENDA ITEM:**                    **7.4 UTK**

**ATTACHMENTS:**                    **TEACHER QUALIFICATIONS FOR UTK**

**DISCUSSION:**

Education Code section 48000(g) requires credentialed teachers who are first assigned to a TK classroom after July 1, 2015 to have one of the following by August 1, 2023:

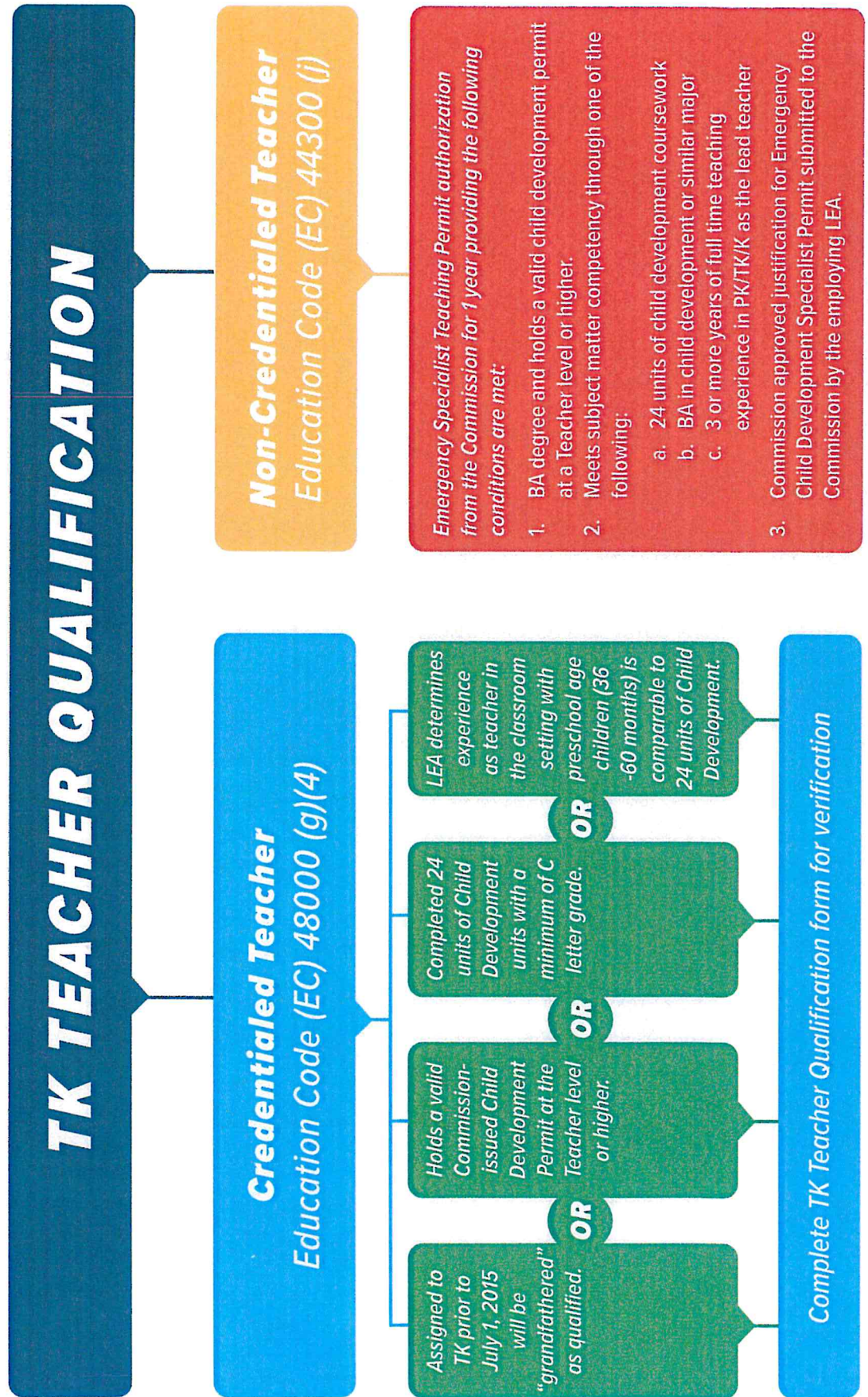
- At least 24 units in early childhood education, or childhood development, or both
- **Professional experience in a classroom setting with preschool age children comparable to the 24 units of education described in bullet 1 (comparability determined by the local employing agency)**
- Child Development Teacher Permit issued by the Commission on Teacher Credentialing

Source: <https://www.ctc.ca.gov/credentials/assignment-resources/transitional-kindergarten>

**RECOMMENDATION:**                    **The Superintendent recommends that the Board APPROVE the proposed local educational agency (LEA) required teacher qualifications for UTK.**

**PROPOSED ACTION:**                    **APPROVE**









# Transitional Kindergarten Teacher Qualifications

For the purpose of qualifying a teacher to teach Transitional Kindergarten...Teachers can meet the 5 points on the rubric by qualifying in multiple columns. (Example: A teacher may have taught kindergarten for 3 years, which equals 3 points and has also completed the three required <a href="#">CECO</a> modules plus one self-selected training which equals 4 points, for a total of 7 points.						
Point Worth	Years of Kindergarten (Teaching)	Units in Child Development	Related Services	Taught TK in another district after 7/1/2016	Additional Criteria	Points
5		24 units	A child development permit or higher		None	
4	Four or more	19-23 units	Taught in a TK program after 7/1/2015	Four or more years	*Complete three modules via <a href="#">CECO</a> or TCOE plus one self-selected training (Trauma Informed Care, Social Emotional Wellness)	
3	Three years	13-18 units	**See Kindergarten Column for point value	Three years	*Complete three required modules via <a href="#">CECO</a> or TCOE	
2	Two years	7-12 units	Taught first grade	Two years	Self select 2 Early Childhood Professional Learning Modules via <a href="#">CECO</a> or TCOE	
1	One year	6 units	Taught first/second/third grade	One year	Self select 1 Early Childhood Professional Learning Modules via <a href="#">CECO</a> or TCOE	

**Must total 5 or more points to qualify for TK assignment.**

\*Other possible training to meet 3 Required training requirements: DRDP, Preschool Learning Foundations, Powerful Play and one self-selected training (Trauma Informed Care, Social Emotional Wellness).



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:**                    **CONSENT ITEM**

**AGENDA ITEM:**                    **7.5 SAFETY RETURN TO IN PERSON PLAN**

**ATTACHMENTS:**                    **SAFETY RETURN TO IN PERSON PLAN**

**DISCUSSION:**

The American Rescue Plan Act (ARP) signed into law on March 11, 2021, provided nearly \$122 billion for the Elementary and Secondary School Relief Fund (ESSER). ARP ESSER, also known as ESSER III, funds are provided to State educational agencies in the same proportion as each State received under Title I-A of the Elementary and Secondary Education Act (ESEA) in fiscal year (FY) 2020. The U.S. The Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021 requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services.

A plan was submitted and previously board approved. Today you are approving an updated plan to be in compliance as a result of receiving ESSER funding.

**RECOMMENDATION:**                    **The Superintendent recommends that the Board  
APPROVE the Updated Plan for the Safe Return to  
In-Person Instruction.**

**PROPOSED ACTION:**                    **APPROVE**



## LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Monson-Sultana Joint Union Elementary School D

Option for ensuring safe in-person instruction and continuity of services:

☒ has developed a plan ☐ will amend its plan

1. Please choose one:

☒ The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

**NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.**

☐ The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

**NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.**

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds.

[www.msschool.org](http://www.msschool.org)



**2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials. Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC's safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.**

(A) Masks are provided upon request and available in classrooms, cafeteria and main office.

(B) Handwashing and respiratory etiquette. The district has purchased enough hand sanitizer to appropriately equip every classroom with their own bottle. Teachers will continue to encourage sanitizing each time students leave and enter another classroom. In addition, stations are provided throughout the buildings, and specifically at both main entries of the district for visitors.

(C) Cleaning and maintaining healthy facilities, including improving ventilation. Maintenance personnel follow a designated daily cleaning schedule for the entire facility. Appropriate sanitizing of the buses will occur on an as needed basis. The district is replacing the old HVAC system at the elementary, and also installed air filtration units to the HVAC system to specifically address ventilation. Desks and other classroom surfaces are cleaned after each use. Restrooms are cleaned several times throughout the day. High touch surfaces such as door knobs are cleaned and sanitized throughout the day. Windows and doors are kept open, when feasible, to help with ventilation.

(D) Contact tracing in combination with isolation and quarantine, in collaboration with the State and local departments. It is a common practice for teachers to assign specific seating within their classroom. If contact tracing needs to be investigated, assigned seats will allow for an accurate determination of exposure. If quarantine is to be implemented, the district will follow recommendations and guidance from the Tulare County Health Department.

(E) Diagnostic and screening testing. Currently, the district does not implement any diagnostic tests on site. If necessary, temperature checks could be re-implemented before entering a bus or at the front doors. At this point in time, we do not anticipate temperature checks. Testing is



encouraged when a person has been identified as a close contact or is exhibiting symptoms of Covid-19.

(F) Efforts to provide vaccinations to school communities. Whether to submit to the COVID vaccination is a personal decision, and the district respects that choice. Our nurse provides the information needed to schedule an appointment with the County Health Department. School employees are supported if they choose to receive the vaccine and will not be charged any leave time if they need to get the vaccine during their work day.

(G) Appropriate accommodations for children with disabilities with respect to health and safety policies. The district accepts the responsibility of providing appropriate accommodations for students with disabilities, as well as all children, as a high priority. This expectation is a reality regardless of a COVID epidemic or not. All recommendations that would come from any student's medical doctors will be followed without prejudice.

(H) Coordination with State and local health officials. The district implemented all recommendations made during the 2022-23 school year from the Tulare County Health Department. Their directives were from health officials at the state level, and we do not anticipate that to change. Our nurse is in contact with the county health department on an as needed basis to discuss and implement any contact tracing or quarantines.

**3. The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and food services. Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.**

If COVID-19 related issues require quarantining, all students will continue to have access to short term independent studies. In addition, students with disabilities will continue to have access to their specialized instruction, related services, modifications/accommodations as outlined in their Individualized Education Plan (IEP).



**4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan. Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.**

The District continues to seek input from all stakeholder groups in the community such as the school site council, DELAC, LCAP input surveys and from our staff on a as needed basis. These were provided in home languages as well.

In addition, the LEA provides the following assurances:

☒ The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation. o Please insert link to the plan:

☒ The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.

☒ The LEA will periodically review and, as appropriate revise its plan, at least every six months.

☒ The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.

☒ If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control (CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.

☒ The LEA has created its plan in an understandable and uniform format.

☒ The LEA's plan is, to the extent practicable, written in a language that parents can understand, or if not practicable, orally translated.

☒ The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent. The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan. Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan. Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

Roberto Vaca, Superintendent  
PO Box 25  
Sultana, CA 93666  
Tulare County  
559-591-1634  
rvaca@msschool.org



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **7.6 BUDGET REVISION 005-23**

**ATTACHMENTS:** **BUDGET REVISION**

**DISCUSSION:**

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 005-23 is for April 2023.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** Budget Revision 005-23.

**PROPOSED ACTION:** **APPROVE**



# Budget Revision Report #003-23

29 Monson-Sultana Jt. Union Elem. School District  
Fiscal Year: 2023

4/27/2023

12:24:50PM

Control Number: 42744687

	Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
<b>Fund: 010 General Fund</b>					
LCFF Sources	5,511,533.00	6,043,127.00	-	6,043,127.00	
Federal Revenues	3,076,454.00	3,939,750.75	(231,084.00)	3,708,666.75	#1
Other State Revenues	983,335.00	2,571,401.00	(223,667.00)	2,347,734.00	#1
Other Local Revenues	91,250.00	266,516.00	-	266,516.00	
<b>Revenues</b>	<b>9,662,572.00</b>	<b>12,820,794.75</b>	<b>(454,751.00)</b>	<b>12,366,043.75</b>	
<b>Expenditures</b>					
Certificated Salaries	2,398,688.00	2,546,268.00	(16,886.43)	2,529,381.57	#2
Classified Salaries	1,022,044.00	1,093,938.00	(1,940.00)	1,091,998.00	#2
Employee Benefits	1,919,400.00	1,992,866.00	(4,100.57)	1,988,765.43	#2
Books and Supplies	487,414.00	584,586.00	-	584,586.00	
Services, Other Operating Expenses	1,536,539.00	1,740,269.00	(8,079.00)	1,732,190.00	#2
Capital Outlay	2,829,345.00	4,439,237.00	(825,117.00)	3,614,120.00	#3
Other Outgo	70,427.00	70,427.00	-	70,427.00	
Direct Support/Indirect Costs	(12,119.00)	(14,258.00)	(1,143.00)	(15,401.00)	#4
<b>Total Expenditures</b>	<b>10,251,738.00</b>	<b>12,453,333.00</b>	<b>(857,266.00)</b>	<b>11,596,067.00</b>	
<b>Other Financing Sources/Uses</b>					
Transfer In	-	-	-	-	
Transfer Out	-	-	-	-	
Contributions	(237,434.00)	(293,402.00)	-	(293,402.00)	
<b>Fund: 080 Student Activity Special Revenue Fund</b>					
Other Local Revenues	-	6,939.00	-	6,939.00	
<b>Revenues</b>	<b>-</b>	<b>6,939.00</b>	<b>-</b>	<b>6,939.00</b>	
<b>Expenditures</b>					
Books and Supplies	-	881.00	-	881.00	
Services, Other Operating Expenses	-	995.00	-	995.00	
<b>Total Expenditures</b>	<b>-</b>	<b>1,876.00</b>	<b>-</b>	<b>1,876.00</b>	
<b>Fund: 130 Cafeteria Special Revenue Fund</b>					
Federal Revenues	400,000.00	439,000.00	(29,000.00)	410,000.00	#5
Other State Revenues	23,000.00	24,000.00	122,000.00	146,000.00	#5
Other Local Revenues	3,000.00	16,808.00	1,223.00	18,031.00	#5
<b>Revenues</b>	<b>426,000.00</b>	<b>479,808.00</b>	<b>94,223.00</b>	<b>574,031.00</b>	
<b>Expenditures</b>					
Classified Salaries	117,615.00	142,006.00	4,622.00	146,628.00	#6
Employee Benefits	64,404.00	74,562.00	1,742.00	76,304.00	#6
Books and Supplies	188,847.00	192,292.00	29,682.00	221,974.00	#6
Services, Other Operating Expenses	22,400.00	25,395.00	-	25,395.00	
Capital Outlay	40,000.00	40,000.00	-	40,000.00	



# Budget Revision Report #003-23

29 Monson-Sultana Jt. Union Elem. School District

4/27/2023

Fiscal Year: 2023

Control Number: 42744687

12:24:50PM

	<u>Original</u> <u>Approved Budget</u>	<u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Direct Support/Indirect Costs	12,119.00	14,258.00	1,143.00	15,401.00	#4
<b>Total Expenditures</b>	<b>445,385.00</b>	<b>488,513.00</b>	<b>37,189.00</b>	<b>525,702.00</b>	
<b>Fund: 251 Developer Fees Fund</b>					
Other Local Revenues	-	2,463.00	-	2,463.00	
<b>Revenues</b>	<b>-</b>	<b>2,463.00</b>	<b>-</b>	<b>2,463.00</b>	
<b>Expenditures</b>					
Services, Other Operating Expenses	-	-	-	-	
Capital Outlay	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund: 350 County School Facilities Fund - New Construction</b>					
Other State Revenues	2,625,930.00	2,625,930.00	-	2,625,930.00	
Other Local Revenues	-	-	-	-	
<b>Revenues</b>	<b>2,625,930.00</b>	<b>2,625,930.00</b>	<b>-</b>	<b>2,625,930.00</b>	
<b>Expenditures</b>					
Capital Outlay	2,625,930.00	2,625,930.00	-	2,625,930.00	
<b>Total Expenditures</b>	<b>2,625,930.00</b>	<b>2,625,930.00</b>	<b>-</b>	<b>2,625,930.00</b>	
<b>Fund: 351 County School Facilities Fund - Modernization</b>					
Other State Revenues	-	-	-	-	
Other Local Revenues	-	-	-	-	
<b>Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Expenditures</b>					
Capital Outlay	-	-	-	-	
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>#1 - Federal Revenue decreased due to USDA grants - Bus Purchase plans to be delivered in 23/24 SY; Title I Revenue decreased due to re-allocating funds in 23/24; State Revenues decrease due to ELO Program of 21/22 carryover adjustment</b>					
<b>#2 - Certificated and classified salaries w/mandated benefits decreased due Title I funds re-allocated to 23/24; Services, other operating expense decreased due to Title I funds re-allocated to 23/24</b>					
<b>#3 - Capital Outlay decreased due to HVAC and Bus Purchase to be in next year budget 23/24 with USDA and District Match Funds</b>					
<b>#4 - Direct Support/Indirect Costs increased due to increased expenditures within cafeteria program</b>					
<b>#5 - Federal, State, and Local Revenue adjusted due to projected actuals for remainder of 22/23</b>					
<b>#6 - Classified salaries and mandated benefits increased due to projections for remainder of year; Books and supplies increased due food costs and supplies for remainder of year</b>					



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**  
**Board Meeting Agenda Item Summary**  
**May 2, 2023**

**AGENDA SECTION:** **CONSENT ITEM**

**AGENDA ITEM:** **7.7 SUMMER SCHOOL FOOD SERVICE**

**ATTACHMENTS:** **DINUBA UNIFIED FOOD SERVICE AGREEMENT**

**DISCUSSION:**

Superintendent proposes contracting with Dinuba Unified School District to provide meals during the Kinder Jump Start Program on July 10-23, 2023.

**RECOMMENDATION:** The Superintendent recommends that the Board  
**APPROVE** agreement with DUSD for summer meals.

**PROPOSED ACTION:** **APPROVE**



## Interagency Agreement

Return a signed copy of this form by one of the following methods:

- Upload to: CNIPS in "Checklist Items"
- Fax: 916-445-5731
- Mail: School Nutrition Programs Unit County  
Analyst California Department of Education  
1430 N Street, Suite 4503  
Sacramento, CA 95814

Please check appropriate box:

We did not change this sample ☒

We changed this sample and highlighted our changes ☐

### Agreement

This Interagency Agreement between the parties named below authorizes the school food authority (SFA) to claim reimbursement in the Child Nutrition Information and Payment System (CNIPS) for meals it serves to students enrolled in the recipient school or agency. Both parties agree that the recipient school or agency is listed as a site under the administering SFA's Permanent Single Agreement (PSA) with the California Department of Education (CDE) Nutrition Services Division (NSD) to operate the federal child nutrition programs.

Monson-Sultana Joint Elementary School

SFA Name

CNIPS ID: 03008

Vendor ID: 72009Z

Monson-Sultana Joint Elementary School

Recipient School/Agency Name

CNIPS ID (if applicable): 03008

Vendor ID (if applicable): 72009Z

If the recipient school/agency was previously operating under the Permanent Single Agreement of another SFA, identify that SFA below.

Dinuba Unified School District

SFA Name

CNIPS ID: 03052

Vendor ID: 75531Z



## Effective and Expiration Dates

This Agreement begins on 07/10/2023 and ends on 07/21/2023 (Note: Must not exceed one year term; no extensions [e.g., July 1, 2018, to June 30, 2019]).

This Interagency Agreement (hereinafter referred to as **Agreement**) executed in duplicate and entered into on 04/27/202 between the **School Nutrition Program Sponsor**, hereinafter referred to as the **SFA**, and the **Recipient School District or Agency**, hereinafter referred to as **Recipient**, is created for the purpose of providing (check all that apply):

## Meals Provided

- ☒ Lunches served under the:
- ☐ National School Lunch Program
  - ☒ Seamless Summer Feeding Option
  - ☐ Child and Adult Care Food Program
  - ☐ Summer Food Service Program
- ☒ Breakfasts served under the:
- ☐ School Breakfast Program
  - ☒ Seamless Summer Feeding Option
  - ☐ Child and Adult Care Food Program
  - ☐ Summer Food Service Program
- ☐ Snacks served under the:
- ☐ National School Lunch Program
  - ☐ Child and Adult Care Food Program
- ☐ Suppers served under the Child and Adult Care Food Program

## Both parties hereby agree that:

1. If at any time the **Recipient** no longer meets the eligibility requirements to participate in the federal child nutrition programs (CNP), they will immediately notify the **SFA** and the **SFA** will drop the **Recipient** from participation under its PSA.
2. The **SFA** will represent the **Recipient** as the CNP sponsor and will claim reimbursement from the CDE for all meals served to children enrolled in the **Recipient's** meal program(s). The **SFA** will only claim reimbursement for complete meals or snacks served to students, according to each child's



eligibility category, at the rate of one breakfast, lunch, and/or snack per child per day.

3. Once approved by the CDE, **the term of this Agreement is one (1) year** as indicated on the cover page. Either party may terminate this Agreement for cause with 10 days' written notice. The **SFA** will provide a written notice of termination to the CDE NSD.
4. The **SFA** will conduct the free and reduced-price meal application process, including the distribution, review, and approval of applications for sites belonging to the **Recipient**. The **SFA** will create and update the eligibility roster and provide current lists of students and their eligibility category to the **Recipient** as soon as possible after changes occur.
5. The Recipient (enter **SFA** or **Recipient**) will perform the point-of-service meal counts. The **SFA** will provide training as necessary to the **Recipient's** staff regarding point-of-service meal counts and completion of all required documents; however, the SFA will ultimately be responsible for meal counts and claiming accountability.
6. The **SFA** will perform the required daily and monthly meal count edit checks.
7. The **SFA** will conduct the annual Verification process, as well as perform any necessary eligibility verifications for cause, and will notify the **Recipient** of its findings and any needed changes.
8. The **SFA** will assume responsibility for any overclaims identified during a review or audit, and reimburse the CDE accordingly.
9. The **SFA** will obtain CDE approval for this Agreement and then include all participating **Recipient** sites in its PSA with the CDE.
10. The **SFA** will provide meals that comply with the nutrition standards established by the U.S. Department of Agriculture (USDA).
11. The **SFA** will prepare meals and snacks in the Washington kitchen located at DUSD. This preparation site will maintain the appropriate state and local health certifications for the facility.
12. The **Recipient** will notify the **SFA** of the number of meals and snacks needed no later than 1:00 p.m. each day. The **SFA** is not obligated to provide any meals on days when the **SFA** is not open for business.
13. The **SFA** will provide all equipment necessary to prepare meals.



14. The **SFA** will provide all equipment necessary to transport meals and snacks to the **Recipient**.

15. All meals, including those for field trips, will be (choose one):

- a. Transported from the SFA to the **Recipient** ☒  
b. Picked up by the **Recipient** from the **SFA** ☐

16. Prepared meals will be available for transport or pickup no later than:

Breakfast: 7:45 a.m.

Lunch: 11:00 a.m.

Snacks: \_\_\_\_\_

17. The **SFA** will store all food, including USDA Foods.

18. Both parties will be responsible for maintaining the proper temperature of the meals/snacks until they are served.

19. The **Recipient** will return on a basis any and all equipment owned by the **SFA**.

20. The **SFA** will provide the necessary trays, dishes, utensils, straws, and napkins.

21. No later than one (1) week prior to the end of each month, the **SFA** will provide to the **Recipient** a monthly menu specifying the meals and snacks to be served the following month.

22. The **SFA** will submit to the **Recipient** itemized invoices for meals and snacks provided by the **SFA**. The invoices will be for the actual cost of producing meals and snacks plus payments from participating children and adults, minus state and federal reimbursements. The **Recipient** will submit payment to the **SFA** in such form as required by the **SFA** on or before the 15th day of the following month.

23. When the **Recipient** requests meals for field trips, the **SFA** will provide sack lunches that meet the meal pattern requirements. The **Recipient** must request sack lunches for field trips at least 5 working days in advance. The **SFA** and **Recipient** shall negotiate the delivery time for field trip sack lunches on a case-by-case basis. The cost per lunch will remain the same as for the regular lunch. The **Recipient** will be responsible for maintaining the appropriate temperature of lunches until served.

24. The gifting or exchange of USDA Foods is not permitted. Until students are served a meal or snack, all USDA Foods remain the property of the **SFA**.



25. The **Recipient** will indemnify and hold the **SFA** and its officers, employees, and agents harmless from any and all liability, cost, or expense incurred as a result of negligence on the part of the **SFA**.
26. The **Recipient** will keep and maintain liability insurance, including extended coverage for product liability, in an amount no less than \$1,000,00 for each occurrence. The **Recipient** will provide the **SFA** with a certificate evidencing insurance in this amount, naming the **SFA** as an additional insured, and specifying that the coverage will not be canceled or modified without 30 days prior written notice to the **SFA**.
27. Both parties will comply with all applicable federal, state, and local statutes and regulations with regard to the preparation and service of meals under the CNPs; including, but not limited to, all applicable regulations relating to the overt identification of needy pupils, the nutritional content of meals, and nondiscrimination. All records maintained by both parties shall be open and available to inspection by federal, state, and local authorities in accordance with applicable statutes and regulations.

All business and information relating to the execution of this Agreement and the services thereof, including kitchen visitations, will be conducted with the SFA's Director of Food Services.

## Signatures

The undersigned hereby agrees to all terms and conditions of this Interagency Agreement.

Name and Title of SFA Official: Kelly Martin, Director of Food Service

Signature of SFA Official: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: kmartin@dinuba.k12.ca.us

Name and Title of Recipient School or Agency Official: Wendy Corcoran, Food Service Direc

Signature of SFA Official: \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: 559-591-1634 x116 Fax Number: 559-591-0717

Email Address: wendy@msschool.org



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**May 2, 2023**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **7.8 OFFICE CABINET BIDS**

**ATTACHMENTS:** **PYRAMID SYSTEMS, INC.**  
**COUNTER TOPS BY “CHET”**  
**VISALIA COUNTER-TOP DESIGN**

**DISCUSSION:**

Administration is recommending the purchase and/or contracting with Pyramid Systems, Inc. to install and upgrade the Monson-Sultana School’s front office cabinets.

**RECOMMENDATION:** The Superintendent recommends that the Board approve a bid from Pyramid Systems, Inc. for the installation of new cabinets in our campus’s main office.

**PROPOSED ACTION:** **APPROVE**



**PYRAMID SYSTEMS, INC**

10105 8 -3/4 Avenue  
Hanford, CA 93230

**PROPOSAL**

Date

4/12/2023

Submitted To:

Monson-Sultana Joint Union ESD  
ATTN: Brandon Corcoran  
10643 Avenue 416  
Sultana, CA 93666

Rep	Phone	Fax	Project
LE	559-318-0836		Front Office
Description			Total
Project: Monson-Sultana Elementary - 10643 Ave. 416, Sultana, CA  Fabricate and install  Front Office: 25' of pony wall with plastic laminate transaction top and 42" swing gate  23' of plastic laminate work station countertop 2 drawer pedestals 5' W x 30" H x 24" D base cabinets  11' W x 30" H x 14" D base cabinets along walkway under transaction top  13' W x 36" H x 22" D base cabinets with plastic laminate top along North wall  *Excludes: Demo Locks  *Prevailing Wage Rates Apply			19,500.00
Subtotal			\$19,500.00
Sales Tax (7.5%)			\$0.00
<b>Total</b>			<b>\$19,500.00</b>

---

*Louis Estrada*



## Counter Tops by "Chet"

P.O. Box 668  
Visalia, CA 93279  
Lic. #382609  
559 738-0600

E-mail

topsbychet@att.net

Fax #

559.738.1879

## Estimate

Date

Estimate #

4/25/2023

11819

Name / Address

Monson-Sultana Union Sch Dist  
10643 Ave 416  
Sultana, CA 93666

Bid good for 3 months

Job

same

Description

Total

Revised -  
Fabricate and install laminated lower cabinets, 1/2 wall with laminate cap, swinging door and lower desk area.

19,100.00

\* Bid does not include any plumbing, electrical or tear-out.

\*\*Add: \$1450.00 for prevailing wage job

1,450.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delay beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

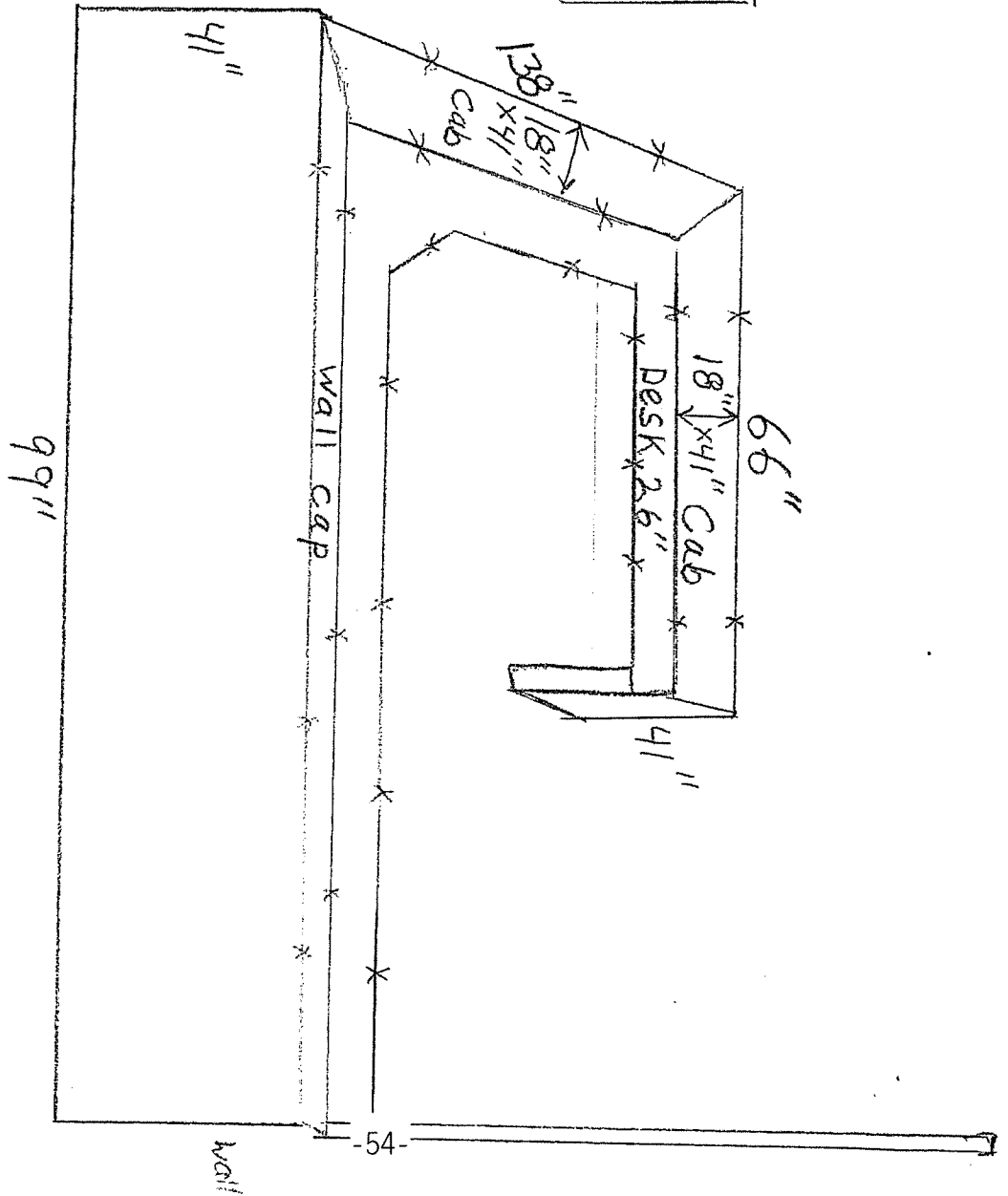
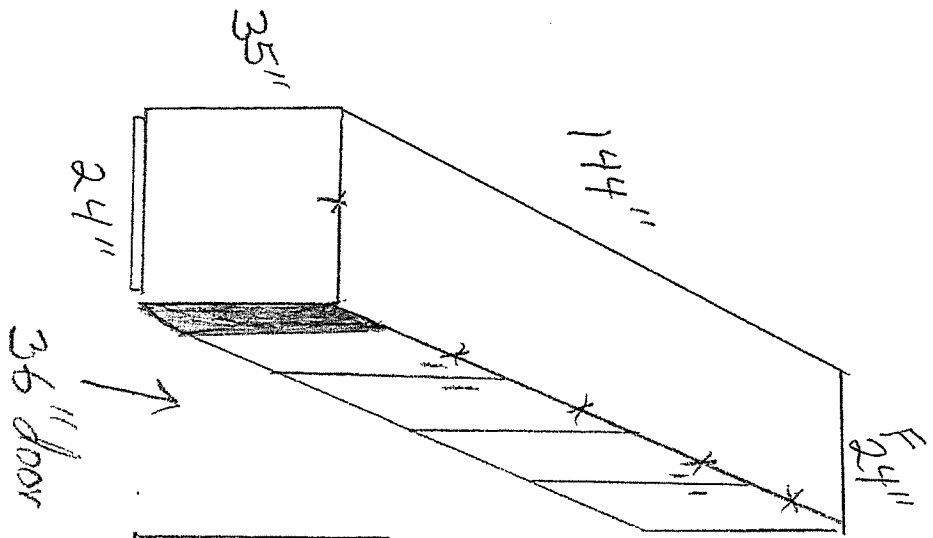
\*NOTE: Deposit of \$1/2 needed on acceptance of bid, balance due on completion of work.

NOTE: see attached drawing, NO ADA area is included.

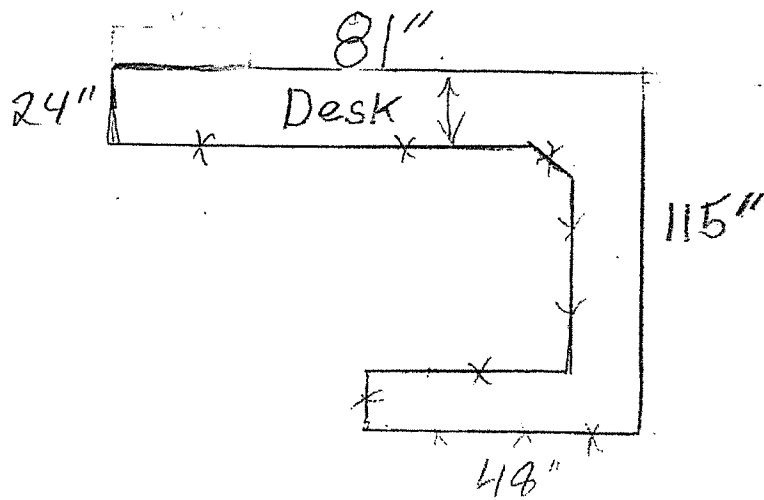
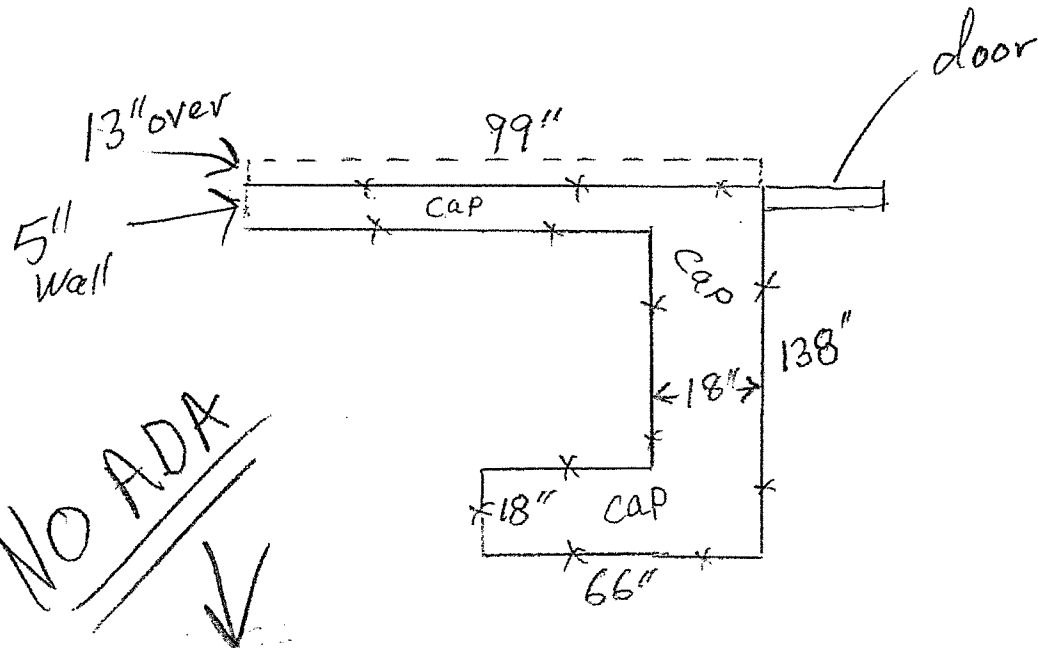
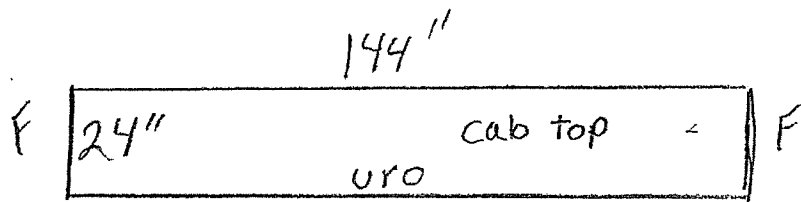
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.  
Authorized Signature \_\_\_\_\_

Signature \_\_\_\_\_



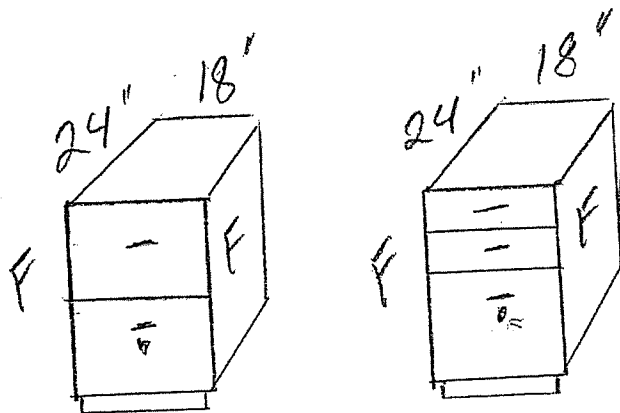
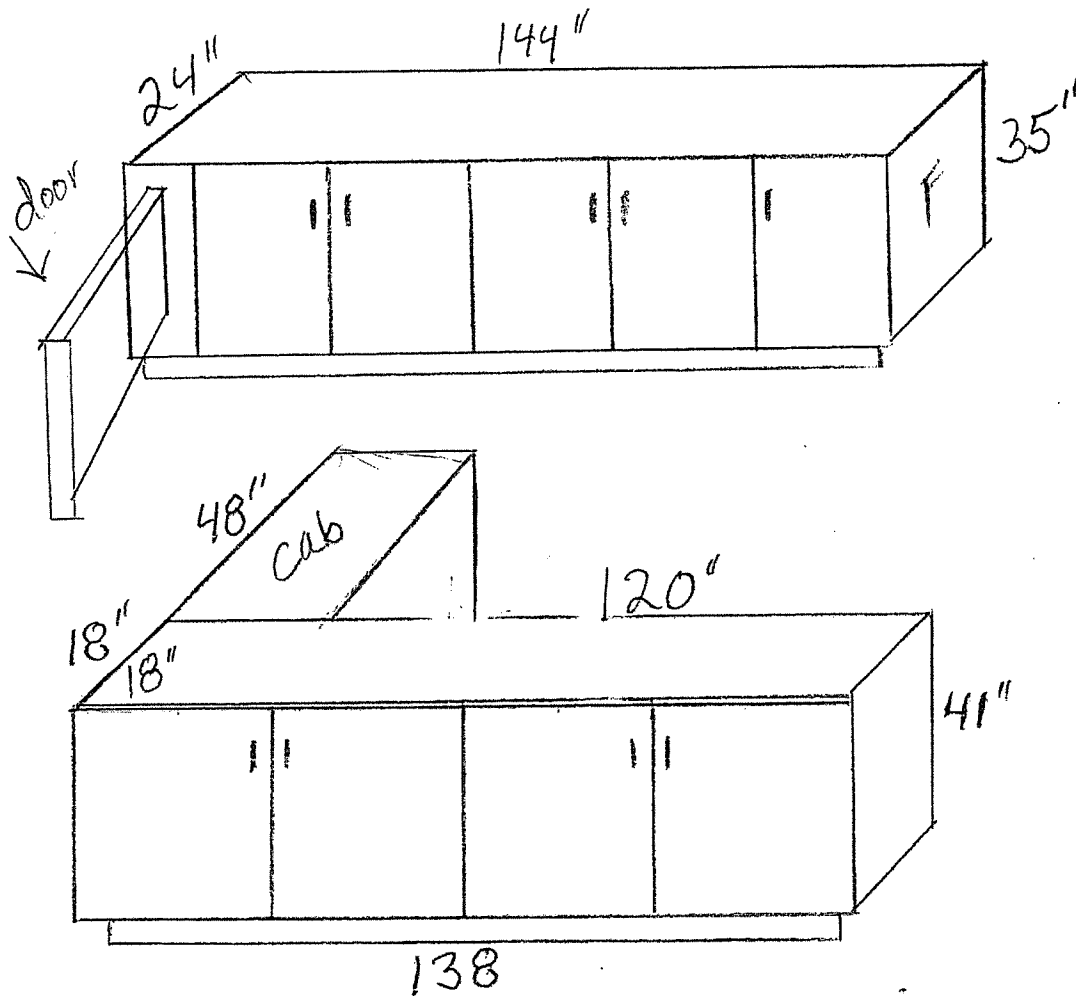






Counter Top  
drawing





Cabinet drawing





# Estimate

Date	Estimate #
3/23/2023	18688

808 N. Kelsey Rd  
Visalia, CA 93291

Customer Information:
Brandon Corcoran Monson-Sultana 10643 Ave 416 Sultana, CA

Job:	Project:
	Office Reception

Item	Description	Total
Installations	Prevailing Wage Install	4,600.00
Signature	Signed estimate, VCTD contract and 50% deposit REQUIRED to order materials and schedule. Signing estimate also agrees to the terms and conditions found in the VCTD waiver.	0.00
Plumbing & Electric	Plumbing, Electrical, Demolition and Appliance installation work NOT included in estimate. One can be provided for any or all upon request	0.00
NOTE	NOTE: Quote is a BUDGET for project. Need final design to secure pricing	0.00
<b>Total</b>		<b>\$21,350.00</b>
Thank you for choosing VCTD for all of your cabinet and counter top needs. Please review your estimate and feel free to reach out to us with any questions. We look forward to working with you!		Signature

Phone #	Fax #	E-mail	Web Site
559-651-2841	559-651-2842	vctd11@yahoo.com	https://visaliacounter.com





# Estimate

Date	Estimate #
3/23/2023	18688

808 N. Kelsey Rd  
Visalia, CA 93291

Customer Information:
Brandon Corcoran Monson-Sultana 10643 Ave 416 Sultana, CA

Job:	Project:
	Office Reception

Item	Description	Total
	Job: Office Reception	
Laminate Cabinet	Laminate Cabinet Color: TBD	0.00
	Fabrication and installation of Custom Cabinetry: White Melamine Interiors, Soft Close, Laminate Cabinets- 20' 12" Base Cabinet 41" High	5,625.00
Cabinet	Fabrication and installation of Custom Cabinetry: White Melamine Interiors, Soft Close, Laminate Cabinets- 8' 15" Pony Wall	1,600.00
Cabinet	Fabrication and installation of Custom Cabinetry: White Melamine Interiors, Soft Close, Laminate Cabinets- 13' 24" Standard Base Cabinet	3,250.00
Laminate	Fabrication and installation of "standard color" Laminate counter top	3,800.00
Color Choice	Laminate Counter Color: TBD	0.00
General Construction	Brackets	375.00
Cabinet	Swinging Gate	800.00
Cabinet	Fabrication and installation of Custom Cabinetry: White Melamine Interiors, Soft Close, Laminate Cabinets- (2) Lineal Base Cabinet with Drawers	900.00
Color Choice	Laminate Cabinet Color Choice: TBD	0.00
Cabinet	Cabinet Locks @ \$40 Each	400.00
<b>Total</b>		

Signature
-----------

Phone #	Fax #	E-mail	Web Site
559-651-2841	559-651-2842	vctd111@yahoo.com	https://visaliacounter.com



**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**May 2, 2023**

**AGENDA SECTION:** **CONSENT**

**AGENDA ITEM:** **8.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS  
DATED MARCH 31, 2023 THROUGH APRIL 14, 2023**

**ATTACHMENTS:** **ACCOUNTS PAYABLE FINAL REPORTS**

**DISCUSSION:**

The attached Accounts Payable Final Reports dated March 31, 2023 through April 14, 2023 are for expenditures after March 20, 2023 and before April 14, 2023.

**RECOMMENDATION:** **The Superintendent recommends that the Board  
APPROVE the Accounts Payable Final Reports.**

**PROPOSED ACTION:** **APPROVE**



[illegible]



[illegible]



29	Monson-Sultana Jt. Union Elem. School District				Total Payments Report				Report Date:				04/20/2023			
					Detailed Subtotalled by Vendor				9:09:20 AM							
					Date Paid between 03/20/2023 and 04/14/2023											
	P & R PAPER SUPPLY COMPANY INC	00	PV	230996	04/14/2023	60096062-00	0	62173131	O	130-53100-0-00000-43000-0-0000	Foam Trays				\$271.84	
	P & R PAPER SUPPLY COMPANY INC	00	PV	231012	04/14/2023	60098084-00	0	62173131	O	130-53100-0-00000-37000-43000-0-0000	Foam Trays/Sporks				\$444.47	
										Total Payment Amount:					\$1,273.78 *	
283	P G & E	00	PV	230972	04/14/2023	7543437351-	0	62173132	O	010-00000-0-00000-81000-55000-0-0000					\$2,524.88 *	
										Total Payment Amount:						
293	PENAS DISPOSAL INC	00	PV	230979	04/14/2023	728173	0	62173133	O	010-00000-0-00000-81000-55000-0-0000					\$990.79	
										Total Payment Amount:						
310	PRODUCERS	00	PV	230912	03/31/2023	58164574	0	62169143	R	130-53100-0-00000-37000-47000-0-0000					\$990.79 *	
	PRODUCERS	00	PV	230932	03/31/2023	58177921	0	62169143	R	130-53100-0-00000-37000-47000-0-0000					\$738.13	
	PRODUCERS	00	PV	230931	03/31/2023	58170374	0	62169143	R	130-53100-0-00000-37000-47000-0-0000					\$612.04	
	PRODUCERS	00	PV	230994	04/14/2023	58188740	0	62173134	O	130-53100-0-00000-37000-47000-0-0000					\$738.13	
										Total Payment Amount:					\$736.31	
914	ROBERT S. MARKS PLUMBING, INC	00	PV	230914	03/31/2023	18497	0	62169144	R	130-53100-0-00000-37000-56000-0-0000	Kitchen Replacement - Faucets				\$1,336.13	
	ROBERT S. MARKS PLUMBING, INC	00	PV	230983	04/14/2023	18599-2	0	62173135	O	130-53100-0-00000-37000-56000-0-0000	Replacement - Water Piping Kitchen Sink				\$1,267.00	
										Total Payment Amount:					\$1,267.00	
1078	RON PAUL DISTRIBUTING	00	PV	230933	03/31/2023	245561	0	62169145	R	130-53100-0-00000-37000-47000-0-0000					\$2,603.13 *	
										Total Payment Amount:					\$350.00	
1007	SCHOOL FACILITY CONSULTANTS	00	PV	230923	03/31/2023	0019489	0	62169146	O	010-00000-0-00000-72000-58000-0-0000	Services February 2023				\$350.00 *	
										Total Payment Amount:					\$958.75	
1079	SILVAS OIL COMPANY, INC	00	PV	230916	03/31/2023	618644	0	62169147	R	010-07230-0-00000-36000-43000-0-0000					\$1,591.00	
	SILVAS OIL COMPANY, INC	00	PV	230980	04/14/2023	618818	0	62173136	O	010-07230-0-00000-36000-43000-0-0000					\$1,034.83	
										Total Payment Amount:					\$2,625.83 *	
374	SOUTHERN CALIFORNIA GAS CO	00	PV	230985	04/14/2023	128 516 100	0	62173137	O	010-00000-0-00000-81000-55000-0-0000					\$923.32	
	SOUTHERN CALIFORNIA GAS CO	00	PV	230986	04/14/2023	132 716 104	0	62173137	O	010-00000-0-00000-81000-55000-0-0000					\$953.88	
										Total Payment Amount:					\$1,877.20 *	
374	SULTANA COMMUNITY SERVICES	00	PV	230989	04/14/2023	02121043	0	62173138	O	010-00000-0-00000-81000-55000-0-0000					\$439.14	
										Total Payment Amount:					\$439.14 *	
624	SYSCO FOODSERVICES	00	PV	230929	03/31/2023	384539116	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$866.62	
	SYSCO FOODSERVICES	00	PV	230947	03/31/2023	384523828	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$2,365.64	
	SYSCO FOODSERVICES	00	PV	230946	03/31/2023	384547136	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$166.24	
	SYSCO FOODSERVICES	00	PV	230948	03/31/2023	384523829	0	62169148	R	130-53200-0-00000-37000-47000-0-0000					\$556.46	
	SYSCO FOODSERVICES	00	PV	230951	03/31/2023	384531504	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$1,916.80	
	SYSCO FOODSERVICES	00	PV	230952	03/31/2023	384531505	0	62169148	R	130-53200-0-00000-37000-47000-0-0000					\$628.10	
	SYSCO FOODSERVICES	00	PV	230953	03/31/2023	384539115	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$1,394.10	
	SYSCO FOODSERVICES	00	PV	230949	03/31/2023	384531502	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$86.28	
	SYSCO FOODSERVICES	00	PV	230950	03/31/2023	384531503	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$129.42	
	SYSCO FOODSERVICES	00	PV	230954	03/31/2023	384547135	0	62169148	R	130-53100-0-00000-37000-47000-0-0000					\$1,136.52	
	SYSCO FOODSERVICES	00	PV	230955	03/31/2023	384539116	0	62169148	R	130-53200-0-00000-37000-47000-0-0000					\$866.62	
	SYSCO FOODSERVICES	00	PV	230956	03/31/2023	384547136	0	62169148	R	130-53200-0-00000-37000-47000-0-0000					\$166.24	
										Total Payment Amount:					\$10,279.04 *	
1249	THE HOME DEPOT PRO	00	PV	230967	03/31/2023	736972340	0	62169149	R	010-00000-0-00000-81000-43000-0-0000	Custodial Supplies				\$1,590.26	
										Total Payment Amount:					\$1,590.26 *	
1332	TLS CHOICE LLC	06	PV	230965	03/31/2023	5	0	62169150	O	010-32130-0-00000-85000-62000-0-0303	#5 - Gym March 2023				\$6,016.30	
	TLS CHOICE LLC	06	PV	230982	04/14/2023	7	0	62173139	O	350-77120-0-00000-85000-62740-0-1000	App # 7 - Modular March 2023				\$9,919.24	
										Total Payment Amount:					\$15,935.54 *	
611	TULARE COUNTY OFFICE OF EDUCAT	00	PV	230944	03/31/2023	232231	0	62169151	O	010-00000-0-00000-31400-58000-0-0000					\$1,816.64	
										Total Payment Amount:					\$1,816.64 *	







**MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT**

**Board Meeting Agenda Item Summary**

**May 2, 2023**

**AGENDA SECTION:** **PERSONNEL**

**AGENDA ITEM:** **9.1 PERSONNEL ORDER**

**ATTACHMENTS:** **NONE**

**DISCUSSION:**

- 9.1.1 Adlard, Audrie      Audrie Adlard original request for a medical leave beginning on April 19, 2023 was postponed by Medical Physical; she is now requesting her medical leave from May 22, 2023 through the end of the regular school year. Return date is contingent upon release from primary care physician; however, three (3) weeks after procedure is necessary.
- 9.1.2 Serna, Fermin      Effective May 4, 2023, Fermin Serna has resigned from his position of Maintenance/Grounds/Bus Driver.
- 9.1.3 Rico, David      Effective June 28, 2023, David Rico has resigned from his position as 6th grade teacher.

**RECOMMENDATION:**      **The Superintendent recommends that the Board approve the personnel order as presented.**

**PROPOSED ACTION:**      **APPROVE**